PORT WASHINGTON POLICE DEPARTMENT

ANNUAL REPORT

2015

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Kevin Hingiss, Chief

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March, 2016

MEMO TO: Police & Fire Commission

FROM: Kevin Hingiss, Chief

SUBJECT: 2015 ANNUAL REPORT

The Annual Report for the City of Port Washington Police Department covering the period of January 1, 2015, through December 31, 2015, is hereby submitted for your review.

Throughout 2015 the Port Washington Police Department continued to experience change in the areas of personnel, technology, and equipment. After more than 27 years of service, Officer Eric Schmeling decided to retire. Late in 2015, we welcomed new Officer Anthony Vitella.

A new 2015 Ford Interceptor SUV was purchased and converted to a bi-fuel vehicle. This brings the total of gasoline/propane powered vehicles to four. We continue to benefit from fuel savings as a result of converting the new vehicles to run on propane as well as gasoline. We also received a $3267 propane tax credit in 2015.

The 1999 Pontiac Montana minivan was traded in on a new Dodge Caravan. The police reserves mainly use it for traffic direction. In addition, the police department uses it to run errands (such as to pick up mail, drop off radios and radar units for repair in Milwaukee, pick up supplies, etc.) and as a back-up school car.

The 1995 right-hand drive Subaru was sold outright. The vehicle was formerly used for parking enforcement and to run errands.

We have purchased four Getac touch-screen laptop computers. Three will be retrofitted into squads with one being installed in our new 2016 Ford Interceptor SUV.

The department has had at its disposal a Can-Am ATV loaned to the department for summer beach patrol by Cedar Creek Motor Sports.

In 2015, the Port Washington Lions Club generously donated funds for Green Bay Packer football cards for distribution to the children in the community. The Packer football card program continues to be very popular with the children. We also offered two "Ride to School in a Patrol Car" certificates for various fund-raising events.

Mid-Moraine Municipal Court continues to be a valuable asset for the City of Port Washington. All ordinance violation cases are efficiently handled by municipal court and help to improve the quality of life in our community. Through the Wisconsin TraCS System, citations issued by officers are automatically transmitted to municipal court and to WI Department of Transportation for processing.

The department remains committed to working proactively and in close partnership with the community and its residents. We strive to provide high quality professional and innovative police services to all. The department is dedicated to promoting and maintaining a sense of safety, security, stability, and peace of mind within the City of Port Washington. We strive to be both sensitive and responsive to community challenges and concerns. Our efforts to improve and expand upon our community programs continue.

In an effort to strengthen police-student relationships, in 2013 the department assigned an officer part-time to serve as a School Resource Officer (SRO) with the Port Washington/Saukville School District. The SRO's mission is to build working relationships with students, faculty, administration, and parents; address on-site security; combat school violence; and serve as a positive role model for the students. We resumed hosting the Hunter Safety Education Course in 2014 and it was offered in 2015. Two sessions of Citizens Response to Active Shooter training were offered with a total of approximately 30 citizens in attendance. Response to active shooter/intruder training was provided for Ozaukee County administration employees as well as Port Washington/Saukville School District personnel.

We are slowly building on a more formalized crime prevention program. Our mission is twofold: to promote citizen participation in the reduction and prevention of crime through education, as well as to provide educational and safety-related programs based on community needs. Officer Steven Footit has been gathering material and ideas and received training through the Southern Police Institute in crime prevention through environmental design as well as training through the Wisconsin Crime Prevention Practitioners (WCPPA).

We continue to update our Accreditation files to keep them in compliance with accreditation standards. The Port Washington Police Dept. was initially accredited by the Wisconsin Law Enforcement Accreditation Group in July 2010. Re-accreditation took place in September 2013 and will take place again September 2016.

I am grateful for the cooperation and support the Commission has given me and the trust and confidence you have placed in this department and its officers.

OUR MISSION

The mission of the Port Washington Police Department is to enhance the quality of life in our city by working in partnership with the community, to protect and serve the community's quest for a peaceful and safe existence, with democratic values applied equally to all citizens.

VALUE STATEMENT

TO ACHIEVE THIS MISSION,
WE COMMIT TO THESE SPECIFIC VALUES:

Human life above anything else
Community opinion and response
Courtesy, compassion and respect
Problem Solving
Teamwork
Integrity

BOARD OF POLICE AND FIRE COMMISSIONERS

Rick Nelson (Chair)
Terry Tietyen (Secretary)
Martin Becker (Vice Chair)
William Malchow
Patty Ruth

POLICE DEPARTMENT

ADMINISTRATION	APPOINTED	PROMOTED	RECLASSIFIED
Chief Kevin Hingiss	03-13-84	08-01-94 (Sergeant) 01-01-12 (Chief)	4-9-07 (Lieutenant)
Capt. Michael Keller	06-14-77	09-13-93 (Captain)	
Capt. Michael Davel	09-10-93	12-05-96 (Sergeant) 01-01-12 (Captain)	4-9-07 (Lieutenant)
Lt. Thomas Barbuch	03-02-87	02-27-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Craig Czarnecki	03-22-91	12-1-12 (Lieutenant)	
Lt. Kurt Knowski	03-17-00	04-01-14 (Lieutenant)	

OFFICERS	APPOINTED	
Officer Eric Schmeling	01-04-88	Retired 11/27/15
Officer Thomas Kajtna	01-02-92	
Officer Thomas Schleg	09-14-92	
Officer Steven Footit	09-23-96	
Officer Matthew Keller	01-02-97	
Officer Daniel Wolff	03-12-98	
Officer Chris Erickson	06-01-99	
Officer Kirstin Moertl	11-30-99	
Officer Jason Bergin	07-31-01	
Officer Jerry Nye	09-06-02	
Officer Ryan Hurda	03-09-09	
Officer Eric Leet	01-10-94 (re-classified from Lt. 2-25-14)	
Officer James Russell	07-31-12	
Officer Anthony Vitella	11-30-15	

ADMINISTRATIVE ASSISTANT	APPOINTED
Barb Roska	02-24-96

RECORDS CLERKS (Full-Time)	APPOINTED
Becki Hill	03-01-99
Shelly Heaslip	04-15-04
Annie Bialzik	09-17-07

RECORDS MANAGER	APPOINTED	RECLASSIFIED
Tammy Shepherd	09-23-92 (Court Clerk)	1-1-11

SWORN PERSONNEL CHANGES

Present for duty December 31, 2014	19
Recruited during year	1
Separated from the service	1
Present for duty December 31, 2015	19

POLICE RESERVE UNIT

ADVISORS

Lt. Tom Barbuch

Officer Jerry Nye

POLICE RESERVE ACTIVITY

Membership

The Port Washington Police Reserves finished out the year with 10 active members. Two of our members resigned after being hired for an LEO position, two moved out of state, and one was let go. New recruits are welcome and we are constantly looking for recruits who will be active members. We continue to monitor the participation of the members so that we have an active roster from which to fulfill requests for assistance.

Training

Internal training covered the topics of:

- City familiarization
- Handcuffing
- Use of force
- Radio communications
- Traffic control and direction
- Crime Scene Processing
- Trial Court Testimony
- Professional Communication
- Courtroom Procedures
- Leadership and Team Building exercises
- Officer Down
- Weapons Familiarization/Range Training
- Search Techniques for Discarded Evidence & Missing Persons

Scenario training was used to help put the training received to practical use. These scenarios involved the assistance of several officers from the department in addition to the advisors.

