

PORT WASHINGTON PARK AND RECREATION DEPT.
OFFICIAL BOARD MINUTES

DATE: June 11, 2009

LOCATION: Park & Rec Office

The meeting was called to order by Chairman G. Ewig at 6:30 PM

1. Members present (**P**), absent (**A**) or excused (**E**); Ewig P MacRae P Klotz P
Babcock E Kinas E Lemkuil P Burmesch E Voigt E Deal P
Late: N/A
2. Motion by M.A. Klotz to accept minutes as presented/amended. Second by L. MacRae.
Motion carried 5-0.
3. Citizen Comments not on the agenda
N/A
4. Old Business:
 - A. Elected Official's Report
 - Nothing reported
 - B. Planning Commission Rep report
 - Nothing Reported
 - C. Director's Report
 - Submitted
 - Elizabeth O'Connell has been doing landscape work at Rotary and Fisherman's Parks
 - Pool is closed due to maintenance because of broken piping. Staff is having Badger Swim pools perform the maintenance. This is the same company that built the pool.
 - Piratefest has been notified that the grass in rotary Park has again been damaged in the same area as last year. Park & Rec will try to repair the damage; however, if it is too extensive, we will have to re-sod the area
 - D. Update on Virginia Graeme Baker Pool and Spa Safety Act (VGBA) Compliance
 - Ramaker & Associates, Inc. completed VGBA and pool slide(s) inspection
 - Will take 3 – 4 weeks for results of the VGBA inspection
 - Both drop and snake slides have had inspection reports returned. The slides are both in good and usable condition per Ramaker & Associates, Inc.
5. New Business:
 - A. Review and Recommend Facility Use Requests:
 - Balance, Inc.
 - Rental of Pirates' Hollow Community Waterpark on July 17, 2009 from 12:45 to 2:45 pm for approximately 50 participants
 - Request is for complimentary admission to the Waterpark for their special summer recreation program for children with developmental disabilities in Ozaukee County
 - For children that may incontinent, they are requiring their parents send them in swim diapers
 - Balance, Inc. will provide staff to children ratio to ensure intense supervision of the program participants
 - Motion made by L. MacRae approve request. Seconded by P. Lemkuil. Motion passed 5-0

B. Review and Recommend Hiring of Staff

- Motion made by B. Deal to accept and approve the staff as presented. Seconded by P. Lemkuil. Motion passed 5-0

C. Discuss date and time of Park Tour

- Park is scheduled for July 11, 2009 at 8:00 am
- Will meet at Park & Rec office
- The tour will include the following parks/areas: Upper Lake, Kolbach, Misty Ridge, White Pines, Oakland Green, Birchwood Hills Nature Area and a viewing of the plans of the HWY 33 roundabout project

D. Review and recommend Facility Use Request:

- Port Washington High School Music Dept. Concert at Veterans Memorial Park
 - Rental of Veteran's Memorial Park Bandshell and Greens on June 27, 2009 from 5 to 10 pm for approximately 50 participants
 - Request is to host a music concert with three different bands
 - Music types would include alternative, generic and pop rock
 - This group is not charging admission but is taking donations for the Advocates of Ozaukee County
 - Park & Rec Board is asking that several stipulations be met before final approval of this permit. This includes
 - The permit be signed by a faculty member of the PWHS Music Department
 - Verification that Advocates of Ozaukee County are aware of the fundraising
 - The bands must be finished playing by 9:30 pm and all participants must clean up and be out of the park no later than 10 pm
 - Language and volume must be acceptable
 - Motion made by M.A. Klotz approve request. Seconded by P. Lemkuil. Motion passed 5-0

6. Any Other Business That May Properly Come Before the Board

- It was brought to the Park & Rec Board's attention that the City is deciding what to do with the Schanen Farm land on HWY 33
- Port Washington Youth Baseball/Softball (PWYB/S) would like to place minimally 3 large fields with lights as well as an additional 3 smaller fields, if space permits
- It would be PWYB/S' responsibility to pay for the development of these fields
- Staff would like to reserve an area, with size to be later determined, for a playground and shelter to eventually replace Bley Estates Park. Bley Estates' size layout will be affected by the HWY 33 roundabout project

7. Motion to adjourn by G. Ewig, second by L. MacRae. Meeting adjourned at 7:30 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary