

PORT WASHINGTON PARK AND RECREATION DEPT.
OFFICIAL BOARD MINUTES

DATE: August 13, 2009

LOCATION: Park & Rec Office

The meeting was called to order by Chairman G. Ewig at 6:30 PM

1. Members present (**P**), absent (**A**) or excused (**E**); Ewig P MacRae E Klotz P
Babcock P Kinas P Lemkuil P Farnham P Voigt E Deal E
Late: K. Farnham – 7:30 pm
2. Motion by S. Kinas to accept minutes as presented/amended. Second by B. Babcock. Motion carried 5-0.
3. Citizen Comments not on the agenda
 - Lt. Barbuch of the Port Washington Police Department was present to address concerns regarding a criminal damage incident that was reported by P. Lemkuil on June 25, 2009 at Hill School Park. Lt. Barbuch explained the Department's response and was available to answer any Board questions
 - John Sigwart of 230 W Theis Street, Port Washington, mentioned that Reader's Digest has an article on Possibility Playground in this month's edition
 - John Sigwart of 230 W Theis Street, Port Washington, also commented on how nice the city's parks looked
4. Old Business:
 - A. Elected Official's Report
 - Nothing Reported
 - B. Planning Commission Rep report
 - Nothing Reported
 - C. Director's Report
 - Submitted
 - Motion made by B. Babcock to accept report. Seconded by P. Lemkuil. Motion passed 6-0
 - D. Revisit Senior Center Site Selection
 - Senior Center Site Selection Committee will be meeting in September and will host a public forum to ask citizen input for the project
 - The Selection Committee is looking to narrow search to 3 locations for a new building
 - Two site considerations include Westport Meadows, the former Schanen farm property and next to Harbor Village
 - The Committee feels that a new building on city land would be most cost effective
 - The selection committee would like approximately 5 acres which would include parking
 - The building is projected to be multi-use including rooms for wellness, cultural and social activities
 - The existing senior center building is limited in size. Also, expansion would be much more costly than building new
 - Ms. Kiener took the 2001 plans showing possible development of the Schanen Farm for athletic fields. She felt this would help better show the suggested area
 - E. Update on Pirates' Hollow Waterpark
 - Staff has received the VGBA test results from Ramaker & Associates, Inc.
 - Two areas need attention in regard to compliance: the pool grates and sump depth

- Both will have to be repaired by an authorized pool company
- Staff has submitted the check to Ramaker for their services as well as a \$600 check to the State of Wisconsin for approval of construction plans
- Once approval is received, Staff will solicit quotes from pool repair companies
- Staff informed Board that there is an ongoing bee infestation in play area next to main pool
 - The insects have been identified as “digger bees.” These bees return to the same location indefinitely and can number in the thousands.
 - The area has been closed since the end of July. This was the same time and amount of closure as the past two seasons
 - Staff has contracted with an exterminator the past two seasons to no avail.
 - Staff will research other solutions. One immediate fix would be replacing sand with a poured in place material. This would also reduce the amount of sand ending up in pool

5. New Business:

A. Discuss 2010 Port Summer Theatre

- Diana Neumeyer gave update of this season’s musical, “Singin’ in the Rain”
 - There was an increase of 100 attendees at this year’s performance as compared to last year’s show
 - Many favorable comments were received on this year’s performance
- For 2010, Diana would like to do the Wizard of Oz
 - This show requires actors to fly on stage
 - As a result of this requirement, the total cost for production would be increased by close to \$4000
 - Diana would like to start fundraising as soon as possible to help offset these costs
 - Also, Diana would like to charge a participation fee of \$25 for actors performing in the play. This would also help to offset costs. Diana said this fee is rather small in comparison to surrounding communities
 - Motion made by P. Lemkuil to approve increase in summer theater line item for supplies to account for new costs. Seconded by S. Kinas. Motion passed 5-0
 - Second motion made by P. Lemkuil to approve participation fee for summer theater actors to help offset additional costs. Seconded by S. Kinas. Motion passed 5-0

B. Review and Recommend Simplicity Foundation Monument

- N/A – does not fall under Park & Rec Board jurisdiction

C. Review and Recommend Facility Use Requests:

- Democratic Party of Ozaukee County
 - Rental of Veteran’s Memorial Park Bandshell & Greens on September 7, 2009 from 8 am to 8 pm for approximately 200 participants
 - Request is for their annual Labor Day picnic
 - This group will have amplified music and tents. The marking of utilities will be necessary and the responsibility of this group
 - Motion made by S. Kinas to approve request based upon stipulations set forth are met. Seconded by B. Babcock. Motion passed 6-0
- Friedens Church of Port Washington
 - Rental of Veteran’s Memorial Park Bandshell & Greens on August 30, 2009 from 6 to 8 pm for approximately 50 participants
 - Request is for their annual Labor Day picnic
 - This group will have amplified music
 - Motion made by S. Kinas to approve request based upon stipulations set forth are met. Seconded by B. Babcock. Motion passed 6-0

D. Review and Recommend Hiring of Staff

- Motion made by S. Kinas to accept and approve the staff as presented. Seconded by P. Lemkuil. Motion passed 6-0

E. Review and Recommend Updated Changes to Park Area & Facility Use Application

- Staff has asked Board for direction on a couple of clarifications and updates to the current facility use application
- A clean up bond will be requested from all rental groups, including those exempt from payment (i.e. schools and non-profit organizations)
- A minimum age limit of 18 for those signing the application
- Staff will rent out the new pavilion and inside room at Veteran's Park as one area when it becomes available. The pavilion attached to the new restrooms in Upper Lake Park will not be rented and will remain available for all Upper Lake Park users
- Board did not move on this item; therefore, it has been tabled until the September meeting

6. Any Other Business That May Properly Come Before the Board

- Nothing Submitted

7. Motion to adjourn by K. Farnham, second by S. Kinas. Meeting adjourned at 8:00 PM.

Respectfully Submitted,

Mary Ann Klotz
Secretary