

**PORT WASHINGTON POLICE & FIRE COMMISSION**  
**Minutes of Regular Meeting Held Monday July 14, 2008**

1. Meeting called to order at 7:00 p.m. Present: Commissioners Taucher, Tietyen, Gottlieb, and Becker; Chief Mitchell; Captain Keller. Excused: Nelson. In the absence of Commission Chair Nelson, Commissioner Tietyen chaired the meeting
2. There were no public appearances.
3. The minutes of the regular meeting held on June 9, 2008 were reviewed. Moved by Becker, seconded by Gottlieb to approve. Unanimous approval.

**AMBULANCE DEPARTMENT**

1. Ambulance Department bills for June 2008 were reviewed. Moved by Gottlieb, seconded by Becker to approve. Unanimous approval.
2. The June 2008 ambulance budget was reviewed.
3. June 2008 ambulance revenue was \$21,869.37. The year-to-date total is \$126,775.46.
4. June 2008 ambulance calls were reviewed.
5. There was no other business.

**FIRE DEPARTMENT**

1. Fire Department bills for June 2008 were reviewed. Moved by Taucher, seconded by Becker to approve. Unanimous approval.
2. The June 2008 fire budget was reviewed.
3. June 2008 fire calls were reviewed.
4. The memoranda regarding the Fire and Police Department response to 415 N. Lake St. on June 13, 2008 were reviewed.
5. Chief's Report:
  - a. Fire inspections for the first inspection period for 2008 have been completed.
  - b. The new pumper/tanker will be delivered the week of August 18. The new ambulance is on schedule for delivery just after September 1.
6. There was no other business.

**POLICE DEPARTMENT**

1. Police Department bills for June 2008 were reviewed. Moved by Taucher, seconded by Gottlieb to approve. Unanimous approval.
2. Municipal Court income for May 2008 was \$12,083.88. The year-to-date total is \$48,788.83.
3. Chief's Report
  - a. The selection process for Police Aide is moving forward. Following the written exam, 15 candidates were interviewed by a panel. Of those, 5 will participate in an integrity test to take place by July 18. A priority candidate will be recommended to the commission at the August meeting.
  - b. Part-time employment work hours for April – June were reviewed. There were no violations of the secondary employment policy.
  - c. Move by Gottlieb, seconded by Becker to ask the City Council to adopt state statute 941.235, relating to carrying a firearm into a public building, incorporating it into the city ordinance 11.01.010. Unanimous approval.
  - d. The tabletop portion of the active shooter exercise was held on July 10, with the practical exercise scheduled for August 12.
4. Installation of the new Record Management System is underway. The server and two test work stations have been installed, and the data conversion has taken place. The system will “go live” in late August.
5. A press release regarding the *Click-It or Ticket* program was reviewed.

6. The Bike Rodeo was a success.
7. The following checks were received:
  - a. Eernisse Funeral Home for the bike rodeo
  - b. WI Department of Justice for officer training reimbursement
  - c. Mid-Moraine Municipal Court to reimburse prisoner meals
8. There was no other business.
9. Moved by Becker, seconded by Gottlieb to adjourn. Unanimous approval. Meeting adjourned at 7:54 p.m.

Respectfully submitted,  
Gina Taucher, Secretary