

MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
Tuesday, April 20, 2010, 7:30 P.M., City Hall

1. ROLL CALL

A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Scott Huebner in the Council Chambers. Council members present: Alderman Mike Ehrlich, Paul Neumyer, Burt Babcock, Dave Larson, Tom Hudson, and Dan Becker. Alderman Vollmar arrived at 7:33 p.m. Also present: City Engineer Robert Vanden Noven, City Planner Randy Tetzlaff, City Administrator Mark Grams, City Attorney Eric Eberhardt, Harbor Master Dennis Cherny and Library Director David Nimmer.

2. PLEDGE ALLEGIANCE TO THE FLAG

The Pledge of Allegiance To The Flag was recited.

3. RESOLUTION 2010-6 (Certify Spring Election Results)

Mark Grams reported on the April 6, 2010 Spring Election. Voter turnout was under 5%. The results include Alderman Paul Neumyer elected to District 2, Alderman Burt Babcock elected to District 4 and Dave Larson elected to District 6. MOTION MADE BY ALDERMAN HUDSON, SECONDED BY ALDERMAN EHRlich TO APPROVE THE APRIL 6, 2010 SPRING ELECTION RESULTS AS PRESENTED. **Motion carried unanimously.**

4. OATH OF OFFICE TO THE ALDERMEN OF THE 2ND, 4TH, AND 6TH ALDERMANIC DISTRICTS

Mark Grams administered the Oath Of Office to Paul Neumyer, Aldermanic District 2, Burt Babcock, Aldermanic District 4 and Dave Larson, Aldermanic District 6.

5. CONSENT AGENDA

- A. Approve Minutes Of Previous Meeting
 - B. Approve Original Operator's License Applications
 - C. Approve Temporary Class "B"/"Class B" Retailer's License Applications
 - D. Approve Cabaret License Applications
- MOTION MADE BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BABCOCK TO APPROVE THE CONSENT AGENDA AS PRESENTED.
Motion carried unanimously.

6. MAYOR'S BUSINESS

- A. Welcome From Mayor
Mayor Scott Huebner congratulated Aldermen Neumyer, Babcock and Larson on their re-election and service to the City of Port Washington. Mayor Huebner encourages residents to become involved and serve on committee's. The City is currently looking for an individual to serve on the Senior Citizen Board.

- B. Consider Committee Appointments
Mayor Huebner reported that letters were distributed to the Alderman regarding their re-appointments to various committees. There is a Citizen Committee appointment and some other positions still need to be filled.
MOTION MADE BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BECKER TO APPROVE THE COMMITTEE APPOINTMENTS AS PRESENTED. **Motion carried unanimously.**
- C. Proclamation Proclaiming April 30, 2010 Arbor Day In The City Of Port Washington- Mayor Huebner read the Proclamation.
- D. Proclamation Proclaiming May 7th and 8th Poppy Days For The American Legion Auxiliary- Mayor Huebner read the Proclamation.

7. OFFICERS'/STAFF REPORT

- A. Election Of Council President
Mark Grams requested a nomination be made for Council President.
MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN LARSON TO NOMINATE ALDERMAN HUDSON AS COUNCIL PRESIDENT.
Motion carried unanimously. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN VOLLMAR TO CLOSE THE NOMINATIONS AND ELECT ALDERMAN HUDSON COUNCIL PRESIDENT. **Motion carried unanimously.**
- B. Approve Official City Newspaper
Mark Grams reported that the Ozaukee Press is the only local newspaper and serves as the official city newspaper. MOTION MADE BY ALDERMAN HUDSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE OZAUKEE PRESS AS THE CITY OF PORT WASHINGTON OFFICIAL NEWSPAPER. **Motion carried unanimously.**
- C. Designate Harris Bank, Port Washington State Bank, M & I Bank, Commerce State Bank, and Associated Bank As Official City Depositories
Mark Grams reported that Commerce State Bank has been added to the city depository due to the high interest rates that they offer. MOTION MADE BY ALDERMAN NEUMYER, SECONDED BY ALDERMAN BECKER TO APPROVE THE CITY DEPOSITORIES TO INCLUDE HARRIS BANK, PORT WASHINGTON STATE BANK, M & I BANK, COMMERCE STATE BANK, AND ASSOCIATED BANK. **Motion carried unanimously.**
- D. Update On Project
 - 1. Sunset Road- City Engineer Robert Vanden Noven reported the storm sewer and road project would be completed by early June.
- E. Energy Efficiency Grant (Municipal Buildings Lighting Improvement)
Mark Grams reported the grant amount is \$72,600. The Department of Commerce will be sending the contract. Work cannot begin until after July 1 and must be completed by December 31, 2010. The lighting projects will be adjusted to stay within the grant amount. Projects that cannot be covered by the grant will be completed by other means.