Events/Activities

1,010 hours of service were logged by the Reserve members. In addition to the training meetings which were held on a regular basis throughout the year, the following is a list of activities participated/assisted in by the Reserves:

Saturday Church Traffic @ St. Peters Catholic Church
Severe Weather Storm Spotters
Funeral – Traffic Direction
Kiss of Indulgence – Foot Patrol/Traffic Control
Miller Bike Ride for the Arts – Traffic Control
Main Street Program Street Festival – Foot Patrol
Memorial Day Parade – Traffic Control
PWHS Graduation – Traffic Control
July 4th Parade & Fireworks – Traffic Control
Port Fish Day – Traffic/Foot Patrol
PWHS Homecoming Parade – Traffic Control
PWHS Football games – Foot Patrol
Run from Concordia – Traffic Control
Scenic Shore 150 Bike Ride – Traffic Control
Range Training
Pumpkins in the Park – Traffic Control
Car Show - Traffic Control
Bicycle Rodeo – Assist Officer running the course
Port Christmas Parade – Traffic Control
Police Department Open House
Ride-Alongs with Officers
Reserve Bike Officers
Lion Fest
Port Triathalon
WE Energies Cook Book Distribution – Traffic Control

In addition, the unit provided assistance for activities in other communities:

Grafton Christmas parade – Traffic Control
Saukville Race – Traffic Control
Frebeka 5 run – Traffic Control

We also did some joint training with the Saukville Police Dept. Reserves

Recognition

We continued with our recognition program to "recognize exceptional work done by volunteers of the Port Washington Police Reserve Unit." While the police advisors make the selections for award recipients, any police officer, reserve officer, or community member can recommend a reserve for their service. The following are the four types of awards that can be presented to members of the unit:

- Years of Service Award: For continuous years of service starting at 5 years and at increments of 5 years.
- Exceptional Community Service Award: For exceptional service to the community and/or the department.
- Exceptional Service Award: For exceptional service through self-motivation and self-initiation in conduct whose results improve or benefit the community, police department, or reserve unit.
- Exceptional Conduct Award: For reserves whose actions go above and beyond what is expected of a reserve officer, and as a result of those actions, greatly affects a positive outcome.

The following were the 2015 recipients:

YEARS OF SERVICE AWARD

Cory Birchbauer - 5 years
Michael Kolbach - 5 years
Jim Ruth - 10 years

EXCEPTIONAL SERVICE

Doug Winquist
Will Parz
Charles Betka

COMMUNITY SERVICE

Doug Winquist
Brooke Adams
Charles Betka
Cory Birchbauer
Greg Boulanger
Jordan Russell
Michael Kolbach
Sara Olson
Will Parz
Brandon Reel
Jim Ruth
Zach Schultz
Taylor Russell

SCHOOL CROSSING GUARDS

REGULAR

Diane Jung – Head Crossing Guard

Lynn Didier*

Kristen Andrews

Sandy Radloff

Judy Flom

Robert Byrne

Kathy Lambrecht

Joan McGarty

Sandy Budreck

Greg Miller

Ruth Schneider

Julieanne Weinberger

ALTERNATES

Gerald Wilde

Tricia Perry*

James Radloff

Charles Betka

*Retired

TRAINING

OFFICER **TRAINING**

Chief Kevin Hingiss

WI Police Leadership Foundation (WPLF) Winter Conference
Crisis Intervention Training, NAMI Ozaukee
Spring Range training @ OZSO Outdoor Range
Vehicle Pursuit Training
Fall Outdoor Range Training OZSO
International Assn. of Chiefs of Police (IACP) 2015 Conference, Chicago IL

Capt. Michael Keller

WI Police Leadership Foundation (WPLF) Winter Conference
Vehicle Pursuit Training
FBI NAA WI Chapter Spring Shoot @ Fox Valley Technical College
Crisis Intervention Training, NAMI Ozaukee
Spring Range training @ OZSO Outdoor Range
FBI NAA WI Chapter Annual Training, Minocqua, WI
Traumas of Law Enforcement Training, COPS, Milwaukee
FBI NAA WI Chapter Fall Shoot, Waukesha
Fall Outdoor Range Training OZSO

Capt. Michael Davel

Civilian Response to Active Shooter Train-the-Trainer Madison WI
WI Police Leadership Foundation (WPLF) Winter Conference
EVOC Training
Identifying & Assisting Problem Shooters, Report Deadly Force WCTC
Crisis Intervention Training, NAMI Ozaukee
Spring Range Training @ OZSO Outdoor Range
Traumas of Law Enforcement Training, COPS, Milwaukee
Vehicle Pursuit Training, W C T C
VPT-Rifle Handgun Update (1 day in-service WCTC)
Fall Outdoor Range Training OZSO

Lt. Thomas Barbuch

In-service @ Waukesha Cty. Technical College
Crisis Intervention Training, NAMI Ozaukee
Spring Range Training @ OZSO Outdoor Range

Lt. Craig Czarnecki

Civilian Response to Active Shooter Train-the-Trainer Madison WI
In-service @ Waukesha Cty. Technical College
Identifying & Assisting Problem Shooters, Report Deadly Force WCTC
Tactical Response Instructor Update
Spring Range Training @ OZSO Outdoor Range
MRAP Rollover Training, Ft. McCoy WI
Vehicle Pursuit Training, Waukesha County Technical College (WCTC)
In-service, Waukesha Cty. Technical College
Fall Outdoor range Training OZSO

Lt. Kurt Knowski

In-service @ Waukesha Cty. Technical College
Identifying & Assisting Problem Shooters, Report Deadly Force WCTC
Crisis Intervention Training, NAMI Ozaukee
Spring Range training @ OZSO Outdoor Range
In-service, Waukesha Cty. Technical College
Fall Outdoor Range Training OZSO
Honor Guard Conference @ WI Dells

Officer Thomas Kajtna

In-service @ Waukesha Cty. Technical College
Spring Range training @ OZSO Outdoor Range
In-service @ Waukesha Cty. Technical College
Outdoor Range Training OZSO

Officer Thomas Schleg

In-service @ Waukesha Cty. Technical College
Spring Range training @ OZSO Outdoor Range
Fall Outdoor Range Training OZSO
In-service @ Waukesha Cty. Technical College

Officer Steven Footit

In-service @ Waukesha Cty. Technical College
Advanced Crime Prevention Skill-building training, Cedarburg
Spring Range Training @ OZSO Outdoor Range
Fall Outdoor Range Training @ OZSO

Officer Matthew Keller

In-service @ Waukesha Cty. Technical College
Spring Range training @ OZSO Outdoor Range
In-service, Waukesha Cty. Technical College
Crisis Intervention Training, NAMI Ozaukee
Fall Outdoor Range Training OZSO

Officer Daniel Wolff

In-service @ Waukesha Cty. Technical College
Identifying & assisting problem shooters, report deadly force WCTC
Spring Range Training @ OZSO Outdoor Range
Police Motorcycle In-Service WCTC
DAAT Instructor Transition, Northeast WI Technical College
EVOC Instructor Course, Madison WI
Fall Outdoor Range Training OZSO

Officer Christopher Erickson

In-service @ Waukesha Cty. Technical College
Spring Range Training @ OZSO Outdoor Range
Fall Outdoor Range Training @ OZSO

Officer Kirstin Moertl

In-service @ Waukesha Cty. Technical College
Crisis Intervention Training, NAMI Ozaukee
WILEAG Assessor training & Advanced Assessor training
Spring Range training @ OZSO Outdoor Range
Child Abduction Search Tactics – Field Course/AMBER
Vehicle Pursuit Training, Waukesha County Technical College
Child Advocacy training @ OZSO
Fall Outdoor Range Training OZSO

Officer Jason Bergin

WI Assn. of Community Oriented Policing
EVOC training
Spring Range training @ OZSO Outdoor Range
Child Abduction Search Tactics-Field Course/AMBER
OZSO Anti-Drug Task Force
In-service @ Waukesha Cty. Technical College
Fall Outdoor Range Training OZSO

Officer Jerry Nye

In-service @ Waukesha Cty. Technical College
Spring Range Training @ OZSO Outdoor Range
Fall Range Training @ OZSO Outdoor Range

Officer Ryan Hurda

In-service @ Waukesha Cty. Technical College
Vehicle Pursuit Training
Spring Range Training @ OZSO Outdoor Range
Drug Recognition Expert (DRE) & Preliminary training –IACP Milwaukee WI
Fall Outdoor Range Training @ OZSO

Officer Eric Leet

In-service @ Waukesha Cty. Technical College
Spring Range Training @ OZSO Outdoor Range
Fall Outdoor Range Training @ OZSO Outdoor Range

