

PORT WASHINGTON POLICE & FIRE COMMISSION
Minutes of Regular Meeting Held Monday October 13, 2008

1. Meeting called to order at 7:00 p.m. Present: Commissioners Nelson, Taucher, Tietyen, Gottlieb, and Becker; Chief Mitchell; Chief Thomas.
2. There were no public appearances.
3. An amended version of the minutes of the regular meeting held on September 8, 2008 was reviewed. Moved by Gottlieb, seconded by Tietyen to approve the minutes as amended. Unanimous approval. The amended minutes follow, with changes indicated in bold font.

AMBULANCE DEPARTMENT

1. Ambulance Department bills for September 2008 were reviewed. Moved by Tietyen, seconded by Becker to approve. Unanimous approval.
2. The September 2008 ambulance budget was reviewed.
3. September 2008 ambulance revenue was \$29,058.69. The year-to-date total is \$202,436.07.
4. The LifeQuest Ambulance Charge Rate Survey was discussed. Moved by Taucher, seconded by Tietyen to raise the rates for Ambulance Services beginning on January 1, 2009, to those recommended in the LifeQuest memo dated June 2, 2008. Unanimous approval. The new rates will cover the cost of providing ambulance services as well as the amortized cost of purchasing a new ambulance when one is needed.
5. September 2008 ambulance calls were reviewed.
6. There was no other business.

FIRE DEPARTMENT

1. Fire Department bills for September 2008 were reviewed. Moved by Taucher, seconded by Becker to approve. Unanimous approval.
2. The September 2008 fire budget was reviewed. The Town of Port Washington payment for fire services provided by the PWFD has been received.
3. September fire calls were reviewed.
4. Chief's Report:
 - a. Apparatus: The engineers are receiving training on the new pumper/tanker, which will be placed in service as soon as the training is completed. The 1984 Pierce pumper was sold to the Mercer, Wisconsin Fire Department for \$35,000. The new ambulance is in service. There will be a "wet down" of the new apparatus on October 18.
 - b. The Fire Prevention Week Open House and Pancake Breakfast was held on Sunday October 12. Approximately 400 people attended.
 - c. Personnel: Three firefighters recently completed their mandatory Hazardous Materials Operations class.
5. There was no other business.

POLICE DEPARTMENT

1. Police Department bills for September 2008 were reviewed. Moved by Tietyen, seconded by Gottlieb to approve. Unanimous approval.
2. Municipal Court income for July was \$11,330.14. The year-to-date total is \$68,297.94.
3. A memo from Judge Grundahl of the Mid-Moraine Municipal Court was reviewed. Because of concern over the Judge's statement that he will not enforce summons that are delivered by mail, which is a common practice on Ozaukee and Washington Counties, the memo is under review by Port Washington City Attorney Eberhardt. The chief will keep the commission informed regarding this issue.
4. Chief's Report

- a. The Police applicant testing is moving forward, and the department is in the final phase of scoring the exams. Oral interviews of candidates who passed the exam will be conducted by panels, each consisting of a PFC member, a citizen, a Lieutenant, and a Patrol Officer. Following that, approximately 20 candidates will be invited to an assessment center. Priority candidates will be interviewed by the PFC, then background checks will be conducted and finalists will be interviewed by the chief.
 - b. Chief Thomas was invited to present at the 2008 International Problem-Oriented Policing Conference in September. Approximately 450 US and international practitioners attended the conference.
5. The 2009 budget was reviewed. Budget cuts include the Hunter and Boater Safety programs, and the Citizens' Academy. The Hunter Safety program may be provided by local citizens, the Boater Safety program is offered on-line, and the Citizens' Academy may be offered in alternate years. The Capital Outlay budget includes the purchase of two patrol cars and a replacement vehicle for the Lieutenants. Chief Thomas met with City Administrator Mark Grams to discuss transferring the Water Safety Patrol budget to the Marina. No decision was made on that issue; the chief will follow up with Grams.
6. Other Business: the chief reported that the BID (Business Improvement District) is considering sponsoring security cameras in the downtown area. This would be a web-based system.
7. Moved by Tietyen, seconded by Becker to adjourn. Unanimous approval. Meeting adjourned at 8:17 p.m.

Respectfully submitted,
Gina Taucher, Secretary