

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, Nov. 12, 2007**

Suzanne Bruner called the meeting to order at 6:35 PM.

Present: Edie Webb, Harold Matthews, JoAnn Stade, Carl Federspiel, Suzanne Bruner, Alderman Neumeyer and Catherine Kiener, Director. Excused: Warren Haseley

1. Ms. Stade moved to approve the corrected minutes. Mrs. Webb seconded the motion. Minutes will be corrected from Mrs. Stade to Ms. Stade. Motion Carried.

2. Mr. Federspiel moved to accept the bills to be paid by the city. Mrs. Webb seconded. Discussion: Mrs. Bruner took exception to the City telephone bill at the budget meeting. The expense seems high for the city and the Senior center. There were no changes in the conference or supply line items. Motion carried.

3. Ms. Stade moved to approve the Senior Center Financial Summaries for Sept. and Oct. Mrs. Webb seconded the motion. The September statement was corrected. Mr. Mathews asked about two checks for Mrs. Carol Boehle. She instructs the Strength Class and Arthritis class. She is paid for both which are paid at different times in the month. Also the checks #2885 was to Costco, 2899 was for a day trip and event, #2844 was correct to Boehle. The commission would like the Assistant to capitalize in the summary. Motion carried.

4. Unfinished Business
Tabled 2008 Budget changes due to not having correct insurance amount as the premium changed from the prior draft. The meeting with finance committee went as expected. No major changes in the budget. Some changes the capitol budget will forward when approved by council. Alderman Hudson very supportive of the budget.

5. New Business
The expansion study is underway by the Architects. Mrs. Bruner stated the committee is realizing the expansion may not meet the needs. The analysis of the building shortcomings was valuable. There was a big discussion on the current and future needs for fitness space. Haag Mueller hopes to have a meeting with the group by the end of November to review project.

6. Director's
 - A. Dining site events are being planned for the rest of the year with Laurie assisting for a Dec. craft. The meal was tracked for about a week and things have been better. Ms. Stade reminded the Director to gather data on the lunch quality & quantity. Will collect some more information in November.
 - B. Nov. / Dec events and trips
 1. Dec Fireside has seats open
 2. Lakeside Tea is set for Nova Scotia in Nov and Toy tea in Dec.
 3. Physical Activities – Strength training has increased in participants

4. Christmas Luncheon – Tues. Dec. 4 at the Saukville Legion

C. Director's Comments

1. The WPRA conference was helpful to reinforce that the center is offering programs in physical fitness.

2. Architects will overview the progress on the needs study the week after Thanksgiving. The group members will be notified. The 501-C3 is still not completed. The Commission on Aging would like an explanation from the Accountant as the reason not completed.

3. The next 35th Anniversary event is the Christmas Luncheon on Tues. Dec. 4 at Saukville Legion.

An update on the horseshoe fencing will be next month as the P& R committee discussed it at the Nov. meeting.

Meeting adjourned at 7:30 PM.