

**CITY OF PORT WASHINGTON
COMMISSION ON AGING MINUTES
MONDAY, December 11, 2006**

Susan Brunner, Chairman at 7:00 PM, called the meeting to order.

Present: Suzanne Bruner, Harold Matthews, Carl Federspiel, Ms. JoAnn Stade, Warren Haseley, and Catherine Kiener, Director.

Excused: Alderman Ed Johnson, George Lampert

1. Ms. Stade moved to approve the minutes from November 13, 2006. Mr. Matthews seconded the motion.

2. The bills to be paid by the city were reviewed. Mr. Haseley moved to accept the bills and Mr. Federspiel seconded the motion. The Director will be reporting to the city administrator on the account balances for the remainder of the year. Excluding the salaries, the center has about \$3,000 in all accounts. The center should make the budgets overall. The New Year the Director will try and be sure an expense date is filled in. Motion carried.

3. Mr. Matthews moved to accept the Senior Center financial summary and Ms. Stade seconded the motion. The only discussion was on the balance of the Port Washington State Bank. Motion carried.

4. Unfinished Business
 - A. Center security – the new keys have been dispersed. The Director reviewed why the locks were changed. The Commission approved the change in November. A set of keys was lost and the building had not been re-keyed for over 5 years.
 - B. Tuck Pointing – Completed in November. The Commission would like someone from the city to inspect the work.

5. No new business
6. Director's Report
 - A. Senior Board Items
 1. Bocce Courts are still being pursued. The Leathernecks have not formally stated they are sponsoring the court development. The Director sent out requests for estimates and has not gotten what was hoped as the groups have used volunteers. There is another local firm that will be followed up on.
 - B. December/January 2007 Events
 1. Trip registration for the year is underway
 2. Lakeside Tea is being planned with an Amish Tea for January.

3. Craft & Bake Corner is wrapping up this month. So far it was fairly successful and there will be no gift match. We will try again next year.
4. Christmas Luncheon is Tues. Dec. 12 at the Legion in Saukville with 114 registered.

C. Director's Comments

1. The Strategic Plan Committee will meet the end of January with the City Engineer to develop the documents for the bid process. Mr. Eberhardt stated the 501 – C3 will be finished by the end of the year.

7. Adjournment – Next agenda include the discussion of the Horseshoe League. Meeting adjourned at 7:45 PM.

Respectfully submitted by Catherine Kiener, Director