

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, July 9, 2007**

Harold Matthews, Chairman Pro-Tem at 7:05 PM, called the meeting to order.

Present: Edie Webb, Harold Matthews, Carl Federspiel, Warren Haseley & JoAnn Stade, and Catherine Kiener, Director.

Excused: Suzanne Bruner and Alderman Neumeayer

1. Mrs. Webb moved to approve the minutes with a second by Harold Matthews. There was a correction to the May minutes. Under present JoAnn Stade was added. Motion carried.

2. Mr. Haseley moved to accept the bills to be paid by the city. Mr. Federspiel seconded the motion. Discussion on the bills: The Building maintenance included Ambassador window cleaning. Ms. Stade asked if other cleaners might be less such as North Shore or Mrs. Webb mentioned Economy windows. Mrs. Kiener explained the new vendor policy and that it is preferred to utilize vendors presently in the City billing system. Motion carried.

3. Mrs. Stade moved to approve the Senior Center Financial Summary with Mrs. Webb seconding the motion. No Discussion, motion carried.

4. Unfinished Business
 - A. Horseshoe League – The Director needs to meet with the Interim Park & Rec Director to discuss the budget for this project. There is no specific cost yet as style and amount of fence needed have not been determined. Ms. Stade moved to complete horseshoe fencing in 2007, seeking appropriate sources to fund the project. Mrs. Webb seconded the motion. Discussion included what styles will be looked at and is there still a need. Mr. Haseley confirmed that the group has not yet had a serious injury and that fencing will help reduce the risk of injury. Motion carried unanimously.
 - B. Bocce Courts – The two are complete. The last week attendance was up to 17 participants. The newspaper ran a nice article and included the funding sources.
 - C. The Senior Center Assistant Position – It was listed in the Ozaukee Press for 2 weeks and in the News Graphic one day and the free Oz Guide. There have been several inquiries for applications at City Hall and one to the Center by e-mail. The applications will be forwarded to me for review as they come in. Bonnie's last day is Fri. Aug. 31. On Mon. Sept. 10 the Senior Center Board will host a thank you retirement open house. Talk to Mrs. Kiener with any ideas or suggestions.

5. New Business

Mr. Federspiel addressed the outside sewer and the lake that occurred last Tuesday. He stated it was near entering the building. The Director mentioned she noticed it when

leaving and it was not as high and called the street Department to check it out. They brought a truck and indicated it was mostly due to leaves, which they cleaned out.

6. Director's Report

A. Senior Center Board Items – The Board will be reviewing whether to purchase a banner for the Aquatic Center. Mr. Federspiel and Mrs. Stade offered a suggestion that if the banner is purchased to choose blue to be consistent with the senior center/city colors. There is mixed feelings. Mrs. Webb felt that with 25 plus regular aqua exercise participants it might be nice for some marketing.

The Board will be further discussing ideas for the 35th anniversary year.

B. July/August Events & Trips

1. The Day trips are filled. Fireside Modern Millie could use 5 more people due to cancellations with payment due date.
2. Picnic is set. Newport Shores will cater. The Kiwanis shelter is also reserved in case of inclement weather. The card players are welcome to arrive early and play at the shelter. The Director will check on the availability of the patio for the early card players.
3. Lakeside Tea will feature an Anniversary Tea in September. Mrs. Yovanovich, Retired Director will help with the program.
4. Horseshoes will accept substitute players.
5. Firehouse Friends has 27 entries for the Ozaukee County Fair.

C. Director Comments

1. The Request for Proposal should be completed this week. A strategic plan meeting has been scheduled for Mon. July 16. The review of the budget amendment for the bequest from Arno Gunther is drafted for review. Comments on the draft are maybe there should not be such a specific description for the program position. Mrs. Stade & Mr. Federspiel are concerned that it may limit use of money. There will be a second distribution. The Director indicated that for 3 years the Center request to add hours for a part-time position to assist with programs has been denied. The position may be several people with talents in specific areas to assist such as music for chorus or fitness programs. Mrs. Stade suggested the Director discuss the bequest with the City Attorney. The consensus was to reword the amendment to give broader rationale of the use for the funds with in the senior center. The Director will clarify with the City Treasurer.
2. Any ideas for the 35th Anniversary Year, please share with Mrs. Kiener in the next month.

Meeting adjourned at 8:10 PM.

Respectfully submitted,
Catherine Kiener