

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, NOVEMBER 10, 2009**

ROLL CALL: Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 7:10 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Jim Vollmar, Alderman Paul Neumyer, Board Member Craig Czarnecki, and Board Member Kevin Rudser. Also present were: City Administrator Mark Grams and City Engineer Vanden Noven. Absent and excused: Alderman Mike Ehrlich, Wastewater Supt. Dan Buehler, and Water Supt./Street Commissioner Dave Ewig.

Chairman's Business: There was none.

MOTION BY CRAIG CZARNECKI AND SECONDED BY KEVIN RUDSER to approve the minutes from October 13, 2009. Motion carried unanimously.

Public Comments/Appearances: Mr. and Mrs. Pat Wilborn of East Pier Street stated that they would like more information regarding the changes to Harborview Lane. They also stated that if it was done correctly, they would be in favor of it. Mr. and Mrs. Wilborn suggested that a privacy fence be placed next to their property. Mr. and Mrs. Wilborn would like to be on the planning committee for this project.

New Business:

A. CONSIDER AMENDMENT TO SUNSET ROAD DESIGN: City Engineer Rob Vanden Noven informed the Board Members that Gremmer and Associates was originally hired to design improvements to Sunset Road from CTH LL to Greystone Drive in 2004. In 2005, amendment #1 was approved to extend the design another 500 feet to match the western city limits. Now that the city limits have continued westward and the LDS Church was constructed, it is proposed that the new limits extend to the western boundary of the church property, or another 500 feet. The proposed design will include extending the sewer and water to the west city limits, however, the sewer and water will be located behind the pavement, and will be constructed at a later date. The cost of the additional design work is \$3,900, to be paid 50/50 by the church and Kleen Test. The estimated cost of construction of Sunset Road from CTH LL to the western city limits is \$630,852. The cost of construction will be paid approximately according to the following: 1) Panarusky, 0.103, \$65,142.39; 2) Greystone, 0.275, \$173,621.61; 3) LSD, 0.122, \$76,662.31; 4) Kleen Test (City share), 0.273, \$172,050.72; and 5) Kleen Test (Kleen Test share), 0.227, \$143,375.60 for a total of \$630,852.63. Because the Panarusky property is in the Town of Port Washington, the City will have to cover this cost until it is annexed. Additionally, the cost of the street improvements fronting the original Kleen Test development will be paid by the City under its 1998 agreement for annexation with Meridian Industries. In total, The City's expense for construction will be approximately \$270,000. The balance will likely be carried by the City over a 5 year payment period by Greystone and the church. Staff recommends approving Amendment #3 for design of Sunset Road improvements to the western city limits. Mr. Tom Lanser of Gremmer and Associates was present to answer any questions. Board Members discussed this item. **MOTION BY CRAIG CZARNECKI AND SECONDED BY ALDERMAN JIM VOLLMAR to recommend to the Common Council to approve Amendment**

#3 for the design work for Sunset Road as presented. The cost of the additional design work will be \$3,900.00 to be split 50/50 between Kleen Test and the LDS Church. Motion carried unanimously.

B. CONSIDER AMENDMENT TO PROFESSIONAL SERVICES CONTRACT WITH GREMMER AND ASSOCIATES FOR DIVISION STREET, CHESTNUT STREET AND WISCONSIN STREET IMPROVEMENTS: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that earlier this year, the City entered into an agreement with Gremmer and Associates for the design of street and water main improvements for Division, Chestnut and Wisconsin Streets. Gremmer and Associates have submitted an amendment that includes a Scope of Services, the design of retaining wall improvements at the Division Street box culvert in addition to improvements to Oakland Avenue from the intersection at Division Street to the west side of the arch culvert. You may recall that last year the BPW approved design/build type improvements to both the box culvert and the arch culvert. We were able to use our contractor from the Fisherman's Park Bridge project to drive sheet piling at the Oakland Avenue site, however, the Division Street wing wall is a more difficult project, and ultimately both the contractor and the City Engineer felt that the improvements should be designed by an engineer, so that work has not yet been done. Gremmer has proposed teaming with AECOM to provide the wing wall improvements after soliciting quotes from 2 different firms. Gremmer will handle the permit for working along the creek, and they will also design further improvements to the road over the Oakland Avenue arch culvert. The road needs to be reconstructed in order to improve drainage. Currently, the storm sewer inlets are not catching enough storm water runoff, and so there are continued erosion problems. This is a time and material project, not to exceed \$11,722, which will be paid out of the 2010 borrowing. The proposed improvements will reduce sediment loading into the creek as well as protect the road and storm sewer system. Staff recommends approval. The Board Members discussed this item. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY ALDERMAN PAUL NEUMYER to recommend to the Common Council to approve the Amendment to the Professional Services Contract with Gremmer and Associates for Division Street, Chestnut Street and Wisconsin Street improvements, a time and material contract not to exceed \$11,722.00 as presented. Motion carried unanimously.**

