

**CITY OF PORT WASHINGTON  
BOARD OF PUBLIC WORKS  
MINUTES  
TUESDAY, NOVEMBER 13, 2007**

**ROLL CALL:** Chairman Tom Veale called the City of Port Washington Board of Public meeting to order at 6:30 p.m. in the Common Council Chamber of the City Hall. Members present: Alderman Chris Ross, Alderman Paul Neumyer, Alderman Jim Vollmar, John May, and Craig Czarnecki. Also present were: City Administrator Mark Grams, City Engineer Vanden Noven, Water Supt./Street Commissioner Dave Ewig, and Wastewater Superintendent Dan Buehler.

City Engineer Rob Vanden Noven gave a PowerPoint presentation to review the STH 32 project for the new Board Members. The meeting was then moved to the Lower Level Conference Room downstairs.

**Chairman's Business:** There was none.

**MOTION BY JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to approve the minutes from October 9, 2007. Motion carried unanimously.**

**Public Comments/Apearances:** There was none.

**New Business:**

**A. Emerald Ash Borer Presentation:** City Engineer Vanden Noven introduced Mr. John Gall from Wachtel Tree Service. Mr. Gall was hired by the City this year to update the City's Street Tree Management Plan. Mr. Gall gave a PowerPoint presentation on the Emerald Ash Borer. This was for information only.

John May left the meeting at 7:20 p.m.

**B. Consider North Spring Street Design Alternatives:** City Engineer Vanden Noven introduced Mr. Tom Lanser from Gremmer and Associates. He stated that in June, a Public Information Meeting was held in the Council Chambers for the North Spring Street project, currently scheduled for 2009 construction. Every resident who attended the meeting voiced concern over the speed of traffic, and the majority favored the street being narrowed from 43' to 38'. This was approved by the Board in July. Mr. Lanser presented a first draft of the street improvements at the 38' width. In order to further improve pedestrian safety in the area, Gremmer has designed 2 additional options to improve crosswalk safety and calm traffic. Because the intersections are offset, they are emphasizing the clear designation of the crosswalk locations. The 3 alternatives that Gremmer is presenting are 1) Full bump outs, 2) Modified bump outs, and 3) No bump outs. Any of the 3 designs are acceptable to the City Engineer. Alternative 1 goes the farthest for traffic calming and pedestrian safety; however, it does eliminate some parking spaces. The majority of the parking spaces that would be lost are in the intersections where although it is illegal to park, residents regularly park there and some residents would likely be unhappy with this alternative. Alternative 2 shortens the crosswalks and should help to calm traffic without affecting parking. Alternative 3 represents the street designed at 38' wide (reduce from 43'). Although Staff likes Alternatives 1 & 2, there are concerns with those options that we may be trying to solve a problem that currently does not exist. **MOTION BY CRAIG**

**CZARNECKI AND SECONDED BY JIM VOLLMAR to approve Alternative 3 with one full bump out modified at the southeast intersection of West Larabee Street and North Spring Street. Motion carried unanimously.**

**C. Consider Eagle Scout Project:** This item was tabled.

**D. Consider Proposals For Professional Services For Bridge Repair:** City Engineer Rob Vanden Noven informed the Board that proposals for professional services associated with the design of repairs/improvements to the Pierre Lane, West Grand Avenue and Fisherman's Park bridges were solicited from 4 engineering firms. Proposals were received from GAS, Westbrook Engineering, and Earth Tech. The Westbrook and Earth Tech proposals differentiated themselves by recommending that work on the Pierre Lane and West Grand Avenue bridges be postponed. The reasons they cited indicated that the defects reported by GAS (who was contracted by Ozaukee County to inspect our bridges on a bi-annual basis) were cosmetic, and not structural in nature, further suggesting that at the time the defects do become structural, the City will qualify for 80% state/federal funding. Both Westbrook and Earth Tech recommended saving the truss structure in Fisherman's Park, replacing the remaining steel, replacing the abutments, and redecking the bridge with timber planks. Earth Tech also proposed one soil boring for design of the new abutments. Both Westbrook and Earth Tech have extensive experience in bridge work, and all references indicated positive working relationships. Proposal for Professional Services for Fisherman's Park Bridge are: 1) Earth Tech, \$24,282 for design and construction management, 2) Westbrook Engineering, \$26,255 for design only, an additional \$6,625 to \$13,450 for construction management, and 3) GAS, \$31,500 for design only, an additional \$13,000 to \$16,900 for construction management and an additional \$12,400 for design services for West Grand Avenue and Pierre Lane. Staff recommends hiring Earth Tech for Design and Construction Services for Fisherman's Park Bridge rehabilitation. **MOTION BY JIM VOLLMAR AND SECONDED BY PAUL NEUMYER to recommend to the Common Council to approve hiring Earth Tech for Design and Construction Management at a cost of \$24,282. Motion carried (4 Ayes, 1 Nay (Chis Ross)).**

**E. Consider Sauk Road Street Light Bid:** City Engineer Rob Vanden Noven informed the Board that the bid opening for the construction of 7 street lights on Sauk Road and Cardinal Drive was held on Thursday, November 9. Only one bid was received. Wester Electric's bid was for \$46,690. The engineer's estimate was for \$25,560. This project is being reimbursed by the 3 developers on Sauk Road and Cardinal Drive. The only cost to the City is for electricity and maintenance. Wester's bid was not only \$21,130 too high, it was not a legally responsive bid, i.e., he did not fill in the bid form properly for a unit price contract. Staff is recommending rejecting Wester's bid and re-bidding the project in January for April construction. Staff has discussed this with the designer from Powrtek Engineering, and he is certain that we can get more competitive pricing next year. **MOTION BY JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to reject the bid by Wester Electric and re-bid this project in January. Motion carried unanimously.**

**Old Business:** The 2008 Water Utility Budget was presented to the Finance Committee.

#### **Project Updates:**

**A. Harborwalk:** City Engineer Vanden Noven stated that it is in its third phase. Last week in November, they should be finished with the concrete. Storm sewer is completed. Project is coming along.

**B. North Benjamin Street Watermain:** City Engineer Vanden Noven stated that they finished grading, and manholes have been adjusted. Paving will be done by Friday.

**C. Pebble House Alley/Parking Lot Improvements:** City Engineer Vanden Noven stated that Sara Grover, BID Director informed him that the alley was in terrible shape. This project should be complete shortly.

**Forthcoming Events: Happy Thanksgiving to everyone.**

**ADJOURNMENT: MOTION BY JIM VOLLMAR AND SECONDED BY CRAIG CZARNECKI to adjourn the meeting at 9:05 p.m. Motion carried unanimously.**