

**MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
October 16, 2007**

A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Scott Huebner in the Council Chambers. Council members present: Aldermen Al Haacke, Paul Neumyer, Jim Vollmar, Burt Babcock, Tom Hudson, Pete Jushka and Chris Ross. Also present: City Administrator Mark Grams, City Attorney Eric Eberhardt, City Planner Randy Tetzlaff and City Engineer Rob Vanden Noven. The Pledge of Allegiance to the flag was recited.

CONSENT AGENDA

- A. Approve Minutes of the Previous Meeting – October 2, 2007
- B. Consider Original Operator's License Application – Ryan T. Mueller

MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN VOLLMAR TO APPROVE THE CONSENT AGENDA. **Motion carried unanimously.**

MAYOR'S BUSINESS

- A. Presentation On "Sail Great Lakes 2008" (Tall Ships)-Sara Grover, BID Director, and Patricia Lock, President of the Great Lakes Marketing group, brought the Council up to date on the possibility of Port Washington hosting the Tall Ships as part of the Maritime Heritage Festival scheduled for August 15-17, 2008. Some of the goals of this program would be to promote Port Washington as a destination city, launch a 5-year plan to have another first class event in downtown Port Washington and offer a destination of these ships to make it a successful event. Sara said what they were looking for is Council support for in kind services by Park & Recreation, DPW and the Harbormaster and Marina. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN VOLLMAR TO SUPPORT THE "SAIL GREAT LAKES 2008" EVENT. **Motion carried unanimously.**
- B. Mayor Huebner read a proclamation showing support for "Kiwanis Peanut Day" fundraiser by members of the Port Washington Kiwanis Club to be held on Saturday, November 3, 2007.
- C. Mayor Huebner gave the Council an update on the Main Street Program. He said he attended the first application seminar for the Main Street Program. He indicated that letters of support from community members are needed, and the Council, at some point, would need to show a vote of support for this program. Donations from community members and in-kind donations are necessary. The next step would be to file a Letter of Intent with the State by November 12th.

OFFICERS'/STAFF REPORTS

- A. City Administrator Mark Grams reported that the next Mid-Moraine Municipal Association Dinner Meeting would be held on Wednesday, October 24th at Nisleit's Country Inn, hosted by the Village of Fredonia. The guest speaker will be Mr. Scott Jansen, AT & T Regional Vice-President of External Affairs.
- B. Update On Projects – City Engineer Rob Vanden Noven updated the Council on City Projects: Harborwalk – The project is on schedule and is in the third week of construction with Phase 1. N. Benjamin Street Water Main Relay – The water main portion should be completed by the end of October. Highway 32 – Utility work will be done in the next few weeks to locate services.

PUBLIC COMMENTS/APPEARANCES-None

COMMITTEES

A. Finance & License Committee

1. Approve Revised Audit Contract With Virchow, Krause & Company, LLP- MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN JUSHKA TO APPROVE THE REVISED AUDIT CONTRACT WITH VIRCHOW, KRAUSE & COMPANY, LLP. **Motion carried unanimously.**