C. CONSIDER IMPROVEMENTS TO HARBORVIEW LANE: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that Harborview Lane is a street which is 300 feet long and 37 feet wide and connects Washington Street to Jackson Street. This street is severely deteriorating and in need of repair. Approximately 20 years ago, the City vacated Harborview Lane from Grand Avenue to Washington Street to create a pedestrian way. The remainder of the road carries an average of 33 vehicles per day and provides 13 on-street parking spaces. Since the original portion of Harborview Lane was vacated, the Historical Society has renovated the original Light Station which has proven to be very popular tourist attraction and an exceptional asset to the City. It is proposed that the remaining portion of Harborview Lane be removed and replaced by a 10' wide multi-use path. The path will continue to be part of the interurban trail (the current route is already on Harborview Lane), and create an attractive connection between the downtown/marina and the Light Station. Proposed pedestrian bump-outs will provide 10 additional parking spaces (net loss of 3 spaces). The cost of construction is estimated to be \$35,000 without landscaping, and is to be paid out of the TIF. The additional green space and reduced hard surface will improve storm water quantity and quality and reduce the urban heat island effect. Staff recommends approval for Concept Only. The Main Street Committee has reviewed the proposed improvements and endorsed them. The Board Members discussed various items that they would like to see in this area such as low level lighting, benches, berms, lots of landscaping, maybe a fountain, etc. Mr. and Mrs. Pat Wilborn of East Pier

Street stated that they would like to be in on the planning of this project. **MOTION BY ALDERMAN PAUL NEUMYER AND SECONED BY ALDERMAN JIM VOLLMAR to recommend to the Common Council to approve the Concept Plan subject to talking to the abutting property owners and to having a public information meeting regarding this project. Motion carried unanimously.**

D. CONSIDER SIDEWALK ON THE EAST SIDE OF MILWAUKEE STREET BETWEEN MAIN STREET AND WASHINGTON STREET: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that recently, Ozaukee County created a park at the Southeast corner of Washington Street and Milwaukee Street (Harborview Park) with an impressive timber overlook. As the City and County both hope that this will be a popular attraction for residents, visitors, and downtown employees, and because this park is most likely to be used by pedestrians, it highlights the need for sidewalk on the east side of Milwaukee Street between Main Street and Washington Street. Staff understands that sidewalk used to exist in this location, but was removed many years ago because it was in poor condition. The consequence of removing the sidewalk is an undesirable gap in the pedestrian grid that discourages people from walking up the hill to the park. Staff has discussed this project with the Ozaukee County Highway Commissioner and hope we could work together on installing this sidewalk with City/County crews to save both entities money. The total cost for sidewalk and railing is approximately \$8,400. If performed by City/County crews, materials cost only would be approximately \$2,000. This project would improve pedestrian access to the new park and encourages walking. Staff recommends approval for construction in Spring 2010. The Board Members discussed this project. **MOTION BY ALDERMAN JIM VOLLMAR AND SECONED BY ALDERMAN PAUL NEUMYER to approve the building of sidewalk and railing along the east side of North Milwaukee Street provided that the County pays for the work or with the option of the County doing the work themselves by the Spring of 2010. Motion carried unanimously.**

Old Business: There was none.

Project Updates:

a. UPDATE FROM PUBLIC INFORMATION MEETING ON DIVISION, CHESTNUT, AND WISCONSIN STREET RECONSTRUCTION PROJECT: City Engineer Rob Vanden Noven stated that there was a good turn out, more than half the residents attended. He stated that the residents along these streets asked a lot of questions, a lot of good input. The residents had the usual concerns, speed, traffic, number of cars, parking, etc.

b. UPPER LAKE PARK AND VETERANS PARK RESTROOMS: City Engineer Rob Vanden Noven informed the Board Members that the Comfort Stations are open for business. He and the contractor will be going over the punch list. Additional sidewalk will be needed at the Veterans' Park Comfort Station.

c. UPPER LAKE PARK STAIRS: City Engineer Vanden Noven informed the Board Members that the stairs were completed today. There are 116 steps and 4 to 5 benches. The Street crew and the Ozaukee County crew did a great job.

d. CRACK FILLING: City Engineer Rob Vanden Noven stated that crack filling is completed. He informed the Board Members that 35,000 feet of cracks were filled. All the streets on our list had its cracks filled. The City paid \$1.00 per foot.

e. LEAF COLLECTION: City Engineer Rob Vanden Noven stated that the City has three vehicles out collecting leaves. It is taking approximately 10 days to get through the City to collect leaves.

Forthcoming Events: Alderman Neumyer stated that he had received feedback on the repairs to the railroad crossing on West Grand Avenue. He stated that the residents are very happy with the repairs.

ADJOURNMENT: MOTION BY ALDERMAN JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI adjourn the meeting at 8:40 p.m. Motion carried unanimously.