Officer James Russell

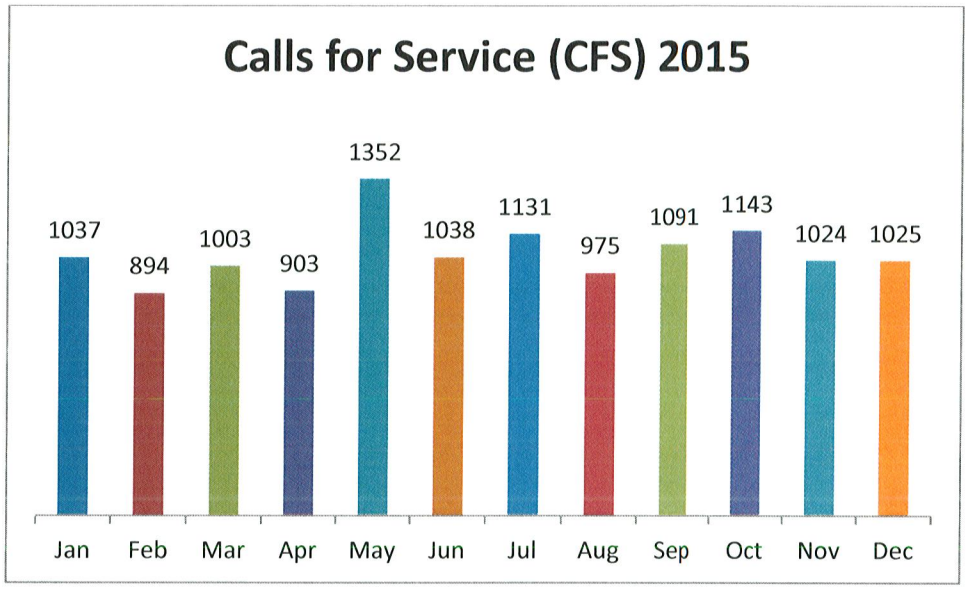
FBI LEEDA Supervisory Liability Course
In-service @ Waukesha Cty. Technical College
Spring Range Training @ OZSO Outdoor Range
Fall Outdoor Range Training, OZSO

Officer Anthony Vitella

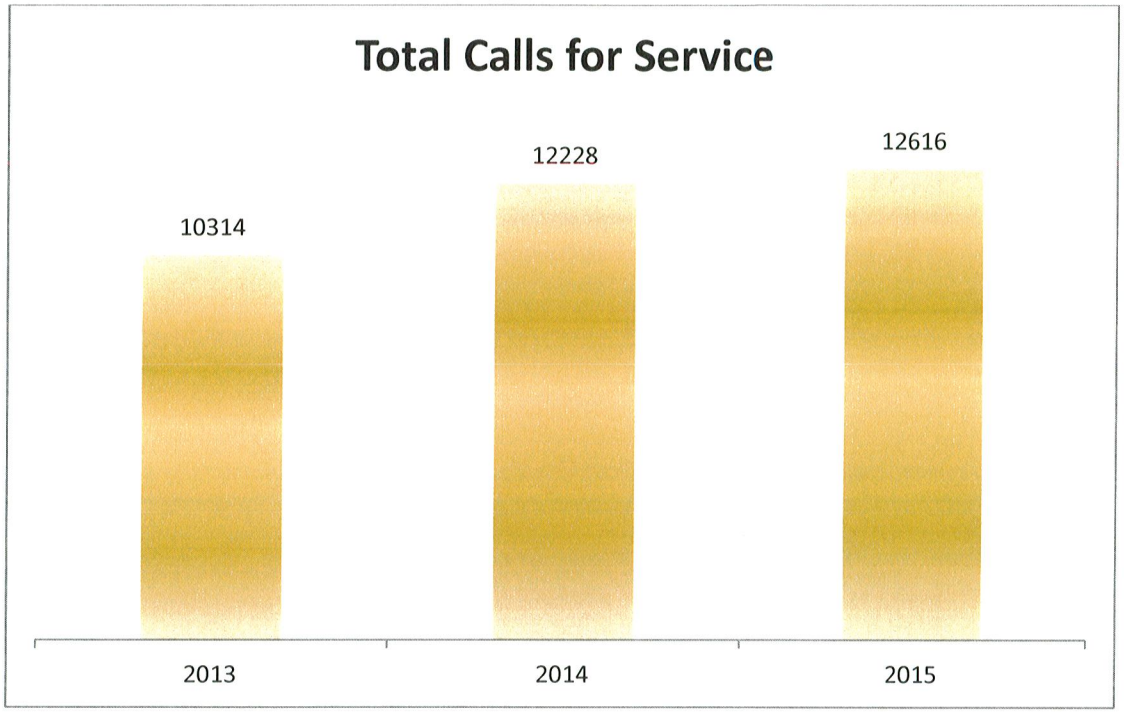
Outdoor Range Training OZSO

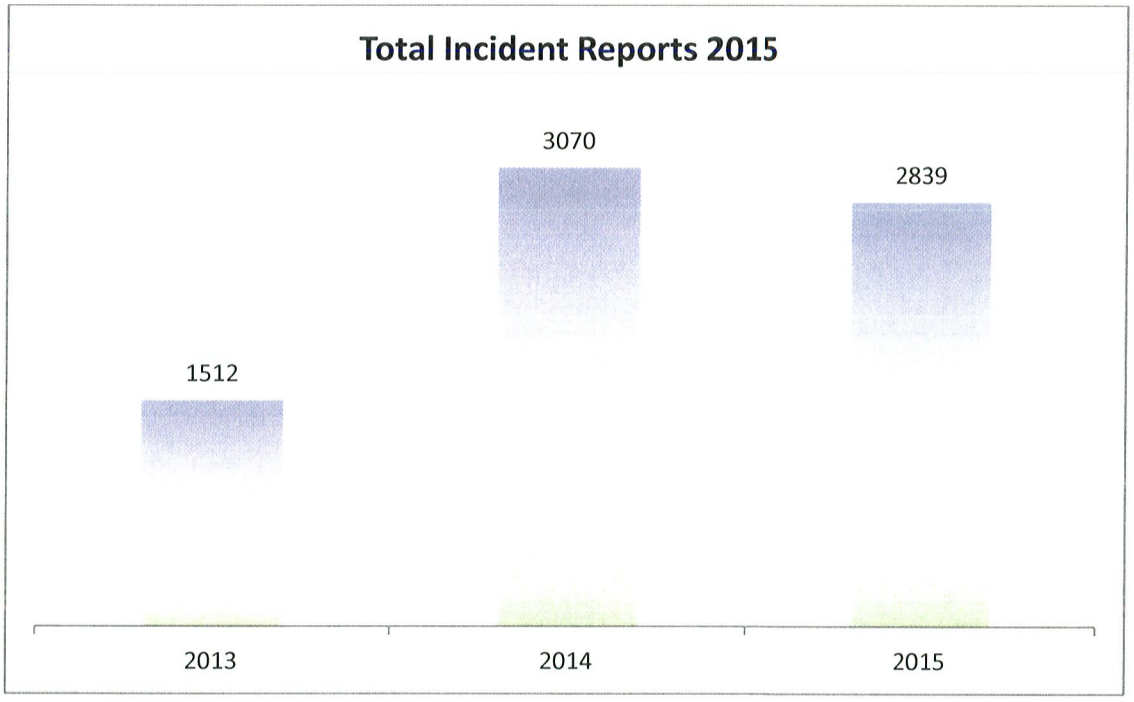
* *The State of Wisconsin's training year is July 1st through June 30th.*
The training listed is for calendar year 2015. Because of this difference, some officers' training records may indicate either no In-service training for the year, or two sessions attended during the calendar year.

