

**CITY OF PORT WASHINGTON
BOARD OF PUBLIC WORKS
MINUTES
TUESDAY, MARCH 11, 2008**

ROLL CALL: Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 7:02 p.m. in the Lower Level Conference Room of the City Hall. Members present: Alderman Paul Neumyer, Alderman Chris Ross, Alderman Jim Vollmar, John May, and Craig Czarnecki. Also present were: City Administrator Mark Grams, City Engineer Vanden Noven, and Water Supt./Street Commissioner Dave Ewig. Absent and excused: Wastewater Superintendent Dan Buehler.

Chairman's Business: There was none.

MOTION BY JOHN MAY AND SECONDED BY CHRIS ROSS to approve the minutes from February 12, 2008. Motion carried unanimously.

Public Comments/Apearances: There was none.

New Business:

A. Consider Staking Contract For STH 32 Water Main: City Engineer Rob Vanden Noven reviewed this item with the Board Members. He stated that the installation of water main on Franklin, Wisconsin, Walters and the Pizza Hut easement requires construction staking. He has asked Earth Tech to provide a proposal to perform this service. The cost would be \$7,030 to be paid out of the Water Utility borrowing. Typically this work is provided in conjunction with inspection services, which are being performed by Earth Tech for this job, however, the state did not include this item in their scope of services, so a separate contract is required. Earth Tech already has all the necessary survey data (in addition to having personnel on site), so naturally they should be responsible to provide the staking. **MOTION BY CHRIS ROSS AND SECONDED BY JOHN MAY to recommend to the Common Council to approve the staking contact with Earth Tech, not to exceed \$7,030. Motion carried unanimously.**

B. Consider Street Design For Wisconsin Street Extension To CTH C: City Engineer Rob Vanden Noven stated that WE Energies is currently working on the engineering for the urbanization of the roadway between CTH C and Chestnut Street. Currently used as a haul route, this roadway will be dedicated to the City as the extension of Wisconsin Street in 2010. This dedication will also include the road that heads down to the beach, which will be named South Beach Drive. Recently, the City has met with WE Energies twice to discuss the City's requirements for the roadway. Because much of the road is cut into the bluff, there are some significant challenges to constructing a sidewalk and terrace in addition to the road. Long-term, the new Wisconsin Street roadway is not planned to front any homes or allow any parking north of Western Avenue. Therefore, instead of requiring two 5' sidewalks, we are proposing one 10 foot multiuse path on the west side (because of how it ultimately connects to Chestnut Street, there is not enough room on the east side). Also, since no parking lane is proposed, staff is recommending that no parking lane be constructed. Instead, two 12' driving lanes plus curb and gutter, for a total roadway width of 30' back to back will be adequate (32' south of Western Avenue). This is the same lane width as exists on CTH C. Staff also recommends that the terrace be

8' – 10' wide (depending on side slope constraints). This separation will increase the comfort level of users of the path and is consistent with new streets we are currently constructing which all have a minimum terrace of 8' – 10'. Finally, lighting levels should be considered. Staff is recommending concrete poles with coach fixtures. We are also recommending that we consider lighting levels that are lower than IES standards, using 100W fixtures spaced 150' on the path side of the street. Lower lighting levels would be keeping with the rural nature of the area, and result in lower long-term maintenance costs. There will be no cost for construction. The City would be responsible only for maintenance costs thereafter. Wisconsin Street will be a 30'-32' road, 8' – 10' terrace, one 10' path and low level, continuous decorative lighting. South Beach Drive will be a 25' wide roadway with a 5' sidewalk directly behind the curb and no parking. **This is informational only.**

C. Consider Purchase Of Asphalt Hot Patcher Unit: Street Commissioner Dave Ewig is requesting to purchase (1/3 share) a 2-ton asphalt heating unit. This unit would be a joint purchase with Cedarburg, Grafton, and Port Washington. The primary use for this trailer drawn unit is asphalt patching small areas and filling potholes. The advantage to using heated materials is that the asphalt repair becomes more permanent, as opposed to using cold patch material as a temporary fix. The three municipalities have tested two almost identical units with similar results. Staff looked at several machines and decided on a 2-ton Falcon unit from Sherwin Industries in Milwaukee for a cost of \$14,128. This is a 2008 budgeted item in the amount of \$6,000. Staff recommends purchasing the new 2008 Falcon 2-ton unit from Sherwin Industries for \$14,128 with a one year warranty and delivery in less than 30 days. The City would issue the purchase order and the other communities would reimburse the City. **MOTION BY JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to approve purchasing the 2008 Falcon 2-ton unit from Sherwin Industries for \$14,128 with the City's share costing 1/3 of the amount. Motion carried unanimously.**

D. Consider Purchase/Replacement Of Chemical Transfer Pumps: Water Utility Super. Dave Ewig reviewed this item with the Board Members. He stated that three proposals were requested pertaining to the replacement of two, 1969 chemical transfer pumps. These existing Eastern pumps transfer coagulant from our 1,200 gallon bulk storage tank, up to the two 30 gallon tanks located on the second floor at the Water Filtration Plant. This is a budgeted item and \$5,000 was allocated. Staff recommends the purchase of 2 – Gusher pumps Model No. SC 1X1-25-5E with ¾ hp motor from Anderson Pump Co. for \$2,766 with a one year warranty. **MOTION BY PAUL NEUMYER AND SECONDED BY CHRIS ROSS to approve purchasing 2 – Gusher pumps Model No. SC 1X1-25-5E with ¾ hp motor from Anderson Pump Co. for \$2,766 with a one year warranty. Motion carried unanimously.**

E. Review Street Department 2007 Annual Report: Street Commissioner Dave Ewig reviewed the 2007 Annual Report for the Street Department with the Board Members. Staff reviewed the number of trees that were removed and replanted and the number of stumps removed. Also reviewed was the amount of salt used so far this season, what equipment was purchased and what personnel had retired. The Board Members accepted the report. This is informational only.

F. Request To Re-hire and Hire Seasonal Employees To Monitor Street Department Yard: Street Commissioner Dave Ewig informed the Board Members that the Street Department Yard will resume operations on Tuesday, April 1st. The hours of operation are as follows: Tuesdays and Thursdays, 3:00 p.m. to 6:00 p.m. and Saturdays, 10:00 a.m. to 4:00 p.m. Staff recommends rehiring Duane Halverson at the 5th year established rate of \$10.00 per hour. Staff recommends hiring Richard Berthiaume at the 1st year established rate of \$8.00 per hour. **MOTION BY JIM VOLLMAR AND**

SECONDED BY JOHN MAY to approve the rehiring of Duane Halverson and hiring of Richard Berthiaume as presented. Motion carried unanimously.

Old Business: There was none.

Project Updates:

A. Franklin Street Improvements: City Engineer Rob Vanden Noven stated that work on Franklin Street will begin on March 17th. He reviewed the detour routes with the Board Members. The Street Department Sign Shop is busy creating signs for finding business in the downtown area. The work on Franklin Street should be completed by June. Construction meetings are held on Thursdays at 10:00 a.m.

B. Harborwalk: City Engineer Rob Vanden Noven stated that work will begin again as soon as it warms up. There are some problems with the railing but the contractor is working on it.

Forthcoming Events: There was none.

ADJOURNMENT: MOTION BY CHRIS ROSS AND SECONDED BY JOHN MAY to adjourn the meeting at 7:46 p.m. Motion carried unanimously.