

**PORT WASHINGTON POLICE & FIRE COMMISSION**  
**Minutes of Regular Meeting Held Monday June 11, 2007**

1. Meeting called to order at 7:00 p.m. Present: Commissioners Nelson, Taucher, Tietyen, Gottlieb and Becker; Chief Mitchell; Chief Thomas.
2. There were no public appearances.
3. The minutes of the meeting held on May 21, 2007 were reviewed. Moved by Tietyen, seconded by Becker to approve. Unanimous approval.

**AMBULANCE DEPARTMENT**

1. Ambulance Department bills for May 2007 were reviewed. Moved by Tietyen, seconded by Becker to approve. Unanimous approval.
2. The year-to-date ambulance budget was reviewed.
3. May 2007 ambulance revenue was \$21,721.38. The year-to-date total is \$92,338.52.
4. May 2007 ambulance calls were reviewed.
5. There was no other business.

**FIRE DEPARTMENT**

1. Fire Department bills for May 2007 were reviewed. Moved by Taucher, seconded by Tietyen to approve. Unanimous approval.
2. The year-to-date fire budget was reviewed.
3. May 2007 fire calls were reviewed.
4. Chief's Report:
  - a. The department has four new EMTs: two current firefighters who have completed their EMT training, and two new department members who are already licensed.
  - b. Fire Department command staff members have completed the Incident Command 300 course, funded by a FEMA grant through Ozaukee County Emergency Government.
  - c. Two members of the Dive Rescue team completed an advanced dive rescue course, and two additional divers have been added to the team.
  - d. Chief Mitchell is rewriting Chapter 5 of the Municipal Code, which deals with the fire department. The proposed revisions will be ready for commission consideration in September.
5. Other Business: Commissioner Nelson asked about procedures for dealing with a weather emergency during Fish Day or other large gathering. Chief Mitchell will meet with Mary Monday of the Fish Day committee to discuss their plans for such a situation.

**POLICE DEPARTMENT**

1. Police Department bills for May 2007 were reviewed. Moved by Taucher, seconded by Tietyen to approve. Unanimous approval.
2. Command and overtime pay for May 2007 were reviewed.  
Command Pay 216.00 hours  
Overtime Pay 219.00 hours
3. Municipal Court income for February 2007 was \$9,015. The year-to-date total is \$16,380.
4. Chief's Report
  - a. A community meeting on Consolidated Dispatch will be held in July or August. Representatives of the company that is conducting the consolidated dispatch study and the Ozaukee County Sheriff's Department will be present at the meeting. A date of August 6 was set for the meeting, to be held in the City Hall Council Chambers at 6:30 p.m.
  - b. The department is proceeding with the accreditation process.
  - c. Two replacement Chevy Impala Squad cars have been delivered.

- d. The officers have been trained in the use of the new defibrillators, which have the additional capability of being used on children or infants. The original units have been redistributed to city government facilities.
  - e. A highway safety equipment grant of \$4000 will be used to purchase an additional hand-held moving radar unit.
5. A payment of \$540 for first quarter prisoner meals was received from the Municipal Court.
6. Press Releases were reviewed:
  - a. Captain Michael Keller's graduation from Wisconsin Certified Public Managers course.
  - b. Officer Kurt Knowski's graduation from First Line Supervisors course.
7. The department's Sexual Harassment training is scheduled for June 20 and 27. A representative of the Von Briesen and Roper law firm will do the training. All department members, including sworn officers and support staff, will participate in the training.
8. The Bicycle Rodeo will be held on June 28. Safety Town will be held June 12 – 22. Because the program is open to students from both Port Washington and Saukville, beginning in 2008 management of the program will alternate between the Port Washington and Saukville Police Departments.
9. There was no other business.
10. Moved by Tietyen, seconded by Gottlieb to adjourn. Unanimous approval. Meeting adjourned at 7:58 p.m.

Respectfully submitted,  
Gina Taucher, Secretary