

PORT WASHINGTON PARK AND RECREATION DEPT.
OFFICIAL BOARD MINUTES

DATE: December 11, 2008

LOCATION: Park & Rec Office

The meeting was called to order by Chairman G. Ewig at 6:30 PM

1. Members present **(P)**, absent **(A)** or excused **(E)**; Ewig P MacRae P Klotz A
Babcock P Kinas P Lemkuil P Burmesch P Voigt P Deal P
Late: N/A
2. Motion by R. Voigt to accept minutes as presented/amended. Second by L. MacRae.
Motion carried 8-0.
3. Citizen Comments not on the agenda
N/A
4. Old Business:
 - A. Elected Officials Report
 - Coal Dock initial public meeting is January 7, 2009
 - Work to refurbish the Fisherman's Park walking bridge is scheduled to start on December 15, 2008.
 - B. Planning Commission Rep report
 - 2035 City Comprehensive Plan is of record
 - C. Director's Report
 - Submitted
 - Director Imig passed the Certified Park and Recreation Professional (CPRP) exam
 - D. Update on Possibility Playground
 - Mardy McGarry and Sue Mayer were in attendance
 - Looking for water feature to add to playground
 - Still fundraising
 - Will create and develop Friends of Possibility Playground to assist with maintenance, as well as any other necessities
 - New brochure will be developed for publicizing playground
 - Board expressed concern with use of Playground by big groups and possible conflicts with rentals at Lion's Pavilion
 - It was decided to design an online rental calendar to help prevent any issues
 - Staff will decide on pavilion and park capacity to set criteria for rentals
 - E. Use of Upper Lake Park as Site for Cleared Snow
 - City is almost out of snow dumping areas
 - The Board expressed concern that if snow was dumped in the parking lot, patrons would not be able to access and use the facility in spring. The still melting snow in the parking lots would be prohibitive.

- Motion made by B. Deal to not use Upper Lake Parking lot west of Possibility Playground for dumping of snow by City. Seconded by L. MacRae. Motion passed 8-0

F. Update on Upper Lake Park and Veteran's Memorial Park Restrooms

- Elevations were presented as drawn by Growth Design Group, the design firm hired for the projects
- Board expressed concern about the maintenance of two additional facilities when Park & Rec is already understaffed
- Board would like to have gas burning stove in the Lower Lake warming shelter
- Placement of tiles on Upper Lake restrooms would be on west side of facility, facing picnic table area
- Tiles were designed by children associated with the Playground
- Double doors were suggested as west exit of warming shelter in the Lower Lake facility
- Additionally 2½ hose hookup was requested for ice rink setup and maintenance
- Cream City brick will be sought out to match existing buildings in park
- Kohler Company is still being asked to donate fixtures for Upper Lake facility
- Both restrooms slated to be complete in June 2009
- Motion made by B. Deal to accept plans with requested revisions. Seconded by S. Kinas. Motion passed 8-0

5. New Business:

A. Review and Recommend New Facility Use Fees

- Staff requested facility rental fee increase starting January 1, 2009
- Rotary Park would increase to \$100 for all day rental. Kiwanis and Lion's Pavilion as well as the Veteran's Memorial Park and Bandshell will be increased to \$75 for all day rental. All other rentable parks will be increased to \$50 for all day rental
- Motion made by M. Burmesch to approve fee increase starting January 1, 2009. Seconded by S. Kinas. Motion passed 8-0

B. Review and Recommend Facility Use Requests

- Karen Miller
 - Rental of Upper Lake Park Lion's Pavilion on July 26, 2009 from 10:30 am to 5:30 pm for a wedding reception with 80 to 100 participants
 - Will have a live band with acoustic and electrical guitars as well as amplified speakers
 - Motion made by B. Deal to approve request. Seconded by B. Babcock. Motion passed 8-0

6. Any Other Business That May Properly Come Before the Board

N/A

7. Motion to adjourn by L. MacRae, second by S. Kinas. Meeting adjourned at 7:52 PM.

Respectfully Submitted,

Ron Voigt
Acting Secretary