

**MINUTES
CITY OF PORT WASHINGTON
CITY COUNCIL MEETING
January 16, 2007**

A duly convened meeting of the Common Council was called to order at 7:30 p.m. by Mayor Huebner in the Council Chambers. Council members present: Aldermen Al Haacke, Ed Johnson, Armin Schwanz, Burt Babcock, Tom Hudson, Pete Jushka and Karl Leicht. Also present: City Attorney Eric Eberhardt, City Administrator Mark Grams, City Engineer Rob Vanden Noven and City Planner Randy Tetzlaff. Mayor Huebner indicated that Boy Scout Troop #875, working on a merit badge in communications, was present and invited them to lead in the Pledge of Allegiance to the flag.

CONSENT AGENDA

- A. Approve Minutes of the Previous Meeting – January 3, 2007
- B. Approve Original Operator's License Applications-Angel D. Tello, Brittany S. Vanderhoof and Vadim Mustafayev
- C. Approve Combination "Class A" Retailer's License – Vadim Mustafayev, Attass Liquor & Wine Store/925A S. Spring Street/February 15, 2007 to June 30, 2007

MOTION BY ALDERMAN SCHWANZ AND SECONDED BY ALDERMAN LEICHT TO APPROVE THE CONSENT AGENDA. **Motion carried unanimously.**

MAYOR'S BUSINESS

- A. Introduce Student Representative To City Council-Mayor Huebner introduced Daniel Will as the High School Student Representative to the Council
- B. CGI Videos On City Website-Mayor Huebner reported that CGI Videos are now on the City's website introducing and promoting the City of Port Washington.
- C. Appointments To BID Board-MOTION BY ALDERMAN SCHWANZ, SECONDED BY ALDERMAN HUDSON TO APPROVE THE APPOINTMENTS OF MELISSA SUDDENDORF AND JIM READ TO THE BID BOARD. **Motion carried unanimously.**
- D. Mayor Huebner read a proclamation honoring the Police Department's 125th Anniversary
- E. Topics For State Of The City Address-Mayor Huebner said he wanted to bring the Council up to date on the topics he would be discussing in his State of the City Address. Some of the items he is proposing are: an ice skating rink for downtown. He has been working with the City Engineer on this project and the next step would be to put fund-raising mechanisms into place; look at joining the Main Street Program for the State of Wisconsin for downtown. He has met with the BID District to explore the program to see if it would benefit the downtown area; and he would like the City Engineer and Board of Public Works to go through and do a comprehensive analysis of streets that need to be repaired and complete a report that tells us how much it will cost.

OFFICERS'/STAFF REPORTS

- A. Next Mid-Moraine Association Dinner Meeting-City Administrator Grams reported that the next Mid-Moraine Association Dinner Meeting would be held on January 24th, hosted by the Village of Belgium. The guest speaker is Lt. Governor Barbara Lawton.
- B. Update On Projects:
 - 1. DPW/Park & Recreation Maintenance Facility-The Street and Park & Rec Departments are moved in and all the work is done with the exception of the landscaping. Later this month an open house will be held for our

neighboring communities. The Board of Public Works will hold their next meeting at the new facility and another open house is planned for sometime this spring.

2. Sauk Road Project-construction of the storm sewer work is done and they are now doing topsoiling.

PUBLIC COMMENTS/APPEARANCES-Sara Grover, owner of Heart 'N Home Treasures and BID District Director-On behalf of the Franklin Streetscape Committee which she was involved with for the past year, we do see this as a definite move forward to making the downtown a presentable, prosperous and beautified pedestrian-friendly downtown. We do anticipate the two-month construction period to be a time that the businesses will work through and we will address their questions and concerns to be sure things go smoothly. Tom Klotz-Commented favorably on the pavement block idea. Bob Holton-Owns a couple of buildings downtown and in the last few years he has been restoring them. Also serves on the BID Board and shared Sara's enthusiasm. It's important to note that the city recognized the concept of the new Bay Shore Mall where they took down some of the mall building and created a village-type environment, which is now common throughout the nation. Commend the Mayor and Council on being forthright on this practice. Port Washington will have something to offer in competition with the big-box stores on Highway 33. Congratulations on the effort. Daniel Will, student representative to the Council-likes the ideas of the pebble stone walk, which will make the city look more historic. Kathy Tank, Executive Director of the Port Washington Tourism Council and member of the Franklin Streetscape Committee – Feels strongly that an attractive, welcoming downtown is a very strong tourism amenity. Supports the project. Traci Mead, 404 N. Harrison St.-Continues to support the project and is pleased with the suggestions from the Streetscape Committee.