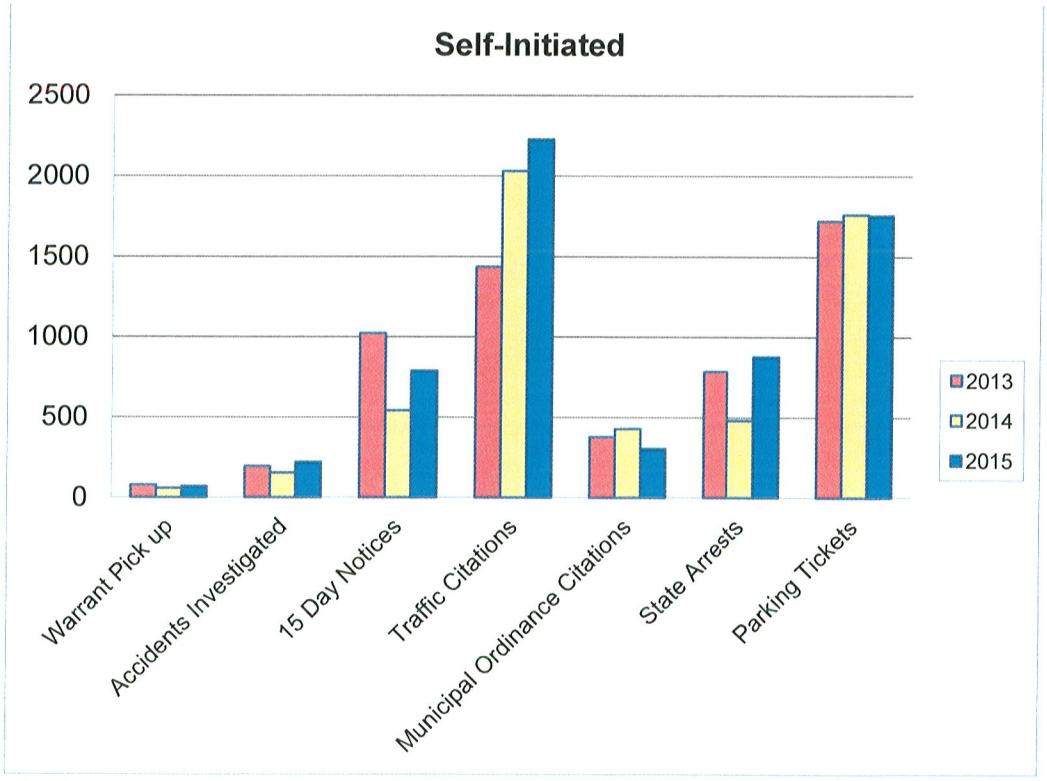
OFFICER ACTIVITY

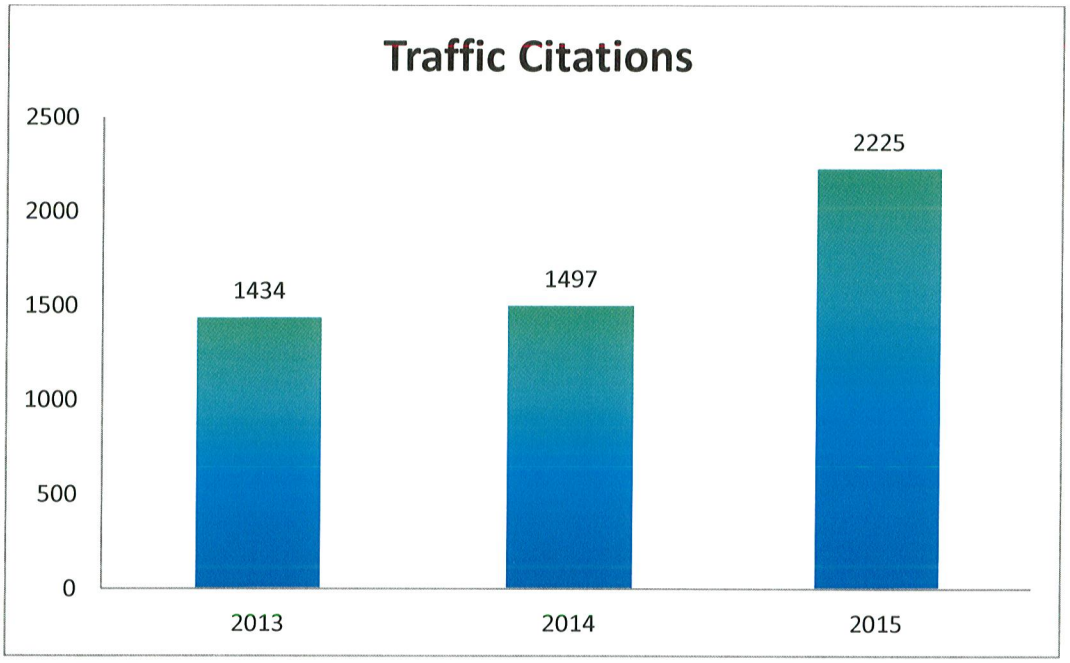


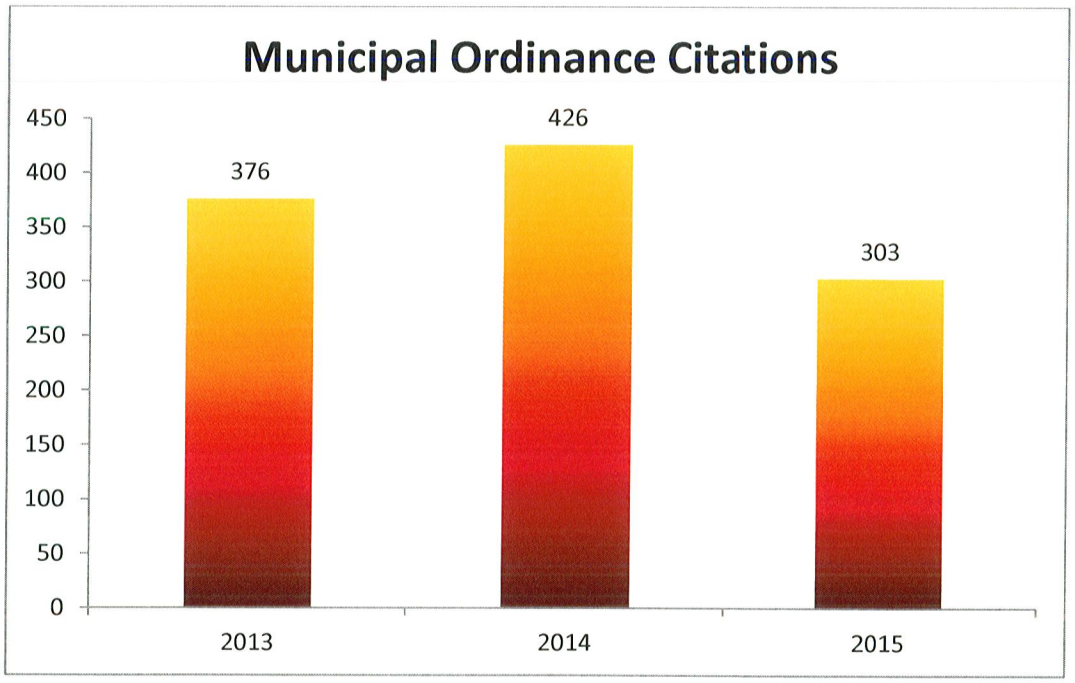
Call For Service (CFS) Description	*# of Calls*	*Call For Service (CFS) Description*	*# of Calls*	*Call For Service (CFS) Description*	*# of Calls*
911 Hang Up/Open Line	76	Domestic Violence - Physical	15	PBT Test - Station	5
911 Cellular Hang Up/Open Line	280	Emergency Detention (Chapter 51)	10	Motor Vehicle Accident - Property Damage Only	209
Abandoned Property	35	Escape/Huber Walk-away	1	Motor Vehicle Accident - Personal Injury	9
Assist a Citizen	421	Field Interview/Interrogation	33	Process Service	4
Administrative	653	Fire	56	Prisoner Transport	2
Alarm - Burg/Bank	156	Forgery	2	Rescue Call	654
Alarm - Fire	65	Fount/Recovered Property	58	Robbery	2
All Other Offenses	21	Fraud	48	Retail Theft	6
Animal Complaints	173	Family Trouble	39	Runaway Juvenile	11
Assist Other Agency	225	Fireworks	10	Sexual Assault	9
Barking Dog	14	Gas Drive-Off	34	School	660
Batter	15	Harassment	85	Special Response Team	1
Dog/Cat Bite	9	Indecent Exposure	1	Suicide & Attempts	15
Burglary	8	Issuance of Worthless Check	7	Suspicious Person/Vehicle	282
Business Check	2189	In Progress Call - Specify	31	Theft	99
CDTP (Vandalism)	69	Juvenile Curfew/Loitering	21	tobacco Violations	1
Car vs. Deer Accident	15	K-9	1	Traffic Complaint/Erratic Driving	64
Disorderly Conduct	160	Littering	6	Training	3
Debris on Roadway	29	Vehicle/Residence Lockout	228	Trespass	19
Directed Enforcement	938	Lost Property	19	Underage Alcohol Violation	7
Disabled Vehicle	129	Miscellaneous Service	155	Vehicle Traffic Stop	1987
DNR/Tag Deer/Boat/Snowmobile	19	Missing Person	31	Warrant Pickup/Service/Attempt	70
Death Investigation	4	Motor Vehicle Theft	7	Welfare check	131
Door Check	248	Noise Complaint	81	Weapons	13
DPW/Highway Dept	14	Non-Reportable Accident	2	Weather Call-out	1
Driving Complaint	80	Open Door/Window	52	Wastewater Treatment Plant	177
Drug Investigation	23	Ordinance Violation	114	Light & Water Call-out	2
Drunkeness/Public Inebriation	7	Parking Violation	182		
Domestic Violence - Verbal	12	Secure/Check Parks	757		