8. PUBLIC COMMENTS/APPEARANCES

Geralyn Esselman- 118 E. Van Buren Street addressed the council with a concern about tree's being planted on Van Buren Street. Esselman is requesting no trees be planted on her property as she has so many and they block the sunlight now. Mayor Huebner responded that her request would be discussed and she'd be contacted soon.

*** Agenda was taken out of order; item #10 (E.) was heard.**

9. COMMITTEES

A. Finance and License Committee

1. Resolution 2010-7 (Preliminary Resolution For Sewer and Water Improvements Installed In 2001)- Alderman Hudson reported on the special assessments for sewer and water on Sunset Road. The special assessment payment of \$20,845.21 plus the 3% interest rate for property owned by the Panarusky family will be deferred until the property is annexed into the City. Attorney Eric Eberhardt recommends in paragraph 1 the striking of "sidewalk" and inserting "sewer and water improvements". MOTION MADE BY ALDERMAN HUDSON, SECONDED BY ALDERMAN LARSON TO APPROVE RESOLUTION 2010-7 WITH THE LANGUAGE AMENDMENT. **Motion carried unanimously.**
2. Resolution 2010-8 (Preliminary Resolution To Special Assess Properties On Sunset Road For 2010 Street Improvements)- Alderman Hudson reported the City, B & N Development, and Latter Day Saints Church will receive a special assessment for the project work. The Panarusky property will be a deferred assessment until the property is annexed into the city. The total project cost is \$533,019.15. Alderman Hudson also reported that the same language amendment as made in Resolution 2010-7 would need to be made in Resolution 2010-8. MOTION MADE BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BECKER TO APPROVE RESOLUTION 2010-8 WITH THE LANGUAGE AMENDMENT. **Motion carried unanimously.**

B. TRAFFIC SAFETY COMMITTEE

1. Ordinance 2010-10 (No Parking On A Portion Of South Webster Street) 1st Reading- Mark Grams reported that this is a recommendation from the Traffic Safety Committee. A property owner near the Franklin Energy building has a driveway access near the parking lot and curve in the street. A solution is to eliminate one parking stall north of the driveway and eliminate parking on the curve on that side of the street.

10. BOARDS/COMMISSION

A. LIBRARY BOARD

1. Resolution 2010-9 (Supporting A Plan For County Library Service In Ozaukee And Sheboygan Counties, 2010 – 2015)- Mark Grams reported on the Library Board and County Library Committee plan for seeking reimbursement from non-librariated municipalities. These reimbursement funds would assist the City with revenue and to decrease debt service. Library Director David Nimmer was in attendance to answer questions about the reimbursement plan. MOTION MADE BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BABCOCK TO APPROVE RESOLUTION 2010-9 SUPPORTING A PLAN FOR COUNTY LIBRARY SERVICE IN OZAUKEE AND SHEBOYGAN COUNTIES, 2010-2015. Aye Votes: 6, Nay Vote: 1- Dan Becker. Motion carried.

