

**CITY OF PORT WASHINGTON  
COMMISSION ON AGING MINUTES  
MONDAY, OCTOBER 9, 2006**

Susan Brunner, Chairman at 7:00 PM, called the meeting to order.

Present: Suzanne Bruner, Harold Matthews, Carl Federspiel, Ms. JoAnn Stade, Alderman Ed Johnson, Warren Haseley, George Lampert and Catherine Kiener, Director.

1. Mr. Matthews moved to approve the minutes from September 11, 2006. Ms. Stade seconded the motion. Motion carried.

2. & 3. Mr. Lampert moved to approve the bills to be paid by the city, from Sept., and the financial summary for the Senior Center. Alderman Ed Johnson seconded the motion. The discussion occurred on the fee for Internet access from Time Warner. Mrs. Kiener reviewed the history of the service and the reduction Alderman Hudson negotiated on behalf of the Center. Chairman Bruner suggested that the city re-look at AT&T Internet service for a price comparison. The general comments from the members were a concern for the cost with recognition the service is necessary for the staff.

The review of the Senior Center financial summary began with a correction to a trip total from \$285 to \$340.00. The figure was corrected but not entered in the summary before printing. Mr. Haseley questioned the driver gratuity amount of \$216 dollars. This was due to the Shipshewana extended trip. The driver gratuity is based on luggage handling and days on the road. The amount was included in the price of the trip. The Director mentioned the Port State Bank account would be considerably less next month due to the bills from the extended trip and the revenue check that will be forwarded to the city. A question was asked on how the city revenue is calculated. It is done with the weekly deposit from the membership and out of town fees with some building use.

Motion carried.

4. Old Business

- A. Tuck Pointing is scheduled for the end of October.
- B. Programmer position will be discussed under budget.
- C. 2007 Budget

The Commission members were given the revisions of the approved budgets from the September meeting. The copy of the budget the City Administrator adjusted for the reduction in insurance was given also. The Commission would like to see the comments under justification be added especially for the decreases. The Director will e-mail Judy Klumb to correct the original copy error under the 2005 revenue. The amount listed is actually the salary line amount. Alderman Johnson pointed out the error on the budget difference is not 4,040 as listed. Ms. Stade would like to ensure the budget is correct and reflects what the commission approved and discussed.

Capital Budget 2007

The Director handed out the copy from Sept and the capital budget put together from the Administrator. Ms. Stade was questioning the item listed on the copy from the City Administrator. The Director will meet with him. The capital budget is generally for items that will be depreciated or exceed a certain amount of money.

5. New Business

A leak in the roof was discovered after the Sept. commission meeting. The director met with City Administrator to seek funds for repair. With the tuck pointing project under budget, Mr. Grams approved moving capital funds to the building maintenance account to repair the roof and clean the gutters. The work was completed and no leak found after the last heavy rains.

6. Director's Report

A. Bocce Courts – the Director attended the Oct. meeting of the Leatherneck Club and is assured the group will help fund the court. The exact cost is still not known with a California site indicating 10-40 per square foot. Mr. Louie Bertoni, Mrs. Kiener, and Mr. Jay Jansen did a review of location at Kolbach and at Moore road. At this time, Moore Road has been chosen with an east/west orientation.

B. Oct/Nov Events

1. Trips – Ms. Stade commented on the excellent job Mrs. Knaub, Center Assistant did in leading the Shipshewana trip. She was very complimentary. This was the first extended trip the center tried and some members have requested we arrange a trip again. Frankenmuth, Michigan is being reviewed along with possible dates. Day trips for 2007 are being finalized with more outlines as to what trips Grafton and Port will plan and what will be handed to Landmark tours to assist with.
2. Tea Society- October will feature the “Little Black Dress” from Goodwill. November will be the history of the Accordion with Helen Seidel playing.
3. Green Felt Club – Three new pool chairs were purchased and are in place so that each table has three chairs. The group is aware that the lower level space is shared for other activities. The majority of the group members support an expansion in order to accommodate larger groups and a fourth table.
4. Casino Night is Mon. Oct. 23 with the main entrée being catered from Luigi's this year.
5. Flu Shots are Friday, October 13.

C. Director's Comments

1. Strategic Plan Committee Update – the paper work for the 501-C3 is with the City Attorney for review. The goal is have it submitted with approval of the status from State this year. An information gathering trip will take place on Thurs. Oct. 26 to Waunakee, WI a community north of Madison. It is similar size to Port Washington. The Senior

Center was built new and open for only 6 months. It is part of a community center.

2. County Dining Center Criteria- awaiting the quarter score before proceeding.
3. The Older Americans Act was reauthorized by Congress.

Meeting adjourned at 8:05 PM

Respectfully submitted by Catherine Kiener