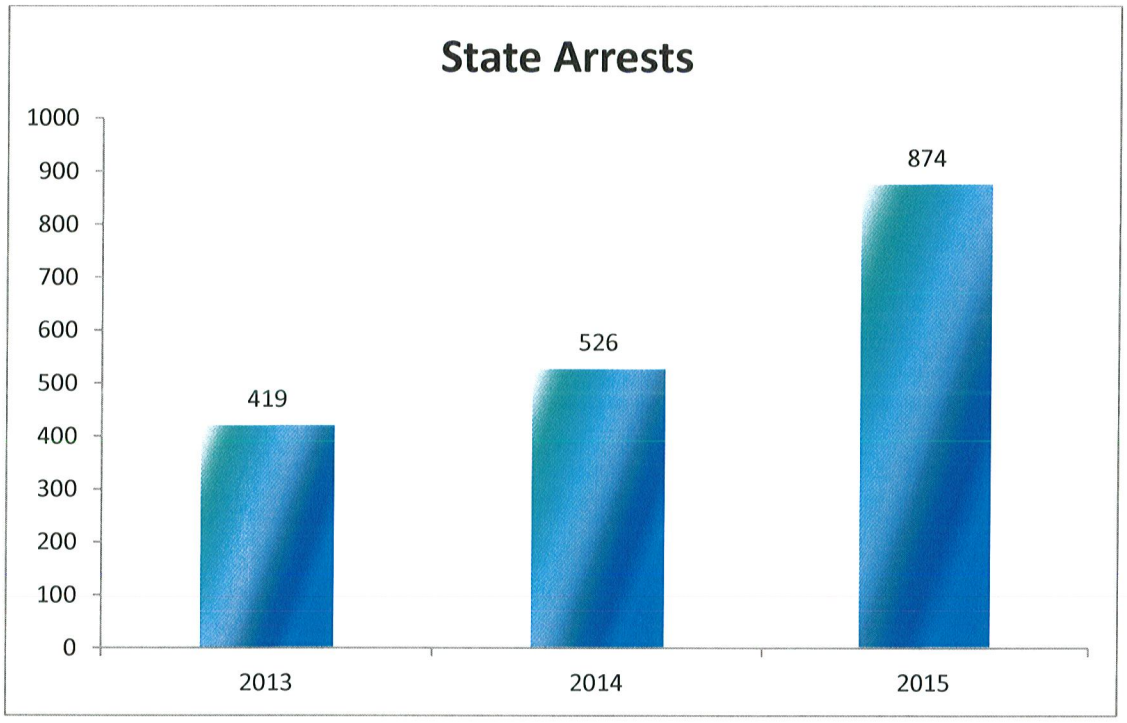

Total Calls for Service
10314
12228
12616
2013
2014
2015


Total Incident Reports 2015
1512
3070
2839
2013
2014
2015

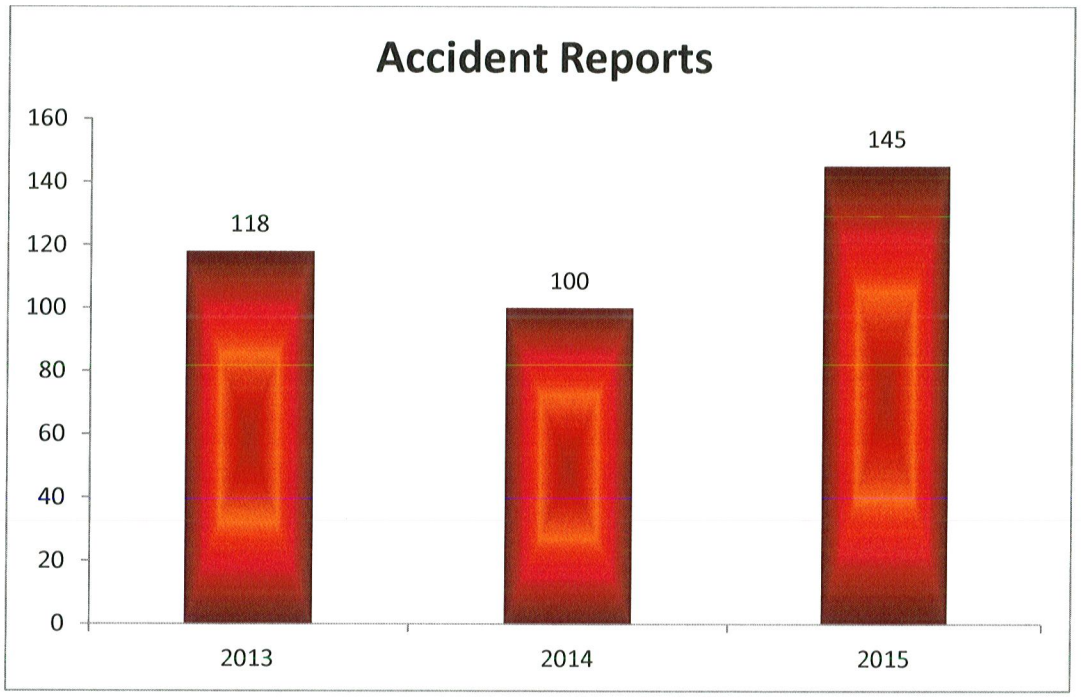

Self-Initiated
2500
2000
1500
1000
500
0
Warrant Pick up
Accidents Investigated
15 Day Notices
Traffic Citations
Municipal Ordinance Citations
State Arrests
Parking Tickets
2013
2014
2015


Traffic Citations
2500
2000
1500
1000
500
0
1434
1497
2225
2013
2014
2015

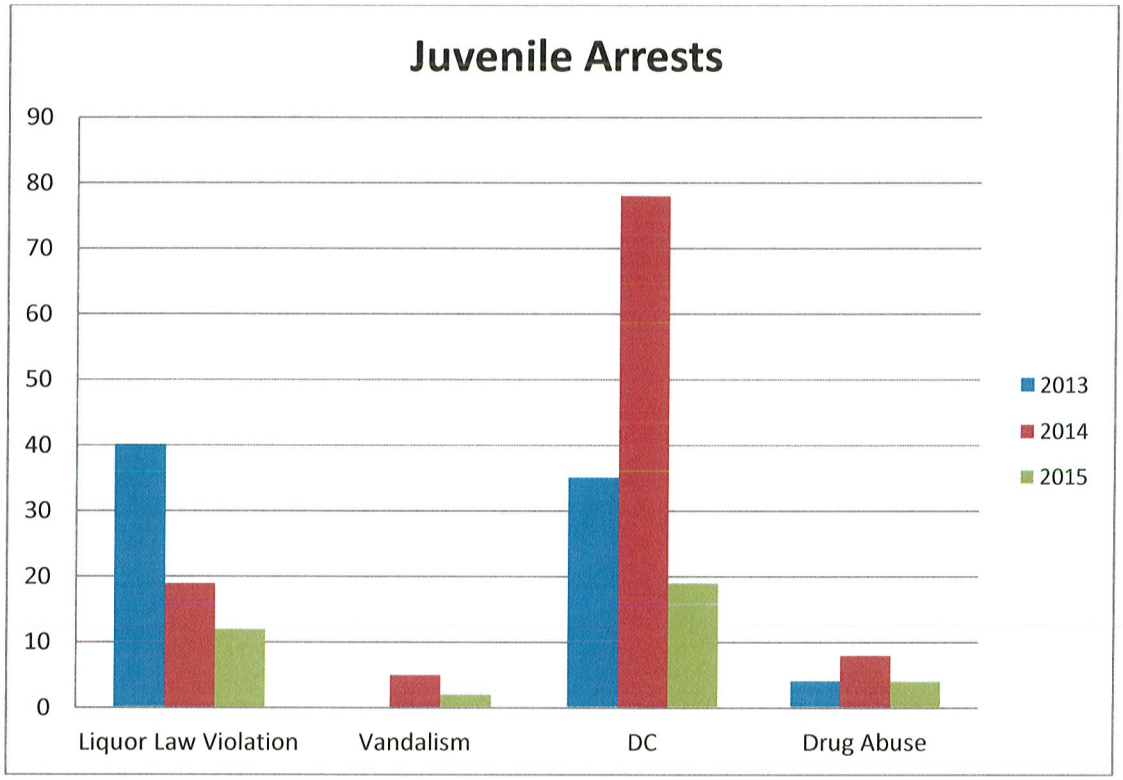

Municipal Ordinance Citations
450
400
350
300
250
200
150
100
50
0
376
426
303
2013
2014
2015