B. HARBOR COMMISSION

1. Approve Change Order Number 13 And 14 For Floating Pier Project- Mark Grams reported that the Harbor Commission is recommending the replacement of the existing fire extinguisher cabinets and covers. The cost of the change order is \$7,554.24 and can be covered by the existing borrowing funds available. Harbor Master Dennis Cherny reported that there will be 52 cabinets total and they all include fire extinguishers. Every pier will have the cabinets on them. MOTION MADE BY HUDSON, SECONDED BY EHRLICH TO APPROVE THE CHANGE ORDER NUMBER 13 AND 14 FOR FLOATING PIER PROJECT. **Motion carried unanimously.**
2. Approve Replacing Marina Walkway With Borrowed Funds- Mark Grams reported on the recommendation from the Harbor Commission to cover the existing board walkway with the aggregate cement block decking that is left over. The remainder that is not covered by remnants can be purchased for \$31,850. There is \$260,000 available in the marina reserve fund. This would complete the walkways and they would all be consistent throughout the marina. MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BABCOCK TO APPROVE REPLACING THE MARINA WALKWAY WITH BORROW FUNDS. **Motion carried unanimously.**

* Agenda was taken out of order; item #12 was heard.

C. BOARD OF PUBLIC WORKS

1. Approve Bid For Sanitary Sewer Lining- Public Works Director Robert Vanden Noven reported the reconstruction of Division Street from the city border to south of Oakland Street would begin in June. Bids were submitted for the approximate 1,500 LF of 8" sanitary sewer lining. The lowest bid was submitted from Visu-Sewer in the amount of \$41,866.40. A pipe that runs adjacent to the timber staircase

connecting the Historic Light State on Johnson Street to Jackson Street at Harborview Lane also needs to be repaired during this project. The Department of Public Works recommends hiring Visu-Sewer for the project, in the amount of \$41,866.40. MOTION MADE BY ALDERMAN EHRLICH, SECONDED BY ALDERMAN VOLLMAR TO APPROVE THE SANITARY SEWER LINING PROJECT FOR DIVISION STREET BY VISU-SEWER FOR \$41,866.40. **Motion carried unanimously.**

D. PARK AND RECREATION BOARD

1. Resolution 2010-10 (Approve Submission Of Stewardship Grant Application)- Mark Grams reported on the necessity of this resolution to apply for a Stewardship Grant from the Wisconsin Department of Natural Resources. The purpose of this grant is for the installation of a walkway on the coal dock. MOTION MADE BY BABCOCK, SECONDED BY EHRLICH TO APPROVE RESOLUTION 2010-10 APPROVE SUBMISSION OF STEWARDSHIP GRANT APPLICATION. **Motion carried unanimously.**

E. COMMUNITY DEVELOPMENT AUTHORITY

1. RLF Loan To Prism Manufacturing, LLC- John (Jack) Zbiegien appeared representing Prism Manufacturing, LLC. The company is currently located in Manitowoc and Brookfield. The company is looking for a central location to consolidate operations. The Simplicity buildings on Spring Street provide the space they are seeking. As they expand they will be adding an additional 12 employees. City Planner Randy Tetzlaff reported that the City loan fund is \$100,000; the Ozaukee County loan fund is \$70,000; matching private fund is \$170,000 for a total of \$340,000. The loan funds are to purchase capital equipment. MOTION MADE BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE RLF LOAN TO PRISM MANUFACTURING, LLC. **Motion carried unanimously.**

11. UNFINISHED BUSINESS -None

12. NEW BUSINESS

A. Approving Closing Of Streets And Parking Lots For Pirate Festival

Mark Grams reported that on Thursday, June 2, the north marina parking lot would be closed off for festival set up. Friday, June 3 the other streets and parking lots will be closed for set up. MOTION MADE BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN BECKER TO APPROVE THE CLOSING OF STREETS AND PARKING LOTS FOR PIRATE FESTIVAL. **Motion carried unanimously.**

13. FORTHCOMING EVENTS- The Mainstreet program is working with Cedarburg to learn more about retaining downtown building tenants.

14. **PUBLIC COMMENTS/APPEARANCES-** None
15. **ADJOURNMENT-** MOTION MADE BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO ADJOURN THE MEETING AT 8:38 P.M. **Motion carried unanimously.**