

**MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
May 6, 2008**

A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Scott Huebner in the Council Chambers. Council members present: Aldermen Al Haacke, Paul Neumyer, Jim Vollmar, Burt Babcock, Tom Hudson, and Dave Larson. Absent & excused was Alderman Chris Ross. Also present: City Administrator Mark Grams, City Planner Randy Tetzlaff, City Attorney Eric Eberhardt and City Engineer Rob Vanden Noven. The Boy Scouts and Girl Scouts led the Council in the Pledge of Allegiance to the flag.

CONSENT AGENDA

- A. Approve Minutes of the Previous Meeting – April 15, 2008
- B. Approve Original Operator's License Applications – Andrew T. Gall and Eve B. Paulus
- C. Approve Temporary Class "B" Retailer's License (Picnic) – Port Washington Festivals, Inc./June 6 – 8, 2008/East end of Grand Avenue & North Slip parking lot (Pirate's Fest); Port Washington Business Improvement District/August 15 – 17, 2008/Parking lot behind Smith Bros. And WE Energies Coal Docks (Maritime Heritage Festival)
- D. Approve Cabaret License Applications – St. Peter's/St. Mary's Catholic Parishes/Band Shell in Veteran's Memorial Park/August 8 – 9, 2008 "At The Lakefront" Parish Festival; Port Washington Business Improvement District "Celebrating Port Washington Street Festival" June 1, 2008/Grand Re-Opening of Franklin St.; and Rotary Park, Smith Bros. Parking Lot and WE Energies Property (limited) August 15 – 17, 2008 for Maritime Heritage Festival; Port Washington Festivals, Inc./Lakefront – Marina/June 6 – 8, 2008 (Pirate's Fest)
- E. Approve Fish Day Civic License – Port Fish Day, Inc./July 19, 2008 (Fish Day)

MOTION BY ALDERMAN HUDSON SECONDED BY ALDERMAN BABCOCK TO APPROVE THE CONSENT AGENDA. **Motion carried unanimously.**

MAYOR'S BUSINESS

- A. Main Street Program Presentation – Mayor Huebner reported that a week ago four people put on a presentation in Madison for the Main Street Program. Out of all the communities that gave a presentation, Port Washington scored the highest. The next step is the Main Street Board's recommendation to the Department of Commerce to approve the City of Port Washington for the Main Street Program and then the governor has to sign off on it. Then we will be looking to hire a director and getting all finances together.
- B. Mayor Huebner read a proclamation proclaiming May 16 and 17, 2008 as the annual donation drive of Buddy Poppies of the VFW Auxiliary Post #5373
- C. Mayor Huebner read a proclamation honoring Police Week May 11 – 17, 2008
- D. Mayor Huebner read a proclamation recognizing the week of May 4 through May 10, 2008 as Municipal Clerks Week
- E. Mayor Huebner read proclamations honoring six Girl Scouts who received the Gold Award and presented the proclamations to them.

OFFICERS'/STAFF REPORTS

- A. Presentation By Taurean Group (Downtown Market Assessment) – Mr. John Norman of The Taurean Group gave a presentation on Phase 2 of the Port Washington Downtown Market Assessment. Mayor Huebner indicated that the Taurean Study was a vital tool in which data was used for the Main Street Application so it already paid benefits to the community. Mr. Norman said that Phase 1 was done in 2005 and is more of a general document with public input sessions and market comparisons. Phase 2 intended to provide some detailed useful information and takes a much deeper look into downtown's trade area, detailed characteristics related to employment, demographics and businesses downtown and to look at the potential weaknesses and strengths and come up with some recommendations. Again, the intent of this study was for it to be used by the City, the BID and potential businesses and investors. Mr. Norman reviewed some of the high points in the report with the Council. In closing, he said that Port Washington is still facing some challenges and should look beyond the City limits and do what they can to make Port Washington an attraction and not just a place to live. Festivals and community events are making an impact. We need to give people a reason to come. Downtown improvements show that the City is investing in its downtown and in its city. The Main Street Program is something that should happen next.
- B. Update On Projects
 1. Highway 32 Project – Franklin Street is on schedule. They will be pulling out sidewalks and start putting in the streetscape this week. Electrical work will also be done and brick pavers after that. A public information meeting will be held on Phase 11 of the project on May 20th at 6:00 p.m. in the Council Chambers.
 2. Harborwalk – project is going well. This week finishing work on the upper and lower parking lots. The rail will be put in the following week. A Ribbon Cutting Ceremony is being planned for June 3rd at 7:00 p.m.

