

City of Port Washington Police and Fire Commission  
**Minutes of Regular Meeting Held Monday August 10, 2009**

1. Meeting called to order at 7:00 p.m. Present: Commissioners Nelson, Becker, Taucher, Gottlieb, and Tietyen; Fire Chief Mitchell, Police Chief Thomas.
2. There were no public appearances.
3. The minutes of the regular meeting held on July 13, 2009 were reviewed. Moved by Tietyen, seconded by Becker to approve. Unanimous approval.

**Ambulance Department**

1. Ambulance Department bills for July 2009 were reviewed. Moved by Becker, second by Tietyen to approve. Unanimous approval.
2. The ambulance budget through July 2009 was reviewed.
3. Ambulance revenue for July 2009 was \$19,479.61. The year-to-date total is \$154,589.50.
4. July 2009 ambulance calls were reviewed.
5. Ambulance staffing was discussed. Because two EMTs are starting paramedic school, they will no longer be available for daytime ambulance runs. Current staff members would be available to fill the gap, but they need child care in order to do so. Chief Mitchell is exploring further the department-subsidized day care option that was discussed at the April 13, 2009 commission meeting, and has developed a simulated schedule to assure that the ambulance will be fully staffed. More information will be available at the September commission meeting.
6. No further Ambulance Department business.

**Fire Department**

1. Fire Department bills for July 2009 were reviewed. Moved by Taucher, second by Becker to approve. Unanimous approval.
2. The July 2009 fire budget was reviewed.
3. The July 2009 fire calls were reviewed.
4. Fire Chief's report:
  - a. The chief has received four applications to join the department.
  - b. The department responded to seven ambulance calls during the hours of Fish Day, only two of which were related to Fish Day activities.
  - c. Six department personnel will attend advanced fire and rescue courses at the annual Monroe Fire School. Three members will attend Firefighter 1 or EMT courses at MATC this fall.
5. No further Fire Department business.

**Police Department**

1. Police Department bills for July 2009 were reviewed. Moved by Becker, second by Tietyen to approve. Unanimous approval.
2. Municipal Court income for May was \$7,145.02, and for June was \$5,933.61. The year-to-date total is \$47,532.44.
3. Chief's Report
  - a. A vendor, Pro-Phoenix, has been selected for the county-wide records management system. This system, financed by Ozaukee County, will be available to all Ozaukee Police Departments. Annual maintenance costs, which will be borne by the individual departments, will be similar to the costs for the PWPD's current system. The chief will present a written report at the September commission meeting.

- b. The Active Shooter exercise on August 8 emphasized unified command. A press release about the event was distributed
4. Commissioners reviewed a statement from the International Association of Chiefs of Police (IACP) President Russell B. Laine, as well as Chief Thomas' IACP life membership materials.
5. Other business:
  - a. Department coins were presented to the commissioners.
  - b. A department policy will be developed to prevent the use of electronic or stamp signatures without the permission of the individual whose signature is being used.
  - c. Vern Biever will be given special recognition at the September commission meeting.
6. Moved by Tietyen, second by Taucher to adjourn. Unanimous approval. Meeting adjourned at 7:40 p.m.

Respectfully submitted,

Gina Taucher, Secretary