

PORT WASHINGTON PARK AND RECREATION DEPT.
OFFICIAL BOARD MINUTES

DATE: February 12, 2009 LOCATION: Park & Rec Office
The meeting was called to order by Chairman G. Ewig at 6:32 PM

1. Members present **(P)**, absent **(A)** or excused **(E)**; Ewig P MacRae P Klotz P
Babcock P Kinas E Lemkuil E Burmesch A Voigt P Deal P
Late: M. Klotz (7:20 pm)

2. Motion by B. Deal to accept minutes as presented/amended. Second by L. MacRae. Motion carried 5-0.

3. Citizen Comments not on the agenda
 N/A

4. Old Business:
 - A. Elected Officials Report
 - Upper Lake and Veteran's Memorial Park restrooms specs will be going out for bids by the end of February

 - B. Planning Commission Rep report
 N/A

 - C. Director's Report
 - Submitted
 - Director Imig discussed that the summer publication of *Parks Plus* will be available online and will only print 1000 hard copies for distribution. Total cost savings is anticipated at being close to 60% for the first year.

5. New Business:
 - A. Update/Discussion on Summer Concerts with Bob Mittnacht
 - Bob Mittnacht gave an overview of this year's summer concerts
 - Goal was to move all concerts to Fridays nights to allow participants a consistent schedule. This would additionally complement the Friday Night Flicks

B. Discuss Port Washington Youth Baseball/Softball's (PWYB/S) Request to Post Sponsor Signs on Outfield Fence at Thomas Jefferson Ballfield # 1

- Mike Goebel presented a banner advertising proposal on behalf of the PWYB/S to utilize the TJ Ballfield # 1 fences as well as thanking the Board and Staff for their support
- PWYB/S is looking to place 4' x 8' mesh banners on the fence
 - This would exclude alcohol-related advertising
- The banners would be hung from May into August
- B. Babcock and R. Voigt suggested that Staff work with PWYB/S to create a Memorandum of Understanding to be brought back to Board in March for further discussion
 - This would include Park & Rec receiving a compensation percentage from the sales of the advertising space
 - PWYB/S would be responsible for installation/removal, maintenance, enforcing ad criteria as well as the solicitation of the advertisers
- PWYB/S is also seeking to place a temporary storage unit at the TJ Ballfield #1 for their equipment
 - The proposed unit will be on a site to be determined, from March through the beginning of August
 - Staff will again meet with PWYB/S representatives to discuss logistics and draw up agreement to be presented to the Board at the March meeting

C. Review and Recommend Facility Use Requests

- Alliance Bible Church
 - Rental of Rotary Park on April 12, 2009 from 5:30 to 7:00 am for a sunrise Easter service with 100 or less participants
 - Will be in Park prior to posted hours and will have a live band with acoustic instruments
 - Motion made by B. Deal to approve request. Seconded by B. Babcock. Motion passed 6-0
- Crystal Haven, LLC
 - Rental of Veteran's Memorial Park Bandshell & Greens on June 20, 2009 from 8:00 am to 9:00 pm for a body, mind, and spirit wellness event with around 100 participants
 - Will have vendors and amplified music
 - Motion made by B. Deal to approve request. Seconded by B. Babcock. Motion passed 6-0
- Agnes Watry
 - Rental of Veteran's Memorial Park Bandshell & Greens on August 22, 2009 from 7:00 am to 7:00 pm for the Paul Watry Scholarship Fundraiser with approximately 500 participants
 - Will have tents and amplified music
 - Motion made by B. Deal to approve request. Seconded by B. Babcock. Motion passed 6-0

D. Discuss Reciprocal Pool Agreement with the Village of Grafton

- Staff presented attendance numbers from 1998 to present showing number of Grafton season pass holder visits to Pirates' Hollow as well as Port Washington season pass holder visits to the Family Aquatic Center in Grafton
 - The results showed that more Grafton season pass holders were visiting Pirates' Hollow than Port Washington season pass holders visiting the Family Aquatic Center – the numbers were quite disproportionate
 - Staff proposed to end program due to an inequitable agreement
- Board decided to proceed with agreement for at least one more year and requested survey of Grafton and Port Washington season pass holders to determine usage criterion

E. Review and Recommend 2009 Pool Fees

- Staff requested a season pass and pool rental fee increase starting the 2009 season
- Resident and non-resident individual season pass fees would increase \$5 and family season passes would increase \$10.
- The pool rental fee structure would be better aligned to reflect staff needed to safely operate the pool. Resident and non-resident rental fees would be broken out into three patronage levels: (1-50, 51-100 and 100+). The resident and non-resident fees would be \$125/\$300, \$175/\$350 and \$225/\$375 respectively.
- Motion made by B. Deal to approve only pool rental fee restructuring/increase, which would take affect for the 2009 season. Seconded by M. Klotz. Motion passed 6-0

F. Review and Recommend Spring Staff

- Motion made by L. MacRae to accept and approve the staff as presented. Seconded by R. Voigt. M. Klotz abstained. Motion passed 5-0

G. Discuss Senior Center Site Selection Committee Request

- Board and Staff discussed request from Committee for a current park to be donated for a new Senior Center
- With much discussion, no conclusion was reached
- Board suggested that Committee decide on a location and present at a future meeting for further discussion

6. Any Other Business That May Properly Come Before the Board

N/A

7. Motion to adjourn by L. MacRae, second by M. Klotz. Meeting adjourned at 7:58 PM.

Respectfully Submitted,

Ron Voigt
Acting Secretary