PUBLIC COMMENTS/APPEARANCES-None

COMMITTEES

A. Finance and License Committee

1. Ordinance 2008-5 (Amend Chapter 11.07.010 Of The Municipal Code) **1st Reading** – Alderman Hudson reported that the general feeling of the Committee is that they think it's a good idea with proper controls. The City's Plan Commission would set the terms and conditions that would allow a restaurant to serve food and alcoholic beverages on the public sidewalk. City Attorney Eberhardt mentioned that when he was in Madison, there was a significant amount of outside area dining features and it's terrific. Along with the City of Milwaukee, we may want to take a look at Madison's ordinance and Naples, Florida as a model.
2. Approve Lease Agreement With Cricket Communications – **MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BABCOCK TO APPROVE THE LEASE AGREEMENT WITH CRICKET COMMUNICATIONS FOR THE CITY'S WATER TOWER IN THOMAS PORT PARK AS WRITTEN. Motion carried unanimously.**

BOARDS/COMMISSIONS

A. Park and Recreation Board

1. Approve Water Park Concession Stand Contract With I. E. Franks – MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN HAACKE TO APPROVE THE CONTRACT WITH I.E. FRANKS TO OPERATE THE WATER PARK CONCESSION STAND IN 2008. Alderman Vollmar said he would have liked to see a more level playing field for the opportunity for local businesses such as Java Dock, Dockside Deli and Geno Nottolini's Pizza to compete for that spot. **Motion carried unanimously.**

B. Plan Commission

1. Ordinance 2008-6 (Rezoning Of Habitat For Humanity Property On N. Park St. From PUL (Public Lands) To CCM (Central City Mixed With OPD Planned Development Zoning) **1st Reading**

UNFINISHED BUSINESS

NEW BUSINESS

- A. Approve Street And Parking Lot Closings For Port Pirate Fest – MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN HAACKE TO APPROVE THE STREETS AND PARKING LOTS TO BE CLOSED FOR PORT PIRATE FEST FROM JUNE 6TH TO 8TH AS PRESENTED. **Motion carried unanimously.**
- B. Approve Closing Of Streets For Franklin Street Re-Opening Festival, June 1st – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN VOLLMAR TO APPROVE THE CLOSING OF FRANKLIN STREET FROM JACKSON STREET TO GRAND AVENUE FOR FRANKLIN STREET RE-OPENING FESTIVAL, JUNE 1ST FROM NOON TO 4:00 P.M. **Motion carried unanimously.**

FORTHCOMING EVENTS

PUBLIC COMMENTS/APPEARANCES – None

MOTION TO GO INTO CLOSED SESSION According To Wisconsin State Statute 19.85 (1) (g) to confer with legal counsel in regards to litigation the City may become involved. ROLL CALL: Haacke-aye, Neumyer-aye, Vollmar-aye, Babcock-aye, Hudson-aye, and Larson-aye. **Motion carried unanimously.**

Reconvene Into Open Session – The Council reconvened into open session at 9:59 p.m.

MOTION BY ALDERMAN LARSON, SECONDED BY ALDERMAN BABCOCK TO ADJOURN THE MEETING OF THE CITY COUNCIL AT 10:00 P.M. **Motion carried unanimously.**