

City of Port Washington Police and Fire Commission
Minutes of Regular Meeting Held April 12, 2010

1. Chief Thomas and Chief Mitchell recognized the service to the commission of member Mark Gottlieb.
2. Meeting called to order at 7:05 P.M. by Chairman Rick Nelson, also present Commissioners Bruce Becker, Mark Gottlieb, Terry Tietzen. Also present Fire Chief Mark Mitchell, Police Chief Richard Thomas. Excused Commissioner Taucher.
3. Public Appearances and Comments – No public appearances.
4. Minutes of the regular meeting of March 15, 2010 were reviewed. Motion by Becker second by Gottlieb to approve. Motion carried unanimously.

AMBULANCE DEPARTMENT

1. Ambulance invoices for March 2010 were reviewed. Motion by Gottlieb second by Becker to approve. Motion carried unanimously.
2. The 2010 Ambulance budget to date was reviewed.
3. The March 2010 Ambulance revenue was reviewed.
4. March 2010 Ambulance calls were reviewed.
5. Discussion regarding Ambulance Service Level EMT to Paramedic service. The discussion was carried over to allow Jim Riley of the ambulance to be present. (Mr. Riley was on an ambulance call.)
6. There was no other business.

FIRE DEPARTMENT

1. Fire Department invoices for March 2010 were reviewed. Motion to approve by Becker second by Gottlieb. Motion carried unanimously.
2. The 2010 Fire budget to date was reviewed.
3. March 2010 fire calls were reviewed.
4. Fire Chief's Report
 - Personnel update: James Bach joined the Dive Team and Kevin Barber has joined the department as an EMT-B.
 - The delivery of the Dept. new fire rescue boat is scheduled for April 27th.
 - Twenty department members will be attending Boater Safety Course being instructed by the US Coast Guard Auxiliary.
 - Two firefighters have passed Firefighter 1 certification.
 - On May 15 the department will conduct training that will burn a building the department had been using for training for the past six years.
5. There was no other business.

POLICE DEPARTMENT

1. Review of March 2010 invoices. Motion to approve by Becker second by Gottlieb. Motion carried unanimously.
2. February Municipal Court statement was reviewed.
3. National Peace Officers Memorial Day ceremony will be held on May 13, 2010 at 5:30 P.M. St. Peter's Church, 1800 N. Wisconsin Street.
4. Police Chief's Report
 - a. Accreditation: Mock assessment set for April 22, 2010. Onsite assessment set for June 8 – 10, 2010.
 - b. Property Room audit: The Police Department's Physical Evidence and Property

were audited on March 22, 2010, by Voorhees Associates Inc. Findings that the collection, submittal, storage, and destruction meet or exceed professional standards.

- c. Lt. Barbuch FBI National Academy graduation: Lt. Thomas Barbuch was present and congratulated on graduation from the FBI National Academy.
5. There was no other business.

Mr. Riley of the PW Ambulance Service was now present and discussion continued on the upgrade of the Ambulance service. A motion by Gottlieb second by Tietyen: To form a committee to plan and move the process of upgrading forward. Members Bruce Becker, Chief Mitchell, Jim Riley, and Maribeth Barbuch. Motion carried unanimously.

No further business.

6. Adjournment: Motion by Becker second by Gottlieb to adjourn. Motion carried.

Respectfully submitted,

Terry Tietyen