

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, April 20, 2009**

Present: JoAnn Stade, Suzanne Bruner, Edie Webb, Sally Schirk-Ehrlich, Alderman Paul Neumyer, and Catherine Kiener, Director. Excused Mike Kraus and Harold Matthews

Suzanne Bruner called the meeting to order at 7:00 PM.

1. Mrs. Webb moved to approve the March 9, 2009 minutes. Ms. Stade seconded the motion. Motion carried.

2. Ms. Stade moved to approve the first quarter bills for 2009. Mrs. Webb seconded the motion. Discussion was on the building maintenance bills to clarify the plumbing repair for the 2 women's toilets. The second question was related to the wording for the water bill usage. The term consumption comes from the bill to show how much is used in the billing period. The Director mentioned the leak and repair done to install a meter horn. Motion Carried.

3. Ms Stade moved to approve the Senior Center Financial Summary for March. Mrs. Schirk-Ehlich seconded the motion. Discussion on the library fine paid with Mrs. Kiener explaining sometime items are not returned and were not signed out and after 6 months the Center pays the library for the item. Today, a refund from the library was received for a DVD that was paid for as lost and has been returned. Ms. Stade asked if the office received feedback on the AARP Driving course and mentioned a statement that a participant thought was incorrect. Alderman Neumyer concurred and the Director will contact AARP coordinator to discuss the "moving with traffic" explanation attendees received.

4. Old Business
 - A. The Home Depot manager is costing out the timbers and is very interested in supporting the event with a donation. He was to confirm a couple weeks ago and a follow up call has not been returned yet. The Center will pay for the cost and collect donations if Home Depot does not come through to complete the project in June. Park and Recreation staff will do the installation. The completion date is prior to June 30th. Ms. Stade moved to thank Mrs. Bruner for her donation toward the project. Mrs. Webb seconded the motion, unanimous approval.

5. New Business
 - A. Bocce – Mrs. Schirk-Ehrlich wanted to know the start date and to bring up even distribution of picnic tables at Moore Road courts. Mrs. Kiener will discuss with Mr. Imig.
 - B. Capital project for 2009 will be on agenda for May.

C. Mrs. Bruner shared the experience from the State Historical Society Ceremony for the designation of the Port Washington Fire Engine House as a historical building. Capital projects will have to meet any new restrictions due to the designation.

D. The future capital projects will be discussed in the next couple of months to prepare for 2010 budget. The Director received an estimate for exterior painting needs from Crain as they were in town to bid on the Library project.

6. Director's Report

A. Board Items: 1. The Board followed up with some non-renewals and there were various reasons why. So far, about 43 non-renewals. We will start the year at 431 members plus any new that have joined this year. A suggestion was made to develop a calling form to track why people are not renewing. 2. There were 96.5 volunteer office hours in March which is toward our high month. This was due to trips, events, and meetings. 3. Nominations are due in. One Board member eligible to run again will let me know otherwise, we have the number running that need to be filled in. The Board will consider next year reducing size from 11 to 9.

B. April/May Events & Trips

1. Day trips – Jersey Boys was added for May with Bonnie Knaub as the escort. There are still some openings for the Brewer's game.

2. Wellness Programs – Tai Chi is continuing for a second session and fills the lower level space; yoga will be offered at least once more this year

3. Special events – Breakfast training for office volunteers was held April 16. Spring Fling will be May 21, 2009 at the Saukville Legion.

C. Director's Comments

1. Site selection committee will meet Thur. April 23 at 8:00 AM.

2. Friends of the Senior Center kick off Gala Event with music and light supper will be April 27 at the Center. Limited space so reserve quickly.

3. Staff update – The assistant gave notice and then quit rather than complete 2-weeks. Mr. Grams indicated to the Director the position will not be advertised until he meets with personnel.

4. Other comments: Alderman Neumyer stated it may be his last meeting due to the reassignments to Committees by the Mayor that occur after city elections. Ms. Stade moved to extend a sincere thank you to the illustrious Alderman for his service. Mrs. Schirk – Ehrlich seconded the motion. Unanimously carried.

Meeting adjourned at 7:55 PM.