

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES**

Monday, Sept 14, 2009

Present: JoAnn Stade, Suzanne Bruner, Sally Schirk-Ehrlich, Edie Webb, and Catherine Kiener, Director. Excused: Mike Kraus, Alderman Mike Ehrlich and Harold Matthews
Suzanne Bruner called the meeting to order at 7:05 PM.

1. Mrs. Webb moved to approve the August 10, 2009 minutes. Ms. Stade seconded the motion. Motion carried. Mrs. Webb approved the minutes as corrected. The Director introduced Renee Hanson who will be interning at the Port Washington Senior Center for the next fourteen weeks.

2. Review and Approve Senior Center August Financial Summary. Ms. Stade moved the motion, and Mrs. Webb seconded the motion. The Director handed out the correct financial summary, followed by a discussion of the financial summary. Ms. Stade asked questions about the Town of Port Row. Also discussed the lack of advocating for seniors in Saukville and decided Dawn Wagner as the person to contact. Motion carried.

3. Unfinished Business

A. The Capital project of window replacement was discussed. Only one bid was received after the date. The Director followed up on the process with City Administrator. The City Administrator determined the capital project needed a total of three bids in order to continue with the project. Ms. Stade also asked the question, "What to do differently next time [for the window replacement project]?" The group decided it was a good idea to appear in the paper, and place the bid in a more broad area to receive more interest. The Director also stated to start the process earlier in the year. Mrs. Webb moved the motion and Mrs. Schirk-Ehrlich seconded the motion. Motion carried.

B. Review and approve the 2010 budgets. The Director summarized the two percent budget, and explained three areas to cut the budget. Mrs. Schirk-Ehrlich asked about the phone bill, which led to a discussion about the phone bill. Mrs. Schirk-Ehrlich reluctantly moved the motion, seconded by Ms. Stade. The motion carried. The Director explained and summarized the zero percent budget, followed by a discussion. Ms. Stade suggested allocate fewer funds in the phone and heating portion in the budget to \$300. Mrs. Schirk-Ehrlich moved the motion and Mrs. Webb seconded the motion.

C. Recommend 2010 Capital improvement items. The Director asked for input and suggestions about new capital improvement items for 2010. The boiler was to be taken out of the maintenance line out of the budget and the funds would be allocated from the contingency fund for roughly \$10,000. Windows is to be reviewed again in 2010. Painting the wood outdoors on the overhang is to be redone.

4. New Business

A. The Director summarized the information from the first public meeting on new location sites for the senior center. A discussion was held about the new location of the senior center.

B. 2010 Building use with county –request for review and approval. Ms. Stade motioned for Ms. Bruner to make a decision of the wordage. The motion carried.

5. Director's Report

A. Senior Center Board Items. Increase dues. \$20 per couple.

B. Sept/Oct.

1. September is Senior Center Month.

2. September 23rd Yesterdays Treasured Fabric Speaker. October 16, 2009 Trip to Chicago Renee will be attending and two open seats.

3. Renee might be planning a day trip or weekend trip for sometime in December.

C. Director's Comments

1. Site Selection Committee.

2. Other: Open House 9/16/09 for the Site Selection Information Meeting. Director encouraged people to come and to let others know about it.

6. Adjournment. Meeting adjourned at 8:12 PM.