

**MINUTES  
CITY OF PORT WASHINGTON  
CITY COUNCIL MEETING  
December 15, 2009**

A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Scott Huebner in the Council Chambers. Council members present: Aldermen Mike Ehrlich, Paul Neumyer, Jim Vollmar, Burt Babcock, Tom Hudson, and Dan Becker. Alderman Vollmar arrived at 7:38 p.m. Absent & excused was Alderman Larson and City Attorney Eberhardt. Also present: City Administrator Mark Grams, City Engineer Rob Vanden Noven, and City Planner Randy Tetzlaff. The Pledge of Allegiance to the Flag was recited.

**CONSENT AGENDA**

- A. Approve Minutes of the Previous Meeting – December 1, 2009
- B. Operator's License Applications – Cathy L. Brown, Jack M. Pride, Jr., Emily S. Demge and Leslie B. Albion

MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BABCOCK TO APPROVE THE CONSENT AGENDA. **Motion carried unanimously.**

**MAYOR'S BUSINESS**

**OFFICERS'/STAFF REPORT**

- A. City Administrator Grams reminded the Council that nomination papers for the 2<sup>nd</sup>, 4<sup>th</sup> and 6<sup>th</sup> Aldermanic Districts are due in the Administrator's Office by 5:00 p.m., Tuesday, January 5<sup>th</sup>. The deadline for Non-Candidacy papers is Monday, December 28<sup>th</sup> by 5:00 p.m.
- B. Update On Projects
  1. Marina Floating Pier Project – City Administrator Grams reported that all four piers are in; Piers 2, 3 and 4 are completed and they are finishing up on Pier 1. Also, work has started on the fuel pier. The project is on schedule and they are continuing to work on the electrical and water services.

**PUBLIC COMMENTS/APPEARANCES – None**

**COMMITTEES**

**A. Finance and License Committee**

1. Approve Property And Casualty Insurance Coverage Proposal – Alderman Hudson reported that we received three proposals for the City's Property and Casualty Insurance coverage. One of the proposals was incomplete. The other two were from HNI, our current carrier, and AJG. The bid from HNI was \$242,980 and AJG was \$242,334. The major difference in the two bids is that with the AJG Bid, if we were subject to some lawsuits, we would have to pay some deductibles. Basically since we are already with HNI and the bid difference is so minimal, T. E. Brennan is recommending that we continue coverage with HNI. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BABCOCK TO APPROVE HNI FOR THE CITY'S PROPERTY AND CASUALTY INSURANCE COVERAGE. **Motion carried unanimously.**
2. Ordinance 2009-20 (Amend Collection Fee For Waste Haulers) 2<sup>nd</sup> Reading – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BECKER TO APPROVE ORDINANCE 2009-20. **Motion carried unanimously.**

3. Update On 2009 City Budget – City Administrator Grams reviewed his memo updating the Council on the revenues and expenditures in the 2009 General Fund Budget through November. He indicated that unless we have some severe snowstorms through the end of December, the City should experience a fund surplus at the end of this year.
4. Update On 2008 Borrowed Funds – Alderman Hudson reviewed a memo on the estimated funds available from the 2008 Bond Proceeds. City Administrator Grams said we're in pretty good shape with the borrowed funds. He noted the projects that still have expenditures outstanding, which are estimated at approximately \$300,000. He said some projects that we were going to borrow for in 2010 may be able to be completed earlier.

#### **B. Traffic Safety Committee**

Mayor Huebner now moved to item B. 3.

3. Ordinance 2009-23 (Amend 8.05.010 E. Of The Municipal Code, 2-Hour Parking) **1<sup>st</sup> Reading** – City Administrator Grams reviewed the proposed ordinance.

#### **C. Personnel Committee**

1. Update On Police Aide Position – MOTION BY ALDERMAN BECKER, SECONDED BY ALDERMAN NEUMYER TO TABLE. **Motion carried unanimously.**

### **BOARDS/COMMISSIONS**

#### **A. Police & Fire Commission**

1. Ordinance 2009-24 (Amend 9.17.070 c. 1. A. i., ii Of The Municipal Code, False Alarms Responded To By The Police Department) **1<sup>st</sup> Reading** – City Administrator Grams reviewed the proposed ordinance. Chief Mitchell gave a report on the comprehensive list of false fire alarms. Alderman Vollmar said clarification should be made in the ordinance regarding a calendar year or the last occurrence in a 12-month period.

