

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, November 8, 2010**

1. Ms Stade moved to approve the corrected minutes, correction was item 4B to read “Ms. Stade wanted to thank Mrs. Bruner and Mrs. Kiener...” Mrs. Schirk-Ehrlich seconded the motion. Motion carried.

2. Alderman Ehrlich moved to approve the October Financial Summary for the Senior Center. Ms. Stade seconded the motion. A question was asked on the Casino night event. Motion carried.

3. Unfinished Business

A. Haag Mueller just received the signed contract. The goal is to finish the bid documents by December 17-20th. The final bid documents will be presented to Commission on Aging on Mon. Dec. 13th. The goal is to have bid opening the end of first week or beginning of second week in January.

A suggestion was made to form a committee to plan a grand opening. Ms. Stade volunteered to be on the committee.

B. Senior Center staffing: Maintenance position is going very well. The staff has a good grasp on the regular duties and is assisting in organizing the move. The assistant position closed on Nov. 5 and 3 potential candidates will be interviewed.

4. New Business

A. Elected officials report – Alderman Ehrlich reported that the taxes from the city will go down slightly.

5. Director’s Report

A. Nothing to report

B. November/December planning

1. Day Trips are set for remainder of year; for open seats check with office. Planning for 2011 is underway with a trip preview party on Jan. 13.

2. Events – The craft corner will start on Mon. Nov. 15. A hostess is needed to help welcome the girl scouts for tree decorating. The Christmas Luncheon will be Dec. 2 at Saukville Legion.

C. Director’s Comments

There is a savings on insurance in the 2011 budget. The accepted budget was the first budget prepared with changes in insurance.

Mr. Owens moved to adjourn the meeting at 7:50 PM.