BOARDS/COMMISSIONS

A. Plan Commission

1. Public Hearing Regarding A Planned Development Overlay Zoning With A Based Zoning Of CCM And RM-1, For A Proposed Residential Redevelopment At 539-541 N. Wisconsin Street-Mike Muller of Haag Muller, Inc. gave an overview of the proposed project. Mayor Huebner declared open the public hearing. Alderman Hudson expressed concerns over drainage issues and was looking for assurances that if neighbors have a problem with drainage from this development, it would be rectified. City Administrator Grams indicated that this is addressed in our zoning ordinance. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN NEUMYER TO CLOSE THE PUBLIC HEARING. **Motion carried unanimously.**
2. Ordinance 2007-20 (Planned Development Overlay Zoning For 539-541 N. Wisconsin Street) **2nd Reading** – MOTION BY ALDERMAN HAACKE, SECONDED BY ALDERMAN BABCOCK TO APPROVE ORDINANCE 2007-20. **Motion carried unanimously.**
3. Public Hearing On A Conditional Use Grant Request To Permit An Animal Hospital Use At 207 W. Seven Hills Road, North Port Shopping Center – City Planner Randy Tetzlaff gave background information on the CUG request. Mayor Huebner declared open the public hearing. The applicants gave an overview of the operations of opening a surgical center at 207 W. Seven Hills Road. The proposed center would have a 24-hour emergency service, which will fulfill a community and regional need. Marianne Hoerig, 212 Barry Avenue-She had concerns when she received the letter about the proposed animal hospital, but after hearing the applicants, she is not as concerned. She asked if dogs would be kept outside after their walks. She was told that one of the conditions of the CUG is that all animal patients shall be housed indoors. Raymond Schwinn, 318 Barry Avenue-One of his concerns was that this facility would be turned into a dog pound with barking dogs because of the 24-hour service. He was assured that this was not the case. MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN VOLLMAR TO CLOSE THE PUBLIC HEARING. **Motion carried unanimously.**
4. Consider A Conditional Use Grant Request To Permit An Animal Hospital At 207 W. Seven Hills Road, North Port Shopping Center-MOTION BY ALDERMAN HAACKE, SECONDED BY ALDERMAN ROSS TO APPROVE THE CONDITIONAL USE GRANT REQUEST TO PERMIT AN ANIMAL HOSPITAL AT 207 W. SEVEN HILLS ROAD, NORTH PORT SHOPPING CENTER. **Motion carried unanimously.**

B. Board of Public Works

1. Approve Pump Replacement Proposals For Water Filtration Plant-MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN JUSHKA TO AWARD THE CONTRACT FOR PUMP REPLACEMENT AT THE WATER FILTRATION PLANT TO CRANE ENGINEERING FOR \$24,482. **Motion carried unanimously.**
2. Approve Proposal For Fisherman's Park Interim Bridge Inspection-MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN HUDSON TO APPROVE THE PROPOSAL FROM GRAEF, ANHALT, SCHLOEMER & ASSOCIATES, INC. FOR FISHERMAN'S PARK INTERIM BRIDGE INSPECTION IN THE AMOUNT OF \$800.00. **Motion carried unanimously.**

UNFINISHED BUSINESS

NEW BUSINESS

- A. Urban Forestry Management Plan-John Gall from Wachtel Tree Service did a power point presentation on the completion of the Street Tree Management Plan, which was updated this year. He pointed out why trees are important in urban settings – improve quality of life, air pollution reduction, energy conservation, stormwater reduction, better business, higher property values, reduced maintenance cost over time, reduces carbon dioxide buildup, and aid in promoting energy. He reviewed the inventory report, which consisted of the inventory results and discussion. He also evaluated the goals, strategies and recommendations of updating the management plan every five years. Following his presentation, the Council asked questions.
- B. Approve Closing Of Streets For Chamber Of Commerce Christmas Parade-MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN JUSHKA TO APPROVE THE CLOSING OF STREETS FOR THE CHAMBER OF COMMERCE CHRISTMAS PARADE FOR SATURDAY, DECEMBER 8, 2007 FROM 2:00 P.M. TO 3:45 P.M. **Motion carried unanimously.**

FORTHCOMING EVENTS

City Administrator Grams reported that he and the Mayor would be attending a ceremony on October 22nd for resigning of the Character Counts Resolution. Mayor Huebner said he attended a United for Youth Group Meeting and will be looking for student representatives to the City Council Meetings.

PUBLIC COMMENTS/APPEARANCE-Kimberly McCulloch, Port Washington Festivals, Inc.-Reported that there is a public meeting scheduled for November 8th at 7:00 p.m. at the Wilson House to discuss next year's Port Pirate Festival.

ADJOURNMENT-MOTION BY ALDERMAN JUSHKA, SECONDED BY ALDERMAN NEUMYER TO ADJOURN THE MEETING OF THE CITY COUNCIL AT 9:18 P.M. **Motion carried unanimously.**