#### **B. Board of Public Works**

1. Recommend Concept Plan For Division (County Highway C) And Wisconsin Street Intersection To County Public Works Committee – City Engineer Rob Vanden Noven reviewed some of the major points in Gremmer's meeting summary of comments that were received at a public information meeting that was held on November 10<sup>th</sup> on the Division/ Chestnut/Wisconsin Project. He said it was a positive meeting and we're moving forward with the design based on these comments. He said that residents who live on Division, Wisconsin and Chestnut Streets want to see more done to steer traffic off of County Truck C and onto the new S. Wisconsin Street. Rob showed a colored schematic as a means of which we can direct traffic onto the S. Wisconsin Street noting that the Board of Public Works supported it and would like to get the concept plan to the County Public Works Committee and work with them on it. MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN EHRLICH TO RECOMMEND THE CONCEPT PLAN FOR DIVISION (COUNTY HIGHWAY C) AND WISCONSIN STREET INTERSECTION TO THE COUNTY PUBLIC WORKS COMMITTEE. **Motion carried unanimously.**

### **C. Commission On Aging**

1. Approve Appointment Of Assistant To Senior Center Director – Senior Director Catherine Kiener addressed the Council indicating seven applications were received for the position and there were three that had the most matching qualifications for what we need at the Senior Center. Of the three, Sharon Brown was the most qualified. MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN EHRlich TO APPROVE THE APPOINTMENT OF SHARON BROWN FOR ASSISTANT TO THE SENIOR CENTER DIRECTOR POSITION. **Motion carried unanimously.**

Mayor Huebner moved to 7. B. 1.

### **C. Traffic Safety Committee**

1. Ordinance 2009-21 (Amend 8.04.000 Of Municipal Code, One-Way Streets) **1<sup>st</sup> Reading** – City Administrator Grams said that this ordinance comes as a recommendation from the Traffic Safety Committee. Alderman Vollmar said the only question is should it be a one-way in a westerly direction rather than easterly? City Administrator Grams said the main reason it was recommended to be in an easterly direction is that traffic would funnel onto Wisconsin Street and then south to the stoplights on Grand Avenue. If it were one-way in a westerly direction onto Milwaukee Street and then south to Grand Avenue, it would be more difficult to make a left turn onto Grand Avenue. Alderman Vollmar said he was just trying to accommodate businesses such as the Port Hotel where many people turn left onto Main Street to find parking. Tom Meaux, County Administrator and Bob Dreblow, Director of Public Works/Highway Commissioner addressed the Council. Tom Meaux indicated that this is a renewal of an earlier request. There have been a lot of changes at the County and it still makes sense to increase the parking. He said the need is there. Bob Dreblow said that by directing traffic one-way to the west, you would have too many vehicles going onto Milwaukee Street and, as Mark said, it would be more difficult for them to make a left turn onto Grand Avenue. Tom Meaux said he appreciates the consideration and feels the County and City work good together. He said the County feels this is a reasonable request.
2. Ordinance 2009-22 (Amend 8.05.040 Of The Municipal Code, Angle Parking Permitted) **1<sup>st</sup> Reading** – City Administrator Grams said this ordinance is in conjunction with the previous ordinance for angle parking on both sides of the street. The number of parking stalls gained by allowing angle parking on both sides of W. Main Street is 8 parking stalls.

### **UNFINISHED BUSINESS**

### **NEW BUSINESS**

**FORTHCOMING EVENTS** – Mayor Huebner said downtown businesses are open extended hours for Christmas and it would be a good idea to patronize them.

**PUBLIC COMMENTS/APPEARANCES – None**

**ADJOURNMENT** – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BECKER TO GO INTO CLOSED SESSION according to Wisconsin State Statute 19.85 (1) (e) to deliberate on the purchase of public property, which requires a Closed Session for bargaining reasons. ROLL CALL: Ehrlich-aye, Neumyer-aye, Vollmar-aye, Babcock-aye, Hudson-aye and Becker-aye. Closed Session was called to order at 8:28 p.m.

**Reconvene Into Open Session** – The Council reconvened into Open Session at 8:47 p.m.

**ADJOURNMENT** – MOTION BY ALDERMAN VOLLMAR, SECONDED BY ALDERMAN BABCOCK TO ADJOURN THE MEETING OF THE CITY COUNCIL AT 8:48 P.M.  
**Motion carried unanimously.**