

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, DECEMBER 8, 2009**

ROLL CALL: Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 5:02 p.m. in the Lower Level Conference room at the City Hall. Members present: Alderman Mike Ehrlich, Alderman Paul Neumyer, Board Member Craig Czarnecki, and Board Member Kevin Rudser. Also present were: City Administrator Mark Grams, City Engineer Vanden Noven. Wastewater Supt. Dan Buehler, and Water Supt./Street Commissioner Dave Ewig. Absent and excused: Alderman Jim Vollmar,

Chairman's Business: There was none.

MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY CRAIG CZARNECKI to approve the minutes from November 10, 2009 as presented. Motion carried unanimously.

Public Comments/Appearances: There was none.

New Business:

A. CONSIDER PURCHASE OF STREET TREES: Street Commissioner Dave Ewig informed the Board Members that a technical specification was developed and six (6) quotations were requested pertaining to the purchase of 266 balled and burlap and bare root trees. The requests were sent to Meacham Nursery, Johnson Nursery, McKay Nursery, Wayside Nursery, Larsen Nursery, and Fransee Nursery. Fransee Nursery and Larsen Nursery declined to submit a quote. After review the quotes that were received and their unit prices, staff recommends purchasing trees from the following nurseries: 1) Purchase 177 trees from Meacham Nursery for \$8,001.00; 2) Purchase 40 trees from McKay Nursery for \$1,824.00; and 3) Purchase 11 trees from Wayside Nursery for \$1,407.00. The total cost of trees will be \$11,232.00. These trees will be planted in the following areas: 70 trees in the St. Mary's area, 36 trees on North Spring Street, 11 trees on East Main Street, 8 trees in the marina, 61 trees on Grand Avenue and 80 trees will be used for replacements. Staff recommends approving the purchase of 266 trees. **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY BOARD MEMBER CRAIG CZARNECKI to approve the purchase of 266 street trees as presented. Motion carried unanimously.**

B. REVIEW RESULTS OF PIM FOR DIVISION/CHESTNUT/WISCONSIN: City Engineer Rob Vanden Noven reviewed Gremmer's summary of comments that were received at the Division/Chestnut/Wisconsin PIM that was held on November 10. There were many helpful and insightful comments that were made that will help us with the design. City Engineer Vanden Noven reviewed several comments at the meeting. He also reviewed his design for the intersection of South Wisconsin Street and Division Street. **MOTION BY BOARD MEMBER CRAIG CZARNECKI AND SECONDED BY ALDERMAN PAUL NEUMYER to recommend to the Common Council to approve the Concept Plan design for the intersection of South Wisconsin Street and South Division Street as presented. Motion carried unanimously.**

C. CONSIDER REPLACEMENT OF BAR SCREEN RAKES IN HEADWORKS BUILDING: Wastewater Supt. Dan Buehler reviewed this item with the Board Members. He stated that the rakes in the Bar Screening process are in need of being replaced. There are teeth missing on either rake. The rakes were last replaced in 2005. Quotes were sent out and two quotes were received. Crane Engineering quoted this project for \$2,142.00 and Process Equipment Repair Services quoted this project for \$3,000. These rakes should last at least 10 years. This is a budgeted item. Staff recommends awarding this project to Crane Engineering for \$2,142.00 as presented. **MOTION BY ALDERMAN MIKE EHRLICH AND SECONDED BY BOARD MEMBER CRAIG CZARNECKI to approve the quote from Crane Engineering for \$2,142.00 for new rakes as presented. Motion carried unanimously.**

Old Business: There was none.

Project Updates:

a. UPPER LAKE PARK & VETERANS PARK RESTROOMS: City Engineer Rob Vanden Noven stated that there were a few items on the punch list that still need to be corrected. Otherwise the restrooms are open and working.

b. UPPER LAKE PARK STAIRS: City Engineer Vanden Noven informed the Board Members that the stairs are completed.

c. WATER FILTRATION PLANT ROOF PROJECT: Water Supt./Street Commissioner Dave Ewig gave an update of the Filtration Plant Roof Project. He stated that the contractor is behind schedule. They started work on November 9, 2009. Staff will talk with the contractor on a weekly basis to make sure they keep on a schedule.

Forthcoming Events: Chairman Tom Veale thanked the Board Members for a good year and wished them all a Merry Christmas and a Happy New Year.

ADJOURNMENT: MOTION BY ALDERMAN PAUL NEUMYER AND SECONDED BY BOARD MEMBER KEVIN RUDSER to adjourn the meeting at 5:55 p.m. Motion carried unanimously.