



CITY OF PORT WASHINGTON | W. J. NIEDERKORN LIBRARY
David Nimmer, Library Director

2014 ANNUAL REPORT

NEW AND NOTEWORTHY

Jerry Apps Author Visit

The great Wisconsin storyteller and author Jerry Apps headlined our fourth annual author visit. He provided great stories and spoke in depth about growing up in Wisconsin and on writing. Dinner was served by Tello's Grille and Cafe and the Friends of the Library raised over \$1,200.

Teen Services

Teen services grew just under 1000% in 2014. Attendance increased from 79 in 2013 to 831 in 2014. In addition to loads of new programs, trying a variety of new services and events, in the end it was the addition of the Teen Cafe that led to the large increase in teens attending programs at the library. Around 20-40 teens show up every Tuesday and Thursday for the Teen Cafe that runs from 3:00-5:00. Food, games, music and study space make it a good match for all. Teens have become so comfortable at the library, that now everyday after school, teens show up and study and hang out in groups of 2-4. They take advantage of the whole library space.

Wisconsin's Digital Library (Overdrive)

In 2014, the collection of digital downloads available for checkout grew to more than twice the size of our physical collection that we have housed in our library. Now over 153,127 items are available to download (also equals about 1/10 of the Eastern Shores Library System collection of 1.3 million items). The use of the digital downloads by our patrons grew by 58% in 2014.

Digital Magazines (Zinio)

In 2014 we introduced a whole new collection of digital materials - Digital Magazines. With over 167 magazines to choose from, they could be viewed online on a computer or through an app on a mobile device. 3,350 issues were downloaded in 2014 and the copies stay on the device until they get deleted by the user. Each issue can be checked out by multiple people at the same time which is great for getting quick access to the newest issues in a timely manner.

LIBRARY OPERATION

The W. J. Niederkorn Library operates under Wisconsin State Statutes Chapter 43 as well as under the provisions of City Ordinance 87-14. The Library functions as a department of the City of Port Washington and extends service to residents of the City of Port Washington, residents having a valid card in the Eastern Shores Library System, and residents of other library systems with which we have a Reciprocal Borrowing Agreement.

Financial Support for the library is obtained by taxation through the City of Port Washington, Ozaukee, Sheboygan and other adjacent counties with the budget being set by the Library Board.

POLICY STATEMENT

It shall be the Policy of the W. J. Niederkorn Library to serve the community as a general service center of reliable information and of quality recreational materials and programs.

THE LIBRARY BOARD

This board shall consist of seven members who shall be residents of the City of Port Washington. There shall be one member from the Common Council, one member shall be a school district administrator or his representative, and the Mayor shall appoint the rest with approval by the Common Council.*

**The County Chairperson, with approval from the county board, may appoint from among the residents of the county additional members to the municipal library board when the annual sum appropriated to the library by the county meets certain percentage thresholds. One additional appointment was made by the Ozaukee County to our library board.*

YEARS OF SERVICE

In 2014 the WJ Niederkorn Library celebrated 53 years on Grand Avenue as the WJ Niederkorn Library and 115 years of continuous public library service in Port Washington (established in 1899).

LIBRARY BOARD MEMBERS

At the end of the year

President:	Mr. Justin Ritter (County Appointment)
Vice President:	Mrs. Marie Zirbes
Treasurer:	Mr. Thomas Hudson
Secretary:	Ms. Kay Goodwin
Members:	Mrs. Judy Jones
	Dr. Michael Weber (School Superintendent)
	Mr. Robert Bretl
	Mr. Paul Neumyer (Aldermanic Representative)

THE BUDGET

The operating revenue of the library can be broken down as follows

City of Port Washington	\$464,103
Ozaukee County	\$115,307
Other Counties	\$3,835
Grants	\$707
All Other	\$40,123
Total	\$624,075

The operating expenditures of the library can be broken down as follows:

Salaries and Wages	\$332,156
Employee Benefits	\$112,606
Library Materials	\$65,587
All Other	\$113,726
Total	\$624,075

The capital revenue/expenditures of the library can be broken down as follows:

	Expenditure
Computer Upgrades	\$4,061
Totals	\$4,061

The Library held \$89,662 in its reserve account at the end of the year.

STATISTICS

Circulation: The library circulated 226,353 items in 2014 a 9.6% decrease from 2013 (this number does not include the checkout of 12,025 digital items). The circulation can be broken down as follows: 124,857 adult items were circulated and 101,496 children's items were circulated.

2014	226,353
2013	250,461
2012	263,134
2011	278,586
2010	280,588
2009	265,515
2008	238,851

Electronic Digital Download Circulation: 9,959 e-books, 2,018 digital audiobooks and 48 videos were downloaded (total 12,025, a 55% increase from 2013).

Number of Registered Borrowers: The library keeps a database of current registered library card holders. In 2014 there were 7,633 registered Port Washington card holders and 2,763 non-resident registered card holders for a total of 10,396. In 2014 4,846 unique library cards were used at our library, 647 new library card accounts were issued, 24 were purged.

Library Visits: 117,352 people visited the library in 2013 - a 4.5% drop from 2013. On average over 400 people visit the library each day.

Holds Filled: 47,261 holds were filled in 2014. 21% of all check outs.

Interlibrary Loans: We supplied 34,505 items to other libraries and received 41,091 from other libraries. This is a net borrowing of 6,586.

Overdue Statistics and Collection Agency: 11% of check outs were returned late in 2014. Our overdue fines are as follows: most items are \$.10 per day with new books and DVDs being \$.25 per day. Fines or fees over \$25 are submitted to a collection agency after a two week notice. A \$10 collection agency fee is added. To date \$31,915 has been submitted to the collection agency, \$14,587 has been collected, returned or waived a rate of 46%.

