

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday November 9, 2009**

Present: JoAnn Stade, Suzanne Bruner, Edie Webb, Mike Kraus, and Catherine Kiener Director. Excused: Harold Mathews, Sally Schirk-Ehrlich, and Alderman Mike Ehrlich.

Suzanne Bruner called the meeting to order at 7:08 PM.

1. Mrs. Bruner moved to approve the October 12th, 2009 minutes. Mr. Kraus seconded. Mrs. Stade made corrections to the October 12th minutes. Vote to approve the minutes with corrections. Carried.

2. Review and approve the Senior Center October Financial Summary

The director asked to table the discussion of the October Financial Summary to the next meeting. Ms. Stade seconded. Motion carried.

3. Unfinished Business

A. Table Tents. Discussion was held of the final product of the table tents, on what sizes to have. A discussion was held to include whom to contact and on where to display. A motion to approve the table tents to support a Modern Senior Center was made by Mrs. Stade. Mrs. Webb seconded the motion. Motion carried. After a suggestion was made by Mrs. Webb to include "Port Washington" somewhere on the table tent, Mrs. Stade moved to amend the motion to indicate the identification of Port Washington be on the table tent. Mrs. Webb seconded. Motion as amended carried.

The director commented about two volunteers from the Port Washington High School enjoying their time at the senior center. Two volunteers from the Port Washington High School told their teacher; Mrs. Dassow of the community service class that they were, "surprised that the city hasn't done anything to modernize the Senior Center". For example, they pointed out how tiny the chairs were. They also mentioned that they enjoyed coming to the Senior Center and are provided with a variety of different tasks to do.

B. The Director reviewed information from the public meeting on October 14. The director also went to the meeting with a prepared 0% budget. The Finance Committee indicated there was a cut in the conference budget line. The director mentioned that she is certified. It is important to keep certifications and the Director needs to attend professional conferences to acquire CEU's. The director will follow up with information on the conference costs. . The budget is pending and waiting to be approved on November 17th.

4. New Business

A. Elected Officials Report. Report tabled until next meeting due to Alderman Mike Ehrlich excused absence from tonight's meeting.

5. Director's Report

A. Senior Center Board Items. The Board will have a review of non member fees from outside the school district. The board could propose two different price levels of out of town non member fees.

B. Nov/Dec. Events and Trips

1. Lakeside Tea Society. A Native American Tea for Native American Month.

2. Fundraiser-Craft and Bake Corner. The director handed out flyers for people to donate crafts and bake goods. Ron Weiss also made a sandwich board sign to go outside to promote the Craft and Bake Corner. Over the weekend Chicks with Sticks participated in the TJ craft sale with a sale table and raised \$200.

a. Bakers needed for sale. Bakery items needed Monday morning.

3. Get in Touch with Your Holiday Spirit trip has 17 from Cedarburg, 8 from Grafton and 8 from Port Washington.

C. Director's Comments

1. Assistant Job. Position has been advertised in Ozaukee Press, running until Nov. 20. Mrs. Stade suggested the job position be posted at Concordia College, UW Milwaukee, and Cardinal St. Ignace University. Two applications have been turned in and people made calls about the position on Friday.

2. Ms. Stade mentioned the capital project for windows to be ready to bid on in early January.

3. Site Selection Committee update on November meeting.

6. Meeting adjourned 7:46 pm.

Respectfully submitted,
Renee Hanson, Intern