

**MINUTES  
CITY OF PORT WASHINGTON  
CITY COUNCIL MEETING  
November 17, 2009**

A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Scott Huebner in the Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Burt Babcock, Tom Hudson, David Larson and Dan Becker. Absent & excused was Alderman Vollmar. Also present: City Administrator Mark Grams, City Engineer Rob Vanden Noven, City Attorney Eberhardt, and City Planner Randy Tetzlaff. The Pledge of Allegiance to the Flag was recited.

**CONSENT AGENDA**

- A. Approve Minutes of the Previous Meeting – November 3, 2009
- B. Operator's License Applications – None
- C. Approve Cabaret License Application – Sir James Pub, Inc./316 N. Franklin Street/December 5, 2009

MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN LARSON TO APPROVE THE CONSENT AGENDA. **Motion carried unanimously.**

**MAYOR'S BUSINESS**

**OFFICERS'/STAFF REPORT**

- A. Update On Projects:
  - 1. North Beach Stairs – Completed. It turned out to be a nice project and the stairs are well used.
  - 2. Crack Filling of Streets – Finished last week. They filled over 36,000 feet of crack, but stayed within our budget of \$35,000.
  - 3. Marina Floating Pier Project – On schedule. Pier 2 is in.
  - 4. Division, Chestnut, Wisconsin Street Improvements – We had a public hearing last week and it was well attended. More than half of the people who live on that street were in attendance. We got lots of good comments that we will be able to use and incorporate into the plans.
  - 5. Upper Lake Park & Veterans Park Comfort Stations – The buildings are both open for business, but we are still trying to get some of the punch list items out. In Veterans Park, curb and sidewalk restoration were done last week and will be backfilled tomorrow so the exterior work will all be completed.

**PUBLIC COMMENTS/APPEARANCES** – None

**COMMITTEES**

**A. Finance and License Committee**

- 1. Public Hearing On The 2010 City Budgets – Mayor Huebner declared open the Public Hearing. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN LARSON TO CLOSE THE PUBLIC HEARING. **Motion carried unanimously.**
- 2. Resolution 2009-35 (Approve Tax Levy And City Budgets) – Alderman Hudson reviewed adjustments to the budget since the last meeting. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN EHRlich TO APPROVE RESOLUTION 2009-35. A discussion followed. Alderman Neumyer wanted to clarify that we aren't losing any positions, but will be transferring positions within our organization. City Administrator Grams said we'll have to see how the positions progress, but there is money in the budget for a full-time position with benefits for those two positions. Alderman Neumyer said his only two concerns are

that we don't short ourselves at City Hall. He is worried because we've been losing employees down the line and he doesn't want to see us get too short at City Hall as far as our overworked staff that we have now. His second concern is that he is against the person who will be in the Police Aid position having to wear a uniform. It's his understanding that most of the people who work at City Hall are in their mid-50's or older and in his 30 years experience in law enforcement, to take a person that age and put them out in a quasi uniform performing some services such as parking, directing traffic, etc., he is against that. He feels there are better ways to utilize that person such as administratively, but urges caution at them being in a uniform and if they are, that we restrict what their responsibilities are. Mayor Huebner said based on what Alderman Neumyer said, he also has a few concerns with the way we might split this position up. He hopes we can bring it back and discuss it a little further so we're not putting someone in harm's way. Alderman Hudson suggests that the Police Chief come in and discuss with us the kind of tasks he was looking at this person doing because he doesn't think he would put anyone in harm's way that isn't really qualified. Alderman Becker said everybody is concerned but we should move ahead, see what happens, review it and move ahead accordingly. **Motion carried unanimously.**

3. Consider Proposals For City Assessor Services – Alderman Hudson reviewed the three proposals for city assessor services. They are our current assessor Accurate Appraisals, Associated Appraisal Consultants, and Mass Appraisals, LLC, our previous assessor. He indicated that Mass Appraisals had the low bid of \$22,800. He said our Treasurer has worked with them in the past and is very open to working with them in the future because they are very responsive. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BABCOCK TO HIRE MASS APPRAISALS FOR \$22,800 FOR THE 2010 ASSESSOR SERVICES CONTINGENT UPON THE CITY ATTORNEY'S REVIEW OF THE CONTRACT. **Motion carried unanimously.**
4. Ordinance 2009-18 (Amend Parking Fines) **1<sup>st</sup> Reading** – Alderman Hudson reviewed the proposed ordinance and said the Finance and License Committee is recommending approval.
5. Approve Proposal For 2009 Audit Services – Alderman Hudson reviewed the proposal from Baker Tilly for 2009 City Audit Services. He said the proposed cost of doing the audit services would remain the same as the 2008 Audit Services. He indicated that next year we would look at putting together an RFP to do audit services for 2010. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BECKER TO APPROVE ENTERING INTO AN AGREEMENT WITH BAKER TILLY TO PERFORM THE 2009 CITY AUDIT SERVICES CONTINGENT ON THE CITY ATTORNEY'S REVIEW. **Motion carried unanimously.**
6. Update On 2009 City Budget – City Administrator Grams gave an update on the 2009 City Budget. He indicated that we should hit out budget amount in the revenues, and in the expenditures, we should be \$50,000 under our budgeted amount for this year. However, that's contingent upon what happens in December with snow. He said right now things are looking positive. He will give another report in December.
7. Resolution 2009-36 (Designate Official Depositories And Compliance With State Statute 34.05) – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BECKER TO APPROVE RESOLUTION 2009-36. **Motion carried unanimously.**

