

PORT WASHINGTON POLICE & FIRE COMMISSION
Minutes of Regular Meeting Held Monday March 12, 2007

1. Meeting called to order at 7:00 p.m. Present: Commissioners Nelson, Taucher, Tietyen, Gottlieb, and Becker; Chief Mitchell; Chief Thomas; Port Washington City Administrator Mark Grams; Attorney Jim Korom; Sgt. Mike Davel.
2. There were no public appearances.
3. The minutes of the meeting held on February 12, 2007 were reviewed. Moved by Tietyen, seconded by Gottlieb to approve. Unanimous approval.

POLICE DEPARTMENT

1. Moved by Tietyen, seconded by Gottlieb to go into closed session, authorized as noted by Wisconsin Statutes for: "considering employment, promotion, compensation or performance evaluation of a public employee," WS 19.85 (1)(c). Voting aye: Nelson, Gottlieb, Taucher, Tietyen, Becker. Voting no: none. The chair requested that Mr. Grams remain in the room for the closed session. Closed session convened at 7:02 p.m.
2. Moved by Taucher, seconded by Gottlieb to adjourn the closed session and reconvene in open session. Voting aye: Nelson, Gottlieb, Taucher, Tietyen, Becker. Voting no: none. Open session reconvened at 8:04 p.m.
3. Moved by Gottlieb, seconded by Becker that the Chief be directed to issue a memo to the department clarifying the specific procedures and requirements related to off-duty employment. Unanimous approval. Moved by Gottlieb seconded by Tietyen that the chair be directed to work with the mayor to draft a letter to be sent to any outside employer of city police officers, specifically detailing the limits of the city's liability for such outside employment. Unanimous approval. [Attorney Korom left the meeting at 8:08 p.m.]
4. Police Department bills for February 2007 were reviewed. Moved by Tietyen, seconded by Taucher to approve. Unanimous approval.
5. Command and overtime pay for February 2007 were reviewed.
Command Pay 164.00 hours
Overtime Pay 156.5 hours
6. The Municipal Court statement was not available.
7. The Milwaukee Brewer baseball cards for 2007 will be sponsored by the Port Washington Kiwanis.
8. Chief Thomas reported on the progress the department has made toward its goals in the areas of Policy Development, Evidence Management, Inclusive Workforce and Communications, Professional Development, Records Management, Technology and Equipment, Consolidated Services, and Alignment of Resources.
9. Moved by Tietyen, seconded by Becker that the Commission supports continuing the department's investigation into consolidating dispatch services with the Ozaukee County Sheriffs Department, and requests monthly progress reports on the matter. Unanimous approval.
10. The discussion of rank structure was postponed until the April Commission meeting.
11. The Police Department Annual Report was distributed.
12. A press release regarding Captain Keller's attendance at the FBI Law Enforcement Executive Development training was reviewed. The Chief also plans to have the other management personnel attend leadership schools.
13. The Citizen's Academy graduation was held on March 7. There were 13 graduates.
14. The Hunter Safety Class began on March 5 with 18 participants.
15. Other business: there will be unexpected expense reflected in future financial reports, because the Emergency Generator needed repairs.

AMBULANCE DEPARTMENT

1. Ambulance Department bills for February 2007 were reviewed. Moved by Taucher, seconded by Gottlieb to approve. Unanimous approval.
2. The year-to-date ambulance budget was reviewed.
3. February 2007 ambulance revenue was \$16,102.67. The year-to-date total is \$29,570.64
4. February 2007 ambulance calls were reviewed.
5. There was no other business.

FIRE DEPARTMENT

1. Fire Department bills for February 2007 were reviewed. Moved by Tietyen, seconded by Becker to approve. Unanimous approval.
2. The year-to-date fire budget was reviewed.
3. February 2007 fire calls were reviewed.
4. Moved by Taucher, seconded by Tietyen to approve the promotion of Fire Fighter Glenn Doers to Fire Lieutenant. Unanimous approval.
5. Chief Mitchell reported that a Fire Fighters Association Auxiliary is being developed.
6. The Fire Department Annual Report was reviewed.
7. Chief Mitchell reported that 3 current Fire Fighters and one prospective department member are enrolled in EMT school.
8. There was no other business.
9. Moved by Tietyen, seconded by Gottlieb to adjourn. Unanimous approval. Meeting adjourned at 9:10 p.m.

Respectfully submitted,
Gina Taucher, Secretary