

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, January 12, 2009**

Present: JoAnn Stade, Suzanne Bruner, Sally Schirk-Ehrlich, Alderman Paul Neumyer, Edie Webb, Mike Kraus and Catherine Kiener, Director. Excused: Harold Matthews

Suzanne Bruner called the meeting to order at 7:00 PM.

1. Alderman Neumyer moved to approve the December 8, 2008 minutes. Mrs. Webb, seconded the motion. Motion carried.

2. Mrs. Webb moved to approve the bills paid by the city from December quarterly reports. Mrs. Schirk-Ehrlich seconded the motion. The discussion was on a review of the various account balances. The telephone bill is missing a few December accounts and should be in the black. Electric went over by \$7.00 and the gas budget will be under by \$1,500. The water and sewer has one more bill for 2008 to come in yet should be under budget. Overall, Mrs. Bruner stated the budget line items should come in under budget. Mrs. Kiener stated that will help the City with the deficit due to the snow expenses. Motion carried.

3. Alderman Neumyer moved to accept the December Summary. Mrs. Webb seconded the motion. Discussion was on the break down of the Craft Sale Fundraiser and the matching gift amount from Thrivent Financial for Lutherans. The Senior Center reimburses mileage to staff and volunteers when requested at the same reimbursement rate recommended by the IRS. Motion carried.

4. Unfinished Business
 - Ms. Stade noted that the February Agenda needs to include the October & November summaries for approval.

5. New Business
 - A. Annual Report is being started. The Director is training the assistant on the process. The challenging portion will be the attendance as there was a change of volunteers recording the numbers.
 - B. Meeting dates will remain the second Monday until April when the date will be the 3rd Monday due to holiday travel conflicts of Commission Members.
 - C. The new meal vendor started in January. Participants have been positive. Mrs. Stade asked the Director to check with 3 regular participants for feedback to remain proactive. **The new vendor is TaHer from Brown Deer.**
 - There are no changes in the dining site building agreement. Mrs. Bruner signed both copies and the Director will forward to the County for signing.

6. Director's Report
 - A. Senior Board will be evaluating continuation of the Paczki sale.

B. Jan/Feb Events & Trips

1. There are still a few openings on the Mystery Trip
2. The Lakeside Tea Society will be hosting a speaker on Chinese tea Jan. 21 at 1:30 PM.
3. The Strong Women program started with our maximum number of participants (12). It meets at park and recreation. There is inadequate space for this class in the present senior center.

Tai Chi will be offered in February in the lower level of the Center. There will be an introductory free class on Mon. Feb. 9.

C. Director's Comments

1. Site Selection update: The committee picked the 4th Thursday morning at 8:00 AM to meet. The next meeting is Jan. 22 with a review of a downtown map. Alderman Neumyer expressed the Council members have final say. The Director stated the Committee members are merely making a list of potential sites for presentation to the council. The process will include the committee holding public meetings.

2. Friends of the Center will meet in January to set a kick off date for the 1st quarter of 2009.

Meeting adjourned at 7:55 PM

Next meeting: Feb 9, 2009