

PORT WASHINGTON POLICE & FIRE COMMISSION
Minutes of Regular Meeting Held Monday August 11, 2008

1. Meeting called to order at 7:00 p.m. Present: Commissioners Nelson, Taucher, Tietyen, Gottlieb, and Becker; Chief Mitchell; Chief Thomas.
2. There were no public appearances.
3. The minutes of the regular meeting held on July 14, 2008 were reviewed. Moved by Tietyen, seconded by Gottlieb to approve. Unanimous approval.

AMBULANCE DEPARTMENT

1. Ambulance Department bills for July 2008 were reviewed. Moved by Tietyen, seconded by Taucher to approve. Unanimous approval.
2. The July 2008 ambulance budget was reviewed.
3. July 2008 ambulance revenue was \$24,165.91. The year-to-date total is \$150,941.37.
4. July 2008 ambulance calls were reviewed.
5. There was no other business.

FIRE DEPARTMENT

1. Fire Department bills for July 2008 were reviewed. Moved by Taucher, seconded by Becker to approve. Unanimous approval.
2. The July 2008 fire budget was reviewed.
3. The July fire calls were reviewed.
4. Chief's Report:
 - a. Apparatus: The new pumper/tanker will have a final inspection on August 20 and be delivered on August 21. The new ambulance will have its final inspection on September 2 and be delivered later that week. Engine 463 has been advertised for sale with an asking price of \$40,000.
 - b. New fire number signs are being installed in the Town of Port Washington.
5. There was no other business.

POLICE DEPARTMENT

1. Police Department bills for July 2008 were reviewed. Moved by Tietyen, seconded by Taucher to approve. Unanimous approval.
2. The Municipal Court statement for June was not available.
3. Chief's Report
 - a. The Chief was invited to a roundtable in Milwaukee, where he presented information on the department's problem oriented policing program.
 - b. Chief Thomas completed the Problem Oriented Leadership Institute for Chief Executive Officers. Others from the department may now attend this program, for which scholarships are available.
 - c. Professor Kim Hessell of UW-Milwaukee, who is doing research on problem oriented policing, requested to ride along with a Port Washington officer.
4. The city budget deficit for 2008 is \$246,800. As a result, department heads have been asked to return 1% of their department budgets to the city. The Police Department cuts included savings in salaries due to resignations, reduced supply purchases, and other items.
5. The 2009 city budget constraints mean that cuts may need to be made in community programs sponsored by the Police Department. Possible cuts include the Hunter and Boater Safety Programs as well as the Boat Patrol Program, Bike Rodeo, and Citizens' Academy. These possible cuts will be discussed with the department Leadership Team before decisions are made.
6. The Active Shooter Exercise will take place on August 12 at the High School.
7. The phone jacks and data ports on the Community Room have been activated. This will allow the

- room to be used as an Emergency Operations Center if needed.
8. Moved by Tietzen, seconded by Becker to approve the memo to City Administrator Mark Grams, asking him to include discussion of adoption of state statute 941.235, relating to carrying a firearm into a public building, and incorporating it into the city ordinance 11.01.010, on the next City Council agenda. Unanimous approval.
 9. 166 applications have been received for the open Police Officer position. A written exam will be administered on September 6. A finalist will be presented to the commission at the December meeting.
 10. A check for \$300 was received from the Port Washington Lions Club for the Packer football cards.
 11. Moved by Tietzen, seconded by Becker to adjourn to closed session, authorized as noted by Wisconsin Statutes for: “considering employment, promotion, compensation or performance evaluation of a public employee,” WS 19.85(1)(c) Voting aye: Nelson, Becker, Tietzen, Gottlieb, Taucher. Voting no: none. Closed session convened at 8:15 p.m.
 12. Moved by Gottlieb, seconded by Tietzen to adjourn the closed session and reconvene in open session. Voting aye: Nelson, Becker, Tietzen, Gottlieb, Taucher. Voting no: none. Open session reconvened at 8:30 p.m.
 13. Moved by Tietzen, seconded by Gottlieb to create an eligibility list for the position of Police Aide consisting of Megan Dahm and Melinda Wucherer, and authorize the chief to offer the position at his discretion. Unanimous approval.
 14. There was no other business.
 15. Moved by Tietzen, seconded by Gottlieb to adjourn. Unanimous approval. Meeting adjourned at 8:33 p.m.

Respectfully submitted,
Gina Taucher, Secretary