State Arrests
1000
900
800
700
600
500
400
300
200
100
0
419
526
874
2013
2014
2015

ACCIDENTS

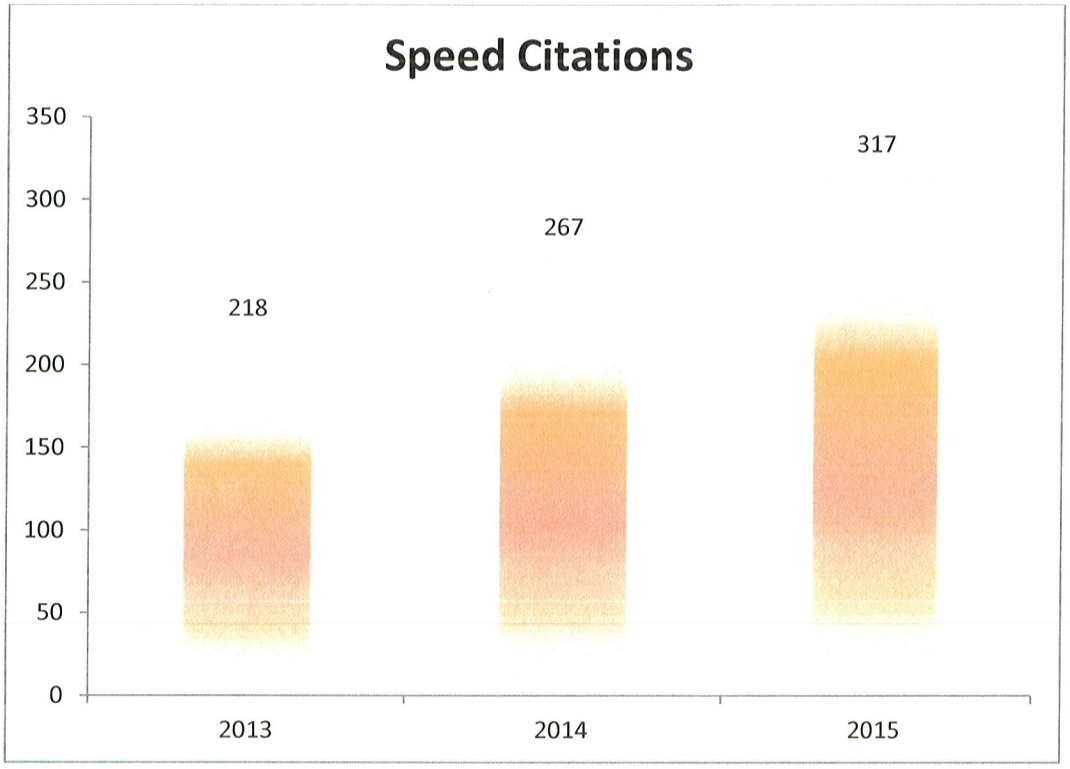

Accident Reports
160
140
120
100
80
60
40
20
0
118
100
145
2013
2014
2015

JUVENILE ARRESTS

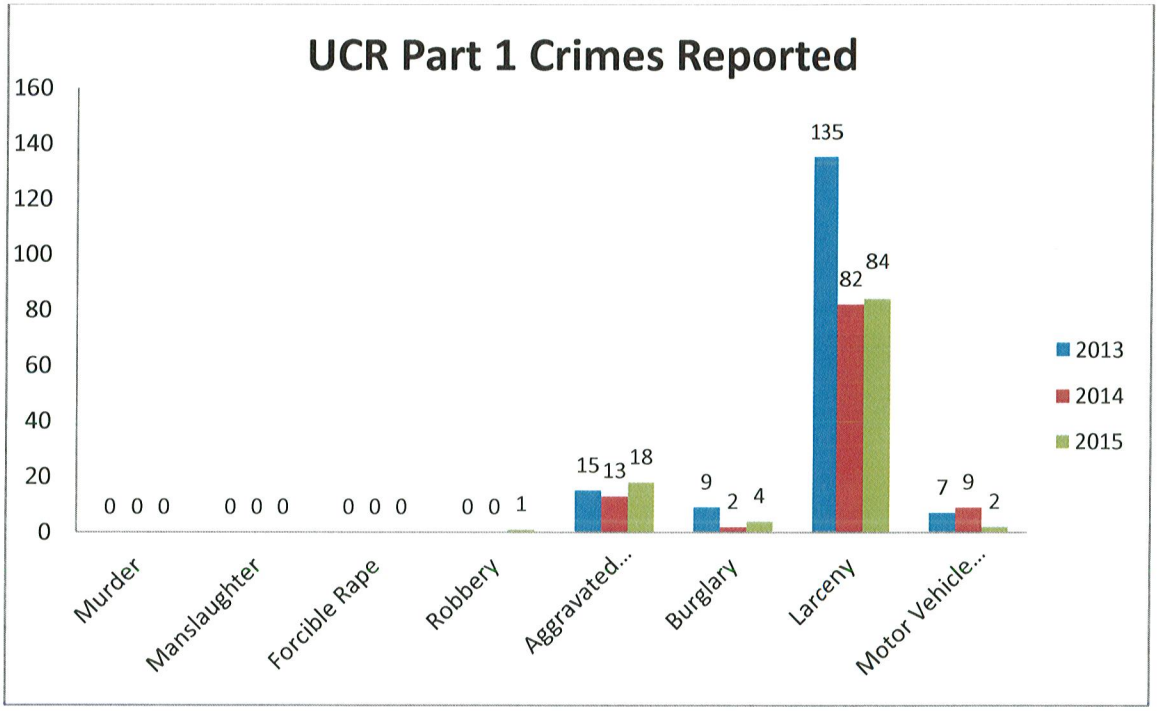


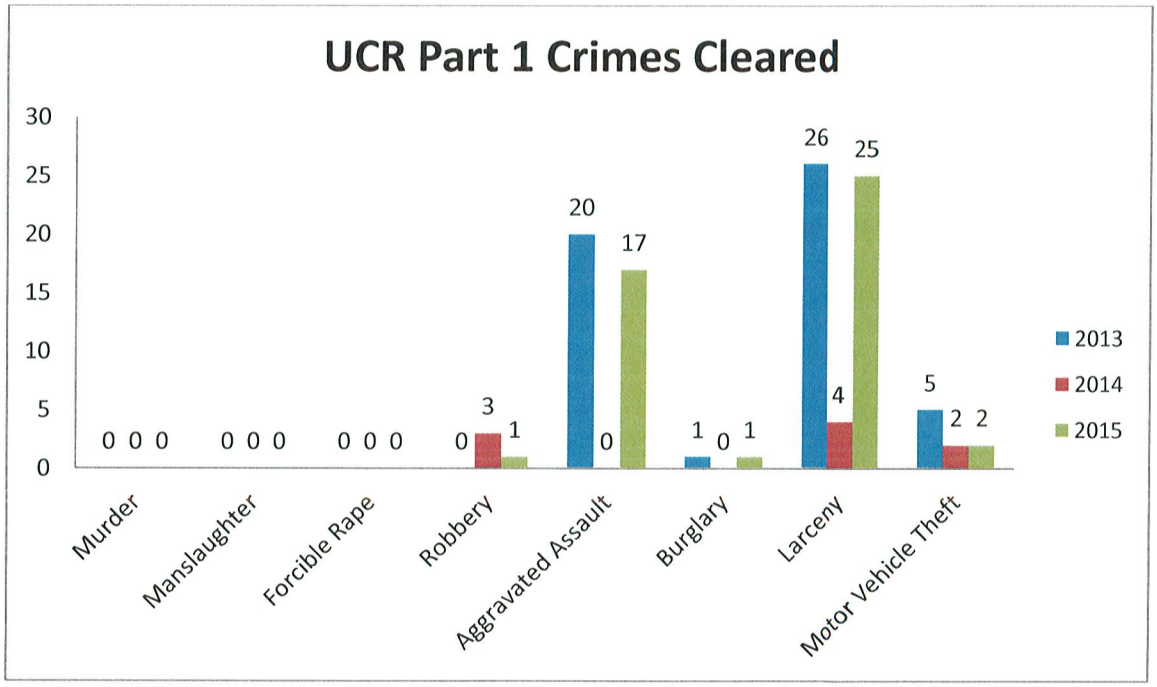
	2013	2014	2015
Liquor Law Violation	40	19	12
Vandalism	**0**	**5**	**2**
DC	35	78	19
Drug Abuse	4	8	4

