

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**FINANCE AND LICENSE COMMITTEE**  
**October 21, 2008**

1. Roll Call. Members present: Tom Hudson, Dave Larson and Burt Babcock. Also present was Administrator Mark Grams.
2. Approve Minutes of Previous Meeting – Motion was made by Alderman Larson, seconded by Alderman Babcock to approve the minutes of October 7, 2008. Motion carried unanimously.
3. Consider Original Operator’s License Applications – Motion by Alderman Babcock, seconded by Alderman Hudson to recommend approval of the Original Operator’s License Applications for Adrienne C. Sommers and Andrew V. Vitale. Motion carried unanimously.
4. 2009 Tourism Budget Presentation – Kathy Tank was present and reviewed the proposed 2009 Tourism Budget with the Committee. Following review, a motion was made by Alderman Larson, seconded by Alderman Babcock to approve the 2009 Tourism Budget. Motion was carried unanimously.
5. Resolution 2008-18 (Final Resolution Authorizing Public Improvements And Levying Special Assessments Against Benefited Property Owners Living On E. Beutel Rd., Meadow Ct., N. Lakeview Ave., and N. Wilson Ave.) – The City Administrator reviewed the proposed final resolution authorizing the public improvements on levying special assessments against the benefited property owners living on E. Beutel Rd., Meadow Ct., N. Lakeview Ave., and N. Wilson Ave. Motion was made by Alderman Babcock, seconded by Alderman Larson to approve Resolution 2008-18. Motion was carried unanimously.
6. Update On 2008 City Budget Deficit – The City Administrator reviewed his City Council report in regards to the 2008 City Budget Deficit. He will be instructing the Department Heads to only make the necessary purchases for the remainder of this year. There was an error in the 2009 budget documents regarding the Fire Department in regard to Travel Expenses and that the number should have been \$1,800, not \$18,000. The Administrator is also recommending that at a future Council Meeting that General Fund Capital Outlay Projects and Equipment be purchased with borrowed funds.
7. City’s Cash Flow Until State Shared Revenue Payments – The reviewed the City Treasurer’s memo regarding the City’s Cash Flow status until the State Shared Revenue Payments on November 17<sup>th</sup>. After consulting with our Financial Consultant, Carol Wirth, we feel we will have enough funds available to cover costs utilizing utility accounts and Marina accounts. It will be tight, but we should be able to get through this cash flow concern until mid-November.
8. Overcharges Of Health Insurance/Dental Insurance Premiums And Sick Leave Bank Settlement – The City Administrator reviewed the Memorandum of Understanding between the City and AFSCME Local 108 in regards to overcharges in years 2005 – 2006 for Health Insurance and Dental Insurance Premiums. The resolution for this matter is to set up a cash sick leave account, which will ultimately total 88 hours that employees can use if they run out of sick leave hours. The Administrator hopes that this is a good

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compromise and that the City would not have to pay out any cash funds to the employees. Following discussion, motion was made by Alderman Babcock, seconded by Alderman Larson to approve the proposed Memorandum of Understanding. Motion was carried unanimously.

With no further business, motion was made by Alderman Larson, seconded by Alderman Babcock to adjourn at 7:23 p.m. Motion was carried unanimously.