

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
Monday, Dec. 10, 2007**

Suzanne Bruner called the meeting to order at 7:00 PM.

Present: Edie Webb, Warren Haseley, JoAnn Stade, Carl Federspiel, Suzanne Bruner, Alderman Neumeyer and Catherine Kiener, Director. Excused: Harold Matthews

1. Ms. Stade moved to accept the minutes from November 12, 2007. Mrs. Webb seconded the motion. Discussion was on the Lakeside Tea section of minutes. Set for Nova Scotia should have been "themes set". Motion carried.

2. Mrs. Webb moved to accept the Bills to be paid by the city. Mr. Federspiel seconded the motion. Discussion on the bills was the note of the accounts going over budget: telephone, electric, and building maintenance. The Center may have enough salt for month depending on the amount of snow. Mrs. Webb asked what Aspen was under building maintenance, it is the name of company. Motion carried.

3. Mr. Haseley moved to accept the Senior Center Financial Summary and Mr. Federspiel seconded the motion. Mrs. Webb asked about the Craft and Bake Corner. For November the craft portion was slightly down and we did not itemize the number of items available. It does change as people bring things in without notifying us. To date we are about \$200 below last year. Mr. Haseley inquired on the deposit to Saukville Legion which was for the annual Christmas Luncheon. Ms. Stade clarified that when a class shows no funds deposited that there was no class. The expenses did not have commas between them. Mrs. Webb questioned how strength training was doing. It had about 6-8 participants, so basically has doubled. The Director would like to see about receiving silver sneaker funds for fitness classes. The reason for two US Postmaster checks was due to a change for the post office so the bulk mail of newsletter check had to be written separate from the stamp purchase which included an item that required .73 cents. Motion carried.

4. Unfinished business
 - A. 2008 budget with the insurance change was distributed. The change was made to give The budget passed Council. Ms. Stade moved to approve the budget and Alderman Neumeyer seconded the motion. Motion carried.

 - B. Update on the horseshoe fencing from Charlie Imig the new park and recreation director is that the Park and Recreation Board is recommending shrubs for fencing as the cost was prohibitive. The Chairman of the Commission mentioned that the safety may not be improved with shrubs. The committee questioned the recommendation of shrubs and the coordinator feels they would rather not have shrubs. Ms. Stade moved to request the Senior Director obtain the cost figures for actual fencing and that the Director notify Mr. Imig that the safety and liability is not addressed with shrubs. Mrs. Webb seconded the motion. The members indicated they would like to see a more viable

solution be achieved. Mrs. Bruner questioned who recommended shrubs and they can also be costly. Motion carried.

C. Update on the Capital project- a copy of the building expansion sketch was given to the Commission. Mr. Federspiel commented that there were no dimensions on the drawings or windows showing. He feels the entrance is in the wrong location and would prefer to see it on the south or southeast of the building. Mrs. Kiener reminded the commission this is only the preliminary to obtain pricing from the contractor. Mr. Federspiel moved to carry over the funds in the account to 2008. Ms. Stade seconded the motion. Motion carried.

5. New Business

Ms. Stade moved to recognize the service of Mr. Carl Federspiel on the Commission on Aging. Mrs. Webb seconded the motion. The motion unanimously passed.

6. Director's Report

A. Senior Center Board Items

1. Dining Site events have been going well. The results of the monitoring for food quality and quantity for November show that the food service has made some improvements. There were 19 meal days in November and the Director monitored 12 of 19. The quantity of the meals was adequate on 10 of 12 days. And the quality of food was sub standard on 3 of 12 days. Alderman Neumeyer suggested sending this information to Sheriff Maury Straub with an explanation. There have been fewer meals on wheels recipients. Many of them do not complain as they are thankful to receive the meal.

B. Dec./Jan events

1. Day trips remaining are two for 2007. Still waiting for some information for 2008 trip planning.

2. Lakeside Tea society themes for Dec. a toy tea on Dec. 19 and Jan will be a Little History of Tea.

3. The physical activities are doing well with Arthritis class at 10, strength training back up to 6-8 and Yoga begins in Jan at TJ Library. Aqua Ex will have an ad in the paper for substitute teachers as there are health concerns with the two of the leaders. No one in the class has come forward with an interest in training to be a substitute leader.

4. Mr. Haseley offered commendations to the Director and Assistant on the party. The Madrigal Singers were wonderful; the food catered by Country Catering was good. There was an emergency with one participant who passed out as she was leaving and the ambulance was called.

C. Director's Comments

1. The pricing should be in after 1st of the year for the expansion plans.
2. There will be one event in spring as the anniversary year is May 07 – April 08.

Meeting adjourned at 8:15 PM.