

**MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
September 18, 2007**

A duly convened meeting of the Common Council was called to order at 6:30 p.m. by Mayor Scott Huebner in the Council Chambers. Council members present: Aldermen Al Haacke, Paul Neumyer, Jim Vollmar, Burt Babcock, Tom Hudson, Pete Jushka and Chris Ross. Also present: City Administrator Mark Grams, City Attorney Eric Eberhardt, City Planner Randy Tetzlaff and City Engineer Rob Vanden Noven. The Pledge of Allegiance to the flag was recited.

CONSENT AGENDA

- A. Approve Minutes of the Previous Meeting – September 4, 2007
- B. Consider Original Operator's License Application – Elysha M. Glander, Carrie A. Plier, Evelio J. Rodriguez and Melissa L. Cassidy

MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN VOLLMAR TO APPROVE THE CONSENT AGENDA. **Motion carried unanimously.**

MAYOR'S BUSINESS

- A. Presentation On Wisconsin Main Street Program (Mr. Jim Engle)-Mr. Engle, Director of Commerce and the Wisconsin Main Street Program gave a slide presentation of the Main Street Program. Mr. Engle pointed out that it is a comprehensive downtown economic revitalization program using historic preservation as one of their tools and is designed for communities that have made downtown a priority. Wisconsin became part of the Main Street Program in November of 1987. There are now 35 communities in the State that are in this program. The City would appoint a manager or director to be in charge of the program. Four elements are combined in the Main Street Program to create a well-balanced program, which include design, organization, economic restructuring and promotion. Communities selected to participate in the Main Street Program receive five years of free technical assistance. Application workshops are scheduled in Port Washington on October 10th at the Country Inn and Suites. Main Street selection criteria include need, organizational capability, public sector commitment, private sector commitment, financial capacity, physical capacity and historical identity. You must have a minimum budget of \$70,000/year to carry the program out. If you decide to apply, you would send in a Letter of Intent and a map of the proposed district. A Steering Committee would be formed to work on the application. The application deadline is February 18, 2008. On April 15th, after you apply, you would send a group of people to Madison to do a 20-minute presentation before a Governor appointed Council who scores applications for the Main Street Program and helps select the new Main Street communities. Finally the Governor and Secretary of the Department of Commerce make a final decision. The Council then asked questions about the program.

OFFICERS'/STAFF REPORTS

- A. Update on Projects – City Engineer Rob Vanden Noven reported that Pierre Lane was paved since the last meeting and the final surface is scheduled for next week. Harborwalk Project-there is a pre-construction meeting tomorrow. Benjamin Street-There was a bid opening last week.

PUBLIC COMMENTS/APPEARANCES-Jack Daehling, 542 Briarwood Lane – Local government should be putting out an addendum to the City news that lists all things going on and should be sent out quarterly. This supplement would indicate which direction we are going, what objectives we have and what's going to be accomplished.

COMMITTEES

A. Finance & License Committee

1. Approve Renewal Of Light Station Lease Agreement With Port Washington Historical Society-MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN JUSHKA TO APPROVE RENEWAL OF THE LIGHT STATION LEASE AGREEMENT WITH THE PORT WASHINGTON HISTORICAL SOCIETY. The Aldermen discussed changing the term of the agreement to a longer term, such as 20 years. City Administrator Grams indicated that he would check with the Federal government to see if it can be changed to 20 years. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN JUSHKA TO AMEND THE MOTION TO APPROVE THE LEASE AGREEMENT AMENDING THE TERM TO 20 YEARS, IF POSSIBLE. **Motion carried unanimously.** Geri Zehren, President of the Port Washington Historical Society, asked that the City take into consideration funding for future years, such as sharing the room tax money. She indicated that all their people are volunteers and they could use some help with funding.
2. Approve Revised Project Agreement For STH 32 – City Engineer Rob Vanden Noven reviewed the revised project agreement. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BABCOCK TO APPROVE THE REVISED AGREEMENT FOR STH 32. **Motion carried unanimously.**

B. Personnel Committee

1. Ordinance 2007-19 (Amendment To Chapter 2 (City Treasurer) 1st Reading

BOARDS/COMMISSIONS

A. Board of Public Works

1. Approve Change Order For Sanitary Sewer Lining Project – MOTION BY ALDERMAN VOLLMAR, SECONDED BY ALDERMAN ROSS TO APPROVE CHANGE ORDER #1 AS PRESENTED. **Motion carried unanimously.**
2. Reconsider Bike Path Grant Project (Connection To Highland Road And Railroad Under Pass) – City Engineer Rob Vanden Noven gave an update on the project. MOTION BY ALDERMAN HAACKE, SECONDED BY ALDERMAN HUDSON TO TABLE THE PROJECT. **Motion carried unanimously.** A discussion followed. Alderman Babcock asked if the project could be split to just do the north part, which would be to construct an off-road bike path between the current terminus of the bike path in front of Country Inn, connecting it to Highland Drive. City Engineer Vanden Noven said he would check with the State to see if the project could be split. Alderman Hudson gave the suggestion for the underpass portion of the project of connecting the bike trail at Oakland Avenue and Park Street by having the bike path run parallel on the east side of the railroad tracks instead of putting in a tunnel under the tracks.

