

**MINUTES**  
**CITY OF PORT WASHINGTON**  
**FINANCE AND LICENSE COMMITTEE**  
**August 19, 2008**

1. Roll Call. Members present: Tom Hudson, Burt Babcock and Dave Larson. Also present was Administrator Mark Grams.
2. Approve Minutes of Previous Meeting – Motion was made by Alderman Larson, seconded by Alderman Babcock to approve the minutes of August 5, 2008. Motion carried unanimously.
3. Consider Original Operator’s License Applications – Motion by Alderman Babcock, seconded by Alderman Larson to recommend approval of the Original Operator’s License Applications for Nichole P. Shilts and Jennifer N. Gosewehr. Motion carried unanimously.
4. Consider Temporary Class “B” And “Class B” Retailer’s License (Picnic) – Motion by Alderman Babcock, seconded by Alderman Larson to recommend approval of the Class “B” and “Class B” Retailer’s License (Picnic) for Ozaukee Lodge #17 F & AM of WI /Lions Pavilion Area/Upper Bluff Park/September 5, 2008 (Fish Boil for Possibility Playground). Motion carried unanimously.
5. Consider Temporary Class “B” Retailer’s License (Picnic) – Motion was made by Alderman Larson, seconded by Alderman Babcock to recommend approval of the Temporary Class “B” Retailer’s License (Picnic) for Christ The King Lutheran Church/Kiwanis Pavilion – Marina/August 30, 2008 (Possibility Playground Fundraiser) Motion carried unanimously.
6. Approve Temporary Bartenders License Application – Motion was made by Alderman Babcock, seconded by Alderman Larson to recommend approval of the Temporary Bartenders License Applications for Ozaukee Lodge #17 F & AM of WI – Lowell A. Tainter, David E. Tainter, Calvin L. Ford, Sid Arthur and Craig G. Heatwole and Christ The King Lutheran Church – Kevin H. Rudser. Motion carried unanimously.
7. Discuss 2008 Budget Deficits – The City Administrator reviewed his memo with the Committee in regards to resolving the 2008 budget deficits. The Administrator had met with Department Heads to reduce the municipal budgets by at least 1%. Following the meeting with the Department Heads, the City Administrator was able to reduce the 2008 City Budget by an additional \$147,000. At the next Finance Meeting, the Administrator will look at borrowed projects to see where there have been cost savings in those projects and report back as far as how many funds would be available to the City to help reduce the 2008 budget deficit. Following discussion, motion was made by Alderman Babcock, seconded by Alderman Larson to approve the 1% budget cuts or more as presented by the Administrator in his memo. Motion was carried unanimously.
8. Approve 2009 Budget Goals – The City Administrator reviewed with the Committee his memo to the Committee and Department Heads regarding the 2009 budget goals. The Administrator indicated that the State has set the 2008 levy limit at 2% with the Expenditure Restraint maximum percentage being an estimated 4%. The Administrator reviewed the difficulties that are to be met to meet these goals because of anticipated revenue reductions and expenditure increases, especially in the areas of garbage

collection, utilities and fuel costs. More information will be provided to the Committee regarding the 2009 budget preparation at future meetings.

9. Resolution 2008-15 (Preliminary Resolution Declaring Intent To Levy Special Assessments Under Municipal Police Power Pursuant To §66.0703, Stats. For 2008 Street Improvements For E. Beutel Rd., Meadow Ct., N. Lakeview Ave., N. Wilson Ave.) – Motion by Alderman Babcock, seconded by Alderman Larson to approve Resolution 2008-15. Motion carried unanimously.
  
10. Refinancing Options For Paying Unfunded Pension Liability Debt – The City Administrator reviewed the proposal from Carol Wirth in regards to the options of repaying the Unfunded Pension Liability Debt. After reviewing the memo, the Administrator indicated that the least costly option to the City would be to utilize General Obligation Promissory Notes. The cost of issuing the notes at a lower interest rate would save the City about \$6,700. Following discussion, motion was made by Alderman Babcock, seconded by Alderman Larson to go forward with refinancing the Unfunded Pension Liability Debt through General Obligation Promissory Notes. Motion was carried unanimously.
  
11. Shared Ride Taxi Program – The City Administrator reported that the City's contract with Specialized Transport expires at the end of this year. If the City were to continue the program, the City needs to prepare a Request For Proposals to operate the program in 2009. The Administrator would like the Finance and License Committee to give consideration of having the County's Taxi Service take over operating the taxi program in the City of Port Washington. The programs are similar with the primary difference being a longer wait time for the County taxi. The estimated savings going to the County taxi service is approximately \$45,000 to \$55,000, which is based on estimated additional cost of operating the taxi service in 2009. Following discussion, motion was made by Alderman Larson, seconded by Alderman Babcock to prepare a RFP for Shared Ride Taxi Service for the City in 2009 in order to get an estimated cost of what the City tax levy would be to continue the service in 2009. Motion was carried unanimously.

With no further business, motion by Alderman Larson, seconded by Alderman Babcock to adjourn the meeting of the Finance and License Committee at 7:22 p.m. Motion carried unanimously.