

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, May 10, 2010**

Present: Suzanne Bruner, Sally Schirk-Ehrlich, Edie Webb, Alderman Mike Ehrlich, and Catherine Kiener. Director. Excused: JoAnn Stade, Mike Kraus

Suzanne Bruner called the meeting to order at 7:00 PM. with agenda item number 3b discussed first to accommodate Alderman Ehrlich's work schedule.

1. Mrs. Webb moved to approve the minutes with Mrs. Schirk-Ehrlich as a second to the motion. No discussion. Motion carried.

2. Mrs. Schirk-Ehrlich moved to approve the April Financial Summary and Mrs. Webb seconded the motion. Discussion was on the popularity of the Tai Chi Class. Mrs. Kiener indicated the instructor is highly qualified and people look for depth in this type of class; one of the features that the Senior Center has long provided in the wellness classes. Mrs. Schirk-Ehrlich asked about the fee for horseshoe league and none for bocce. It was noted that bocce is not formal with standings and awards at the end of the season like horseshoes so there is no real cost associated with the program. A question arose about the tax exempt status for purchases and Mrs. Kiener noted that the senior center purchases fall under the municipal exemption. Motion carried.

3. New Business

A. Elected Officials Report- nothing to note

B. Environmental Maintenance position: Sympathies to the family were expressed at the sudden loss of the staff Mrs. Kandy Bichler. An overview of the regular duties was distributed by Mrs. Kiener which are not all inclusive as some weekly & seasonal tasks may have been forgotten. Alderman Ehrlich started the discussion with comments on possibly 2 separate positions in the future for the 10,000 square feet. Mrs. Webb and others were surprised at the number of job responsibilities for the position. Mrs. Kiener noted she is working with the Library Director and other department heads to have the basic cleaning needs met in the interim.

Mrs. Bruner stated the position should be filled as soon as possible to ensure help with the move preparations. Mrs. Schirk-Ehrlich moved: The Commission on Aging strongly recommends the city move quickly to post and fill the environmental maintenance position at the current level of 11.5 hours per week; with the understanding that when the center moves to the 403 W. Foster Street property, the position hours be increased to accommodate the needs in the larger building. Mrs. Webb seconded the motion. Motion carried.

C. Discussion on the process to prepare for the move:

Mrs. Webb suggested the membership get involved in location of programs and what features would be needed. She stated that dividing walls in the large upstairs space would be necessary. Mrs. Bruner suggested the Director follow up on what the involvement of herself and members will be to facilitate a space adapted to the Center operational needs. There was unanimous consent on the City depending on the

recommendations of the Director and members for the space design and usage. Mrs. Kiener will work with the instructors, users, and county representative to determine space usage with the firm that will assist with the remodel/elevator installation. She will meet with the Mayor and City Administrator to determine the renovation timeline.

4. Unfinished business

A. Site Selection Committee – The group will meet another time in May to bring the present process to a conclusion that can be presented to the Common Council.

5. Director's Report

A. Senior Center membership annual voting is ongoing through May 15. The by-law vote is to determine a reduction in Board size from 11 to 9. This is consistent with the current standards for similar Board of Director's.

B. May/June Events

Highlights were on the Spring Fling on May 20; Older American month events with 17 registered for presentation by Ozaukee County ADRC staff on Wed. May 12.; and finally the Ozaukee County Senior Games with Bridge added at Port Washington for Friday, June 4 and registration is due Mon. May 17.

C. Director's Comments

A sympathy thank you card was shared from the family of Larry Koeppen (Mike Kraus's mother's husband).

Park and Recreation and the senior center are partnering to offer summer pickle ball with Park and Rec considering development of an outdoor court on Moore Road.

Mrs. Kiener noted she will be working with college and high school design students on a logo to represent the Senior Center when the move is completed that will bring attention to the city service rather than the building.

Meeting was adjourned at 8:25 PM.