3. Consider Bridge Inspection Report And Replacement Of Fishermen's Park Bridge – City Engineer Rob Vanden Noven reviewed his memo on cost estimates and options for the repair of the pedestrian bridge in Fisherman's Park. Alderman Vollmar said that he looked at the bridge and feels it could be fixed for a lot less. Alderman Ross said we need to look at the bridge from the standpoint of engineering for a safety standpoint and the price tag is underestimated instead of overestimated. He said we should look at the bridge for the future. The major part of this walkway is to get us out to the coal pile area and the south beach. We need to analyze how much we can fix the bridge for and is it going to be the safe solution. It's not just a fisherman's bridge anymore. Alderman Hudson said any rehabilitation of the bridge should be able to hold people. Also, it would be a good idea to block it off to vehicular traffic and as a cost-savings, maybe one of our crane oriented local businesses would be willing to help us out with some of the work. Alderman Haacke said we should make every effort to preserve a piece of history by saving the bridge and should not take the easy way out. This will be the gateway to the coal dock land and south beach. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN HAACKE TO GET THREE PROPOSALS FROM ENGINEERING FIRMS TO REHABILITATE THE PEDESTRIAN BRIDGE AT FISHERMAN'S PARK. **Motion carried unanimously.**
4. Approve Proposal To Install Rain Gardens On East Side Of Moore Road (Between Bocce Court And Skateboard Park) – MOTION BY ALDERMAN VOLLMAR, SECONDED BY ALDERMAN BABCOCK TO APPROVE THE PROPOSAL OF LAWNSCAPERS, INC. TO INSTALL RAIN GARDENS ON THE EAST SIDE OF MOORE ROAD BETWEEN THE BOCCO COURT AND SKATEBOARD PARK AT A COST OF \$23,721. **Motion carried unanimously.**
5. Approve Change Order #1 For Incinerator Demolition Project – MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN VOLLMAR TO APPROVE CHANGE ORDER #1 FOR \$7,500 AS PRESENTED. **Motion carried unanimously.**

B. Commission On Aging

1. Approve Consultant For Senior Center Study – MOTION BY ALDERMAN HAACKE, SECONDED BY ALDERMAN NEUMYER TO HIRE HAAG MUELLER ARCHITECTS TO DO A STUDY TO IDENTIFY THE LONG-RANGE NEEDS FOR THE SENIOR CENTER. **Motion carried unanimously.**

C. Park And Recreation Board

1. Approve Hiring Park and Recreation Director – This item was removed from this part of the agenda.

D. Plan Commission

1. Declare 534-541 N. Wisconsin Street Redevelopment Area – City Planner Tetzlaff gave background information on this project. Following the background information, Mike Muller of Haag Muller, Inc. and Nick Suddendorf, developer, appeared before the Council to give a presentation on plans for a project on N. Wisconsin Street. The owner is planning to construct a new single family home fronting onto Harrison Street and then construct three attached townhouses fronting onto N.

Wisconsin Street. Access for all of the units would be from Harrison Street. MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN HAACKE TO APPROVE THE PROPOSED REDEVELOPMENT AREA AT 539-541 N. WISCONSIN STREET, CONCEPT PLAN "B". **Motion carried unanimously.**

UNFINISHED BUSINESS

NEW BUSINESS

- A. Approve Bid For N. Benjamin Street Watermain Relay Project – MOTION BY ALDERMAN VOLLMAR, SECONDED BY ALDERMAN JUSHKA TO APPROVE THE BID OF VINTON CONSTRUCTION FOR THE N. BENJAMIN STREET WATERMAIN RELAY PROJECT. **Motion carried unanimously.**
- B. Approve Closing Of Streets For High School Homecoming Parade And Tailgate Party – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN NEUMYER TO APPROVE THE CLOSING OF STREETS FOR THE HIGH SCHOOL HOMECOMING PARADE ON FRIDAY, OCTOBER 12TH AT 4:00 P.M. AND A PORTION OF HOLDEN STREET AND JACKSON STREET FROM 4:00-6:00 P.M. FOR A HOMECOMING TAILGATE PARTY. **Motion carried unanimously.**
- C. MOTION BY ALDERMAN NEUMYER, SECONDED BY ALDERMAN JUSHKA TO APPROVE SUNDAY, OCTOBER 28TH FROM 4 P.M. TO 7 P.M. FOR "TRICK OR TREAT" IN THE CITY OF PORT WASHINGTON. **Motion carried unanimously.**
- D. MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN VOLLMAR TO APPROVE THE CLOSING OF PARKING SPACES IN THE 100 AND 200 BLOCK OF FRANKLIN STREET FOR THE FARMER'S MARKET, SATURDAY, SEPTEMBER 29, 2007. **Motion carried unanimously.**

FORTHCOMING EVENTS

PUBLIC COMMENTS/APPEARANCE-None

ADJOURNMENT-MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN BABCOCK TO GO INTO CLOSED SESSION According To Wisconsin State Statute 19.85 (1) (c) to review applications for the Park & Recreation Director Position. ROLL CALL: Haacke-aye, Neumyer-aye, Vollmar-aye, Babcock-aye, Hudson-aye, Jushka-aye, and Ross-aye. **Motion carried unanimously.** Open meeting adjourned at 8:46 p.m.

Reconvene Into Open Session – The meeting was reconvened into open session at 8:54 p.m.

Hiring Of Park & Recreation Director – MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN VOLLMAR TO TABLE. **Motion carried unanimously.**

ADJOURNMENT – MOTION BY ALDERMAN JUSHKA, SECONDED BY ALDERMAN ROSS TO ADJOURN THE MEETING OF THE CITY COUNCIL AT 8:55 P.M. **Motion carried unanimously.**