

PORT WASHINGTON POLICE & FIRE COMMISSION
Minutes of Regular Meeting Held Monday May 12, 2008

1. Meeting called to order at 7:00 p.m. Present: Commissioners Nelson, Taucher, Tietyen, Gottlieb and Becker; Chief Mitchell; Chief Thomas.
2. Election of Officers: Moved by Becker, seconded by Tietyen to elect Rick Nelson to the position of Commission Chair. Unanimous approval. Moved by Becker, seconded by Gottlieb to elect Terry Tietyen to the position of Commission Vice Chair. Unanimous approval. Moved by Gottlieb, seconded by Becker to elect Gina Taucher to the position of Commission Secretary. Unanimous approval.
3. There were no public appearances.
4. The minutes of the regular meeting held on April 14, 2008 were reviewed. Moved by Tietyen, seconded by Becker to approve. Unanimous approval.

AMBULANCE DEPARTMENT

1. Ambulance Department bills for April 2008 were reviewed. Moved by Taucher, seconded by Gottlieb to approve. Unanimous approval.
2. The April 2008 ambulance budget was reviewed.
3. April 2008 ambulance revenue was \$17,370.94. The year-to-date total is \$81,151.06. The idea of instituting a fuel surcharge, which is the practice of several other LifeQuest clients, will be investigated by Chief Mitchell, who will present his findings at the June commission meeting.
4. April 2008 ambulance calls were reviewed.
5. There was no other business.

FIRE DEPARTMENT

1. Fire Department bills for April 2008 were reviewed. Moved by Taucher, seconded by Tietyen to approve. Unanimous approval.
2. The April 2008 fire budget was reviewed.
3. April 2008 fire calls were reviewed. The department responded to three mutual aid calls in April.
4. Chief's Report:
 - a. The revised delivery date for both the new ambulance and the new engine is around Labor Day.
 - b. Personnel: Two letters of resignation have been received from EMTs, one due to a move from the area and the other to scheduling conflicts. A new applicant has been interviewed and is scheduled for a physical.
5. There was no other business.

POLICE DEPARTMENT

1. Police Department bills for April 2008 were reviewed. Moved by Taucher, seconded by Gottlieb to approve. Unanimous approval.
2. Municipal Court income for March 2008 was \$11,900.27. The year-to-date total is \$29,943.56.
3. The Chief met with Ozaukee County Emergency Government representatives regarding the Active Shooter exercise that is scheduled for this summer. The Port Washington Saukville School District, the Port Washington Police and Fire Departments, and the Ozaukee County Sheriff's Department will be involved in the two-part exercise.
4. Press releases have been issued regarding management training schools attended by the four department Lieutenants, and the Character Counts program.
5. The program for the Law Enforcement Memorial Ceremony was reviewed. Commissioner Nelson will speak at the event.
6. The contract for the new Records Management System has been signed. Training will be completed and the new system will be operational by early August.

7. The new title, "Police Clerk," which will replace the title "Dispatcher," has been approved.
8. The School Resource Officer program is undergoing revisions to better serve the students and accommodate the changing needs of the school district and the police department.
9. The Police Aide job description has been approved and a formal hiring process begun. The process includes a written exam, interviews, skills evaluation exercises, background check, and psychological evaluation.
10. There was no other business.
11. Moved by Tietyen, seconded by Gottlieb to adjourn. Unanimous approval. Meeting adjourned at 8:10 p.m.

Respectfully submitted,
Gina Taucher, Secretary