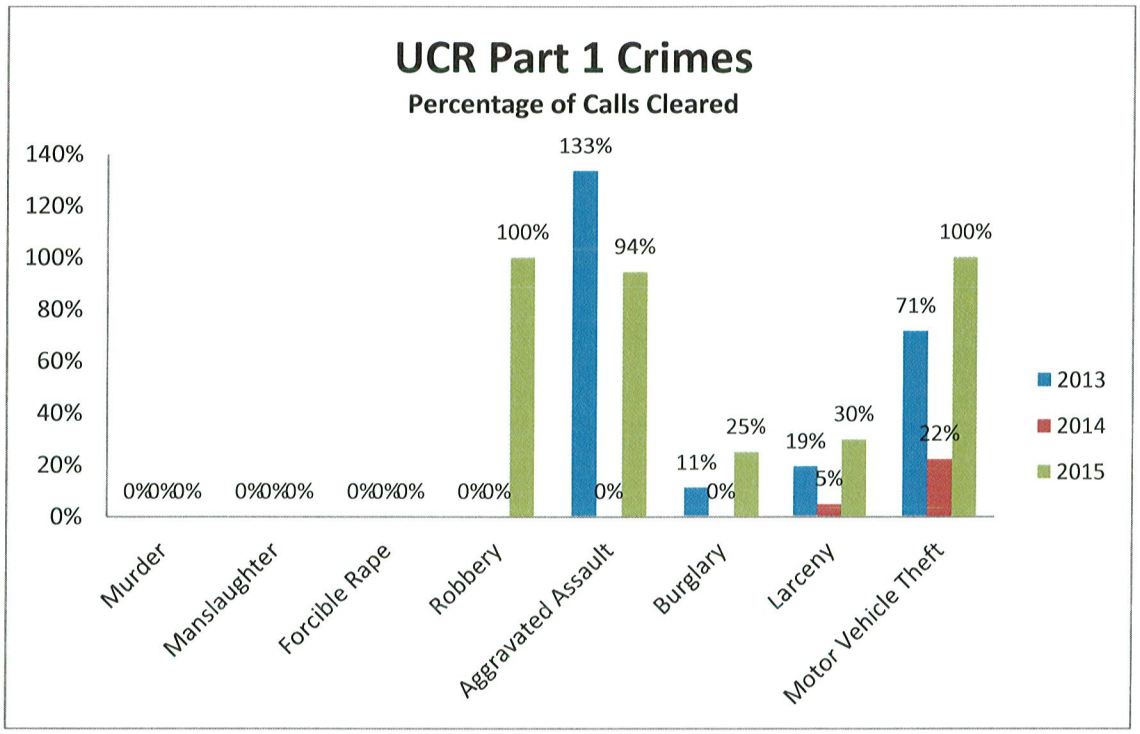
SPEED CITATIONS

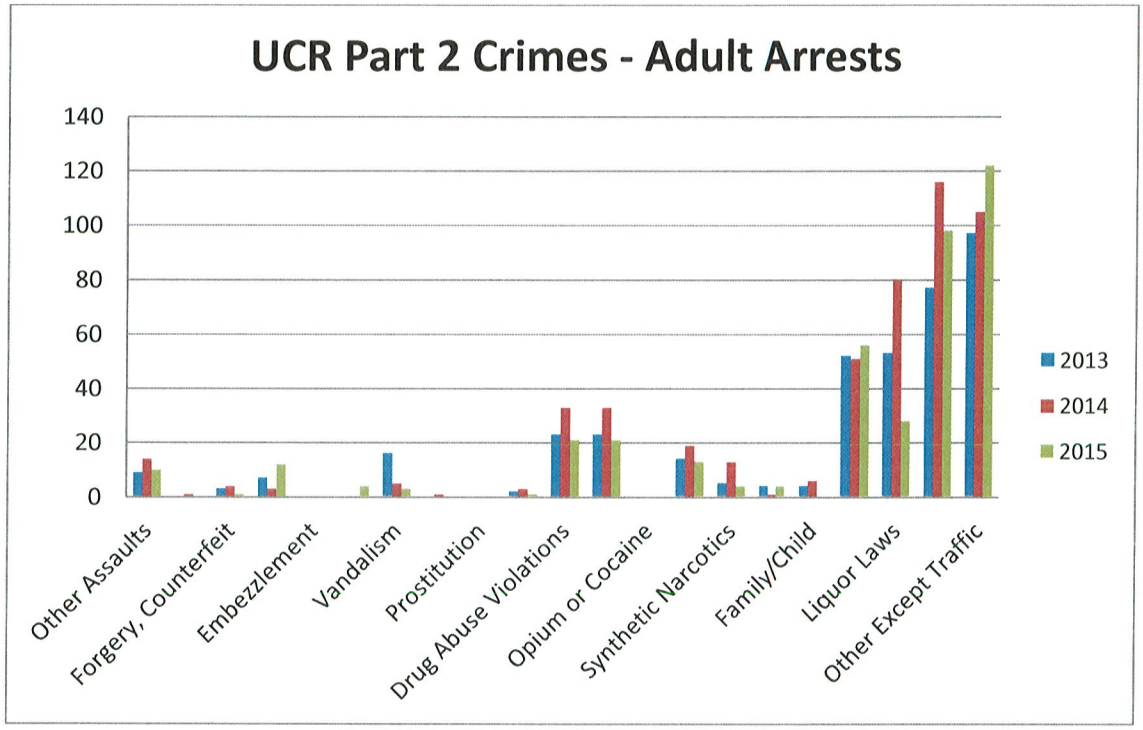


UCR PART 1 CRIMES

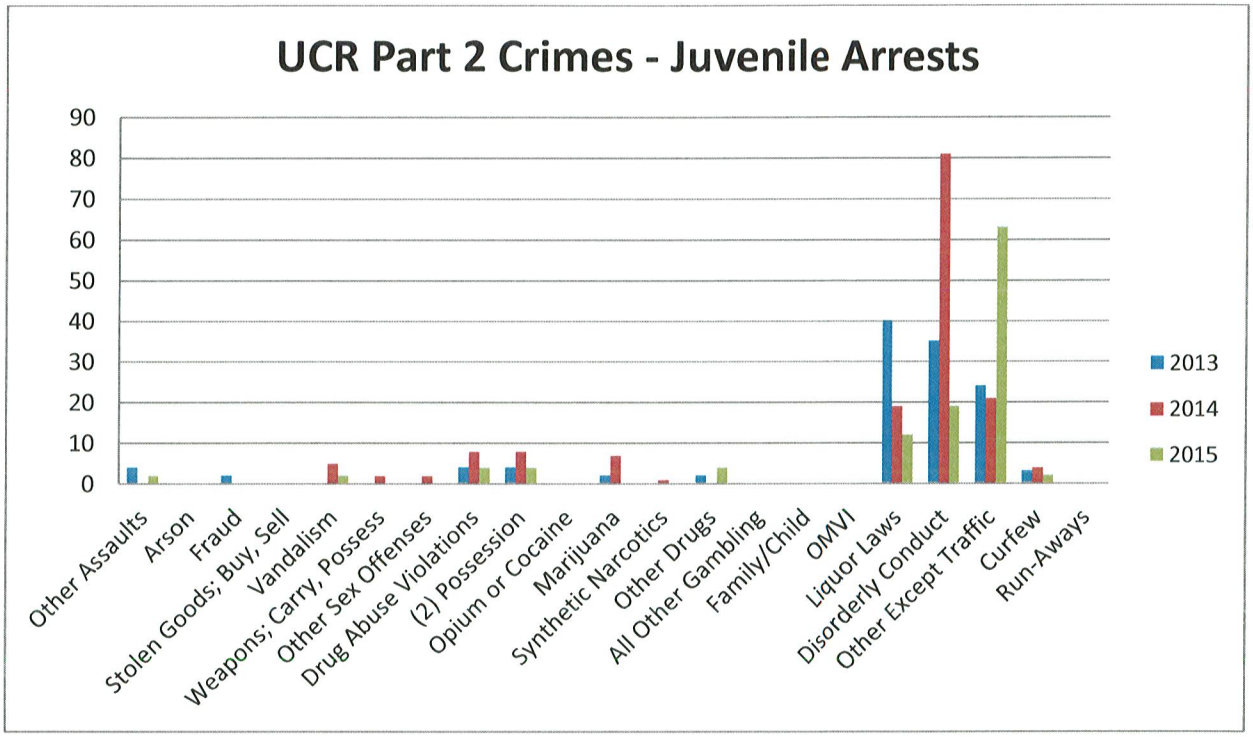




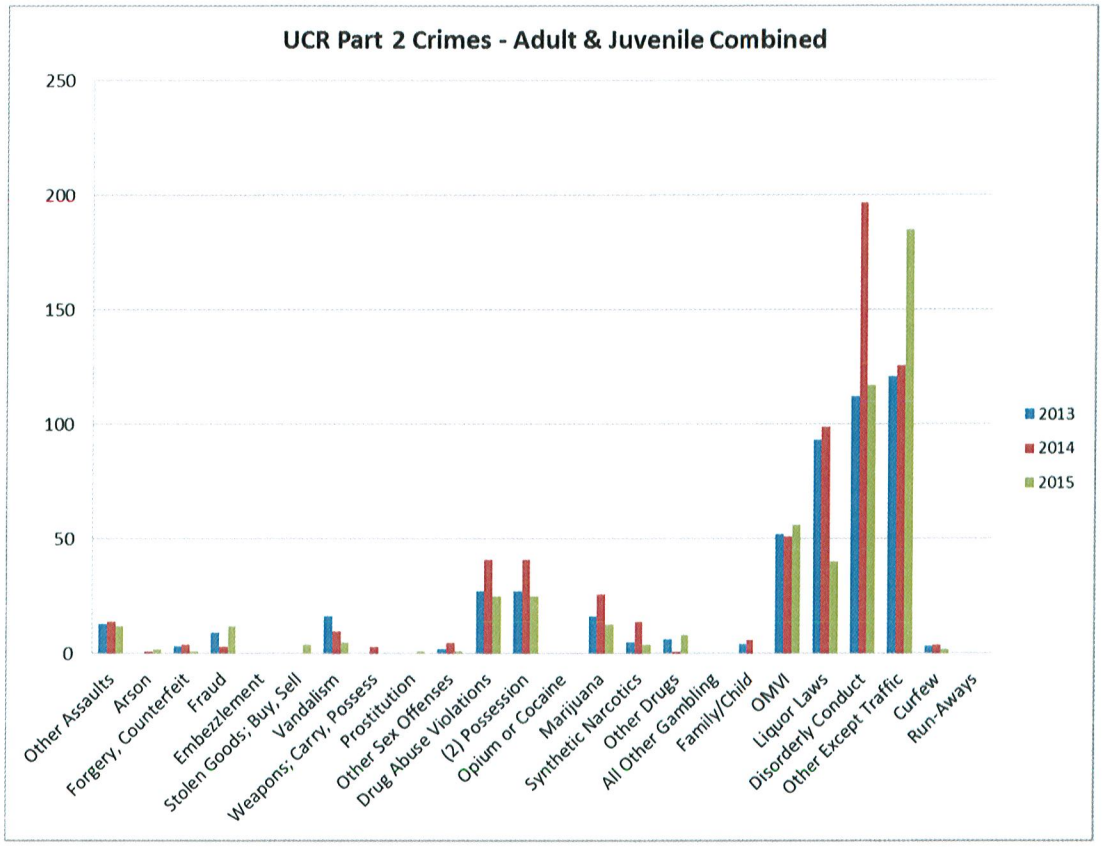

UCR Part 1 Crimes
Percentage of Calls Cleared
140%
120%
100%
80%
60%
40%
20%
0%
0%0%0%
0%0%0%
0%0%0%
0%0%
100%
133%
0%
94%
11%
0%
25%
19%
5%
30%
71%
22%
100%
Murder
Manslaughter
Forcible Rape
Robbery
Aggravated Assault
Burglary
Larceny
Motor Vehicle Theft
2013
2014
2015



Part 2 Crimes – Adult Arrests	2013	2014	2015
Other Assaults	9	14	10
Arson	0	1	0
Forgery, Counterfeit	3	4	1
Fraud	7	3	12
Embezzlement	0	0	0
Stolen Goods; Buy, Sell	0	0	4
Vandalism	16	5	3
Weapons; Carry, Possess	0	1	0
Prostitution	0	0	0
Other Sex Offenses	2	3	1
Drug Abuse Violations	23	33	21
(2) Possession	23	33	21
Opium or Cocaine	0	0	0
Marijuana	14	19	13
Synthetic Narcotics	5	13	4
Other Drugs	4	1	4
Family/Child	4	6	0
OMVI	52	51	56
Liquor Laws	53	80	28
Disorderly Conduct	77	116	98
Other Except Traffic	97	105	122



UCR Part 2 – Juvenile Arrests	2013	2014	2015
Other Assaults	4	0	2
Arson	0	0	0
Fraud	2	0	0
Stolen Goods; Buy, Sell	0	0	0
Vandalism	0	5	2
Weapons; Carry, Possess	0	2	0
Other Sex Offenses	0	2	0
Drug Abuse Violations	4	8	4
(2) Possession	4	8	4