COMMITTEES

A. Finance & License Committee

1. Resolution 2007-5 (Carryover Of Funds-WWTP)-MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN JUSHKA TO APPROVE RESOLUTION 2007-5. **Motion carried unanimously.**

BOARDS/COMMISSIONS

A. Board of Public Works

1. Consider Franklin Street Streetscape Recommendations-City Engineer Rob Vanden Noven gave background information the Franklin Streetscape Committee, which was formed to decide on amenities to be constructed as part of the STH 32 reconstruction in 2008. He identified the members serving on the Streetscape Committee and their research on streetscape amenities to recommend a final product that will greatly improve the downtown. Their recommendations included the following items: street lighting, electrical outlets at each tree, benches, trash cans, bike rack, street trees, flower pots, pavers, historical markers, historical signs and a kiosk. The total budget for streetscape improvements is \$471,800. The grant is for \$377,440, and the City's share is \$94,360. If actual costs exceed the budget, the Streetscape Committee recommends applying for grants from Tourism or other local sources. The Board of Public Works recommends accepting the recommendation from the Franklin Street Streetscape Committee. City Engineer Vanden Noven mentioned that tonight's Public Information Meeting was a positive and successful meeting. For the construction of Franklin Street, the city would

only pay for portions of the road where there are parking spaces. No parking spaces will be lost on Franklin Street and there will be reduced parking on N. Wisconsin Street. Alderman Babcock asked about the storm sewer and water main. The City Engineer indicated that whenever we do a street improvement project, the storm sewer and water main is replaced. Alderman Hudson said this is a great plan and commends the Streetscape Committee for making the downtown safer, which will benefit everyone. Alderman Jushka suggested giving consideration to putting in a drinking fountain and LED lighting, which is 5% of regular lamp usage. Alderman Schwanz commended the committee for all their work. Alderman Haacke thanked the committee and said this project will bring forth uniqueness and the historic nature of this community. Mayor Huebner echoed everyone's comments – it's a very exciting project. MOTION BY ALDERMAN SCHWANZ, SECONDED BY ALDERMAN HUDSON TO ACCEPT THE RECOMMENDATIONS OF THE FRANKLIN STREET STREETScape COMMITTEE. **Motion carried unanimously.**

2. Consider Request From Owner Of Harry's Restaurant To Reconstruct Stairs In Right-Of-Way (License Agreement)-MOTION BY ALDERMAN LEICHT, SECONDED BY ALDERMAN BABCOCK TO APPROVE DRAFTING A LICENSE AGREEMENT FOR HARRY'S RESTAURANT TO RECONSTRUCT STAIRS IN THE RIGHT-OF-WAY. **Motion carried unanimously.**

UNFINISHED BUSINESS

- A. Ordinance 2007-1 (Establish Provisional Retail License) 2nd Reading-MOTION BY ALDERMAN BABCOCK, SECONDED BY ALDERMAN LEICHT TO APPROVE ORDINANCE 2007-1. **Motion carried unanimously.**

NEW BUSINESS

- A. Presentation For A New Community Built Playground (Mardy McGarry, Kiwanis Club)-Mardy McGarry is a resident of Port Washington and a Special Education-Early Childhood Teacher for the School District. Sue Mayer is a resident of Port Washington and Director of the Wisconsin Chapter of the National Association of Child Development. A community built playground is a project that would provide handicap accessibility for youths at a public playground structure. A DVD was shown, as well as a power point presentation illustrating what a Community Built Playground is, why in our community, where the playground will be built, how much it will cost and how it would be funded, and how the playground will be built. Leathers and Associates of Ithaca, New York have been selected to design and oversee production of the playground. They would like to begin fund-raising in March of this year. The proposed playground is currently being planned in Upper Lake Park. The size of the project could be as large as a football field. Space and location for the project was discussed. Alderman Johnson had concerns on the parking for this playground and funds for future endowments. Alderman Babcock said we need a visual staking done of the size and location. The City Engineer would have topography maps that could be used. Alderman Haacke said we have a nice park system now and with this project we would be creating an outstanding park to draw people to Port Washington for all to enjoy – handicap as well as non-handicap. The consensus of the Council was that they were in favor of the project but felt it should go back to the Park & Recreation

Board for more specific space requirements and location, then to the Plan Commission and then back to the Council.

- B. Consider Bid To Demolish Pump Station At Corner Of Jackson And Milwaukee Streets-MOTION BY ALDERMAN SCHWANZ, SECONDED BY ALDERMAN LEICHT TO APPROVE JIM'S EXCAVATING AT A COST OF \$1,940 FOR DEMOLITION OF THE JACKSON STREET PUMP STATION BUILDING.
Motion carried unanimously.

FORTHCOMING EVENTS

PUBLIC COMMENTS/APPEARANCES-None

MOTION BY ALDERMAN HUDSON, SECONDED BY ALDERMAN SCHWANZ TO GO INTO CLOSED SESSION According To Wisconsin State Statute 19.85 (1) (c) (g) to review employee performance evaluations and consider wages and other compensation and confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the City Council with respect to possible litigation. ROLL CALL: Haacke-aye, Johnson-aye, Schwanz-aye, Babcock-aye, Hudson-aye, Jushka-aye, and Leicht-aye. **Motion carried unanimously.** Open meeting adjourned at 9:05 p.m.

Reconvene Into Open Session

Resolution 2007-4 (2007 Salary Resolution)-MOTION BY ALDERMAN SCHWANZ, SECONDED BY ALDERMAN LEIGHT TO APPROVE RESOLUTION 2007-4. **Motion carried unanimously.**

ADJOURNMENT-MOTION BY ALDERMAN JUSHKA, SECONDED BY ALDERMAN JOHNSON TO ADJOURN THE MEETING OF THE CITY COUNCIL AT 10:07 P.M. **Motion carried unanimously.**