

**City of Port Washington Police and Fire Commission**  
**Minutes of Regular Meeting Held Monday April 13, 2009**

1. Meeting called to order at 7:05 p.m. Present: Commissioners Nelson, Gottlieb, Becker and Tietyen; Fire Chief Mitchell, Police Chief Thomas. Absent and excused: Commissioner Taucher.
2. No public appearances.
3. The minutes of the regular meeting held on March 9, 2009 were reviewed. Moved by Tietyen, seconded by Becker to approve with the date being amended to March 9, 2009. Unanimous approval.

**Ambulance Department**

1. Ambulance Department bills for March 2009 were reviewed. Moved by Becker, second by Gottlieb to approve. Unanimous approval.
2. The ambulance budget through March 2009 was reviewed.
3. Ambulance revenue for March 2009 was reviewed. \$22,928.40
4. March 2009 Ambulance calls were reviewed.
5. The memo by Chief Mitchell on recommendations regarding ambulance staffing was discussed. Motion by Gottlieb, seconded by Tietyen for Chairman Nelson and Chief Mitchell to speak to City Administrator regarding the option of Department Subsidized Childcare. Unanimous approval.
6. No further Ambulance Department business.

**Fire Department**

1. Fire Department bills for March 2009 were reviewed. Moved by Becker, second by Tietyen to approve. Unanimous approval.
2. The March 2009 fire budget was reviewed.
3. The March 2009 fire calls were reviewed.
4. Received recommendation from Chief Mitchell to approve promotion of Lt. Glenn Doers to Captain and FF James Sternemann to Lieutenant. Motion by Becker, second by Gottlieb. Unanimous approval.
5. Fire Chief's report. Chief Mitchell will attend fire conference in Indianapolis to research spending grant money on new air compressor equipment and research updates for Thermo Imaging camera equipment.
6. No further Fire Department business.

**Police Department**

1. Police Department bills for March 2009 were reviewed. Motion by Becker, second by Gottlieb to approve. Unanimous approval.
2. Received Financial Report of Mid-Moraine Municipal Court statement for January 2008 – December 2008. February 2009 income was \$8,937.06.
3. Chief's Report
  - a. Emergency Operations Center training was held March 12, 2009.
  - b. Emergency Operations Center – Public Information Officer's training will be held April 30 – May 1, 2009.

- c. Active Shooter Exercise is scheduled for August 8, 2009
  - d. Chief attended the FBI LEEDA Board of Directors conference in Tampa, Florida. Chief is the 2<sup>nd</sup> Vice President.
4. The Police Department Annual Report will be prepared by May 9.
  5. National Peace Officers Memorial Service is scheduled for May 15, 2009. All commissioners received an invitation to attend. Officers Moertl and Erickson will attend the State of Wisconsin service in Madison on May 8. Lt. Hingiss and Officer Jason Bergin will attend the National service in Washington DC.
  6. The department received a check from the DNR for 2008 boat patrol activity. The check for \$3722.06 was turned over to the city.
  7. The Police Chief presented a resolution authorizing the submission of a COPS community policing grant. "Port Washington Police & Fire Commission Resolution No. 2009-01." Motion by Tietyen, second by Becker to approve submission. Discussion. Motion carried with one nay vote by Commissioner Gottlieb.
  8. Motion by Tietyen, seconded by Becker to go into closed session, authorized as noted by Wisconsin Statute WS 19.85. Vote: Becker – Aye, Gottlieb – Aye, Nelson – Aye, Tietyen – Aye. Motion carried. Motion to return to open session. Vote: Becker – Aye, Gottlieb – Aye, Nelson – Aye, Tietyen – Aye. Motion carried. Returned to open session 8:30 p.m.
  9. No further Police Department business.
  10. Motion to adjourn by Becker, second by Gottlieb. Unanimous approval. Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Terry Tietyen, Vice Chairman