Opium or Cocaine	0	0	0
Marijuana	2	7	0
Synthetic Narcotics	0	1	0
Other Drugs	2	0	4
All Other Gambling	0	0	0
Family/Child	0	0	0
OMVI	0	0	0
Liquor Laws	40	19	12
Disorderly Conduct	35	81	19
Other Except Traffic	24	21	63
Curfew	3	4	2
Run-Aways	0	0	0



UCR Part 2 – Adult & Juvenile	2013	2014	2015
Other Assaults	13	14	12
Arson	0	1	2
Forgery, Counterfeit	3	4	1
Fraud	9	3	12
Embezzlement	0	0	0
Stolen Goods; Buy, Sell	0	0	4
Vandalism	16	10	5
Weapons; Carry, Possess	0	3	0
Prostitution	0	0	1
Other Sex Offenses	2	5	1
Drug Abuse Violations	27	41	25
(2) Possession	27	41	25
Opium or Cocaine	0	0	0
Marijuana	16	26	13
Synthetic Narcotics	5	14	4
Other Drugs	6	1	8
All Other Gambling	0	0	0
Family/Child	4	6	0
OMVI	52	51	56
Liquor Laws	93	99	40
Disorderly Conduct	112	197	117
Other Except Traffic	121	126	185
Curfew	3	4	2
Run-Aways	0	0	0

SPECIFIC WORK PLAN FOR 2016

In 2016 we expect to complete the following:

- Continue to develop crime prevention program.
- Re-engineer the Police Department website to make information easier for the community to access.
- Enhance attractiveness of promotional opportunities through leadership development.
- Develop a technology needs assessment/replacement calendar.
- Strengthen organizational communication.