## **B. Traffic Safety Committee**

1. Ordinance 2009-15 (No Parking On Portion Of City Streets) **2<sup>nd</sup> Reading** – MOTION BY ALDERMAN BECKER, SECONDED BY ALDERMAN NEUMYER TO APPROVE ORDINANCE 2009-15. **Motion carried unanimously.**
2. Ordinance 2009-16 (Installation Of Stop Sign) **2<sup>nd</sup> Reading** – MOTION BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO APPROVE ORDINANCE 2009-16. **Motion carried unanimously.**
3. Ordinance 2009-19 (Amend Parking Restriction On N. Franklin Street And E. Grand Avenue) **1<sup>st</sup> Reading**

## **BOARDS/COMMISSIONS**

### **A. Plan Commission**

1. Public Hearing To Consider Conservation Protection District Overlay On Property In The 400 Block Of Johnson Street – City Planner Tetzlaff gave an overview. Mayor Huebner declared open the Public Hearing. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BECKER TO CLOSE THE PUBLIC HEARING. **Motion carried unanimously.**
2. Ordinance 2009-17 (Creation Of A Conservation Protection District Overlay) **2<sup>nd</sup> Reading** – City Attorney Eberhardt said there should be a legal description of the properties in Exhibit A of the ordinance, not just the parcel numbers. MOTION BY ALDERMAN BECKER, SECONDED BY ALDERMAN EHRLICH TO APPROVE ORDINANCE 2009-17. **Motion carried unanimously.**

### **B. Board of Public Works**

1. Consider Amendment To Sunset Road Design – City Engineer Vanden Noven reviewed the amendment to the Sunset Road Design. Alderman Neumyer had concerns of Greystone paying for their portion of the project if that subdivision is in trouble financially. He asked how do we recover money from them? City Administrator Grams said we would end up trying to special assess on that development if we can, and if not, we would have to go the court route. MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN BECKER TO APPROVE THE AMENDMENT FOR DESIGN WORK FOR SUNSET ROAD. **Motion carried unanimously.**
2. Consider Amendment To Gremmer And Associates Contract For The Division Street, Chestnut Street And S. Wisconsin Street Road Improvements – City Engineer Vanden Noven highlighted the professional services contract with Gremmer and Associates for the Division Street, Chestnut Street and Wisconsin Street project. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN EHRLICH TO APPROVE THE AMENDMENT TO PROFESSIONAL SERVICES CONTRACT WITH GREMMER AND ASSOCIATES FOR THE DIVISION STREET, CHESTNUT STREET AND WISCONSIN STREET PROJECT. **Motion carried unanimously.**

## **UNFINISHED BUSINESS**

### **NEW BUSINESS**

- A. Public Hearing On Special Assessments For 2009 Sewer Lateral And Water Service Improvements To Vacant Lots On Johnson And Powers Streets – City Engineer Rob Vanden Noven gave background information. Mayor Huebner declared open the public hearing. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN EHRLICH TO CLOSE THE PUBLIC HEARING. **Motion carried unanimously.**
- B. Consider Community Development Block Grant For Potential Improvements To Lake Street – City Engineer Rob Vanden Noven reviewed the grant program through the Community Development Block Grant Disaster Recovery Fund to assist communities with public infrastructure improvements in response to the flooding that occurred last year. He indicated that the City could submit a grant application to recoup the cost of making drainage improvements in the area of Lake Street. Alderman Larson pointed out that the flooding that the residential high-rise building experienced was not a City error, but a builder's problem. MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN BECKER TO APPROVE APPLYING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG). **Motion carried unanimously.**

## **FORTHCOMING EVENTS**

**PUBLIC COMMENTS/APPEARANCES** – None

**ADJOURNMENT** – MOTION BY ALDERMAN LARSON, SECONDED BY ALDERMAN BECKER TO ADJOURN THE MEETING OF THE CITY COUNCIL AT 8:11 P.M. **Motion carried unanimously.**