Library Collection: The library continues to add new materials to the library collection, but each year we also withdraw outdated and worn out materials. The library added a total of 5,407 items to the library collection in 2014 and withdrew 6,100 items (not including magazines).

Our library housed 52,750 books/serials, 3,996 audiobooks, 8,867 videos and 54 other items for a total of 65,667 items. 153,127 electronic books, audiobooks and videos are part of the collection and available in digital versions online (a 58% increase) through the Wisconsin Digital Library Collection.

EasiCat: our online shared library catalog provided by Polaris Library Systems (at www.easicat.net) covers 13 public libraries in Ozaukee and Sheboygan County and also a Bookmobile and Lakeland College. EasiCat holds well over 1.3 million items.

Magazines: The library subscribes to, or receives through a gift, 80 magazines and newspapers and provided access to 167 digital magazine subscriptions in 2014.

Computers: There are 14 Public Access Computers, 8 offer Internet access (with Microsoft Office products, Adobe Reader and various web browsers including Chrome), 4 only access the library catalog - EasiCat, and 2 are early childhood literacy computers (1 English and 1 bilingual Spanish). There are 14 staff computers, an iPad2 and a Chromebook.

Programs: The library held 512 programs for people of all ages. The attendance for the year was 11,341. The Children Department hosted 244 programs, Teen Department hosted 81, and the

Adult Services hosted 187. Attendance for Children's programs was 7,379, Teens 831 and Adults 3,131.

STAFFING

The library had a staff of 9.34 FTE, including the maintenance staff. David Nimmer served as the Library Director in 2014.

SUMMER READING PROGRAM

A total of 781 children registered for the Summer Reading Program. 62,033 books were read. 80 teens registered for the Teen Summer Reading Program. Program attendance for the Summer Reading Program alone was 1,908.

DROP IN PROGRAMS

31 programs were offered as drop-in-programs. Attendance was 2,041 in 2014.

LIBRARY SERVICES

Library Hours:

Monday - Thursday	9:00 AM - 8:00 PM
Friday	9:00 AM - 6:00 PM
Saturday	9:00 AM - 1:00 PM
Sunday	Closed

Reference: For answers to your questions help is available at the Circulation desk or by phoning the library at 262-284-5031.

BOOK CLUBS

The library hosts 6 book clubs.

The Friday Morning Book Club is hosted at the library on the 2nd Friday of the month in the morning in partnership with the Port Washington Senior Center.

[The Reliable Wife by Robert Goolrick, A Week in Winter by Maeve Binchy, The Art of Racing in the Rain by Garth Stein, Code Name: Verity by Elizabeth Wein, Orphan Train by Christina Baker Kline, Driven by Donald Driver, Sweet and Sour Pie by Dave Crehore, The Vanishing Act

of Esme Lennox by May O'Farrell, The Last Supers by Diane Mott Davidson, Language of Flowers by Vanessa Diffenbaugh, and Living a Country Year by Jerry Apps.]

Barb's Book Club is run by Barbara Roob as a volunteer and takes place most first Tuesdays of the month in the afternoon.

[The Weird Sisters by Eleanor Brown, The Light Between Oceans by M. L. Stedman, Clara and Mr. Tiffany by Susan Vreeland, Lady Almina and the Real Downton Abbey: the Lost Legacy of Highclere Castle by Fiona Countess of Carnarvon, A Star for Mrs. Blake by April Smith, Driftless by David Rhodes, Whistling Past the Graveyard by Susan Crandall]

The W.J. Niederkorn Library Fiction Book Club is held once a month on the third Monday in the evening and is hosted by our Adult Services Librarian.

[Billy Lynn's Half Time Walk by Ben Fountain, No Country for Old Men by Cormac McCarthy, Kafka on the Shore by Haruki Murakami, Where Did You Go, Bernadette by Maria Semple, Code Name: Verity by Elizabeth Stein, The Wednesday Wars by Gary Schmidt, Lord of the Flies by William Golding, Mrs. Dalloway by Virginia Woolf, The Returned by Jason Mott, The Dinner by Herman Koch, All Quiet on the Western Front by Erich Maria Remarque, Vampires in the and Lemon Grove by Karen Russell.]

The Summer Teen Book Club is hosted by our Teen Services Librarian. The book club runs from June - August. Teen titles include:

[Shadow and Bone by Leigh Bardugo, Paranormalcy by Kiersten White, I Hunt Killers by Barry Lyga)

Parent Child Book Club is hosted by our Children's Librarian on the last Wednesday of the month in the evening. Parents and children attend the book club together.

[One and Only Ivan by Katherine Applegate, Doll People by Ann Martin, Because of Mr. Terupt by Rob Buyea, Among the Hidden by Margaret Peterson Haddix.]

"Infinity Ring" Book Club is held a month after a new book in the series get published and is hosted by the Children's Librarian (series completed in March 2014).

[Behind Enemy Lines by Jennifer Nielsen (6), The Iron Empire by James Dashner (7).]

PROGRAMMING

Children's story times:

In the year 2014, the WJ Niederkorn Library conducted 146 story times with a combined attendance of 3,056. The library offers several different story times for families. Each one differs as they try to appeal to the different stages of development of young children.

Our youngest story time is structured for babies from 6 months through 24 months (although newborns have been known to attend). Each session includes 2 short concept books, finger plays, songs and movement. These guided activities last approximately 15 minutes. Afterward, the children are given a chance to play with toys that are provided by the library. During this story time the infants build a comfort level with the community room, the librarians and the other children and parents. Each session begins and ends with the same songs and flows with a predictable pattern. Every parent is encouraged to take the story time sheet home with them and repeat the songs and rhymes that were used in class.

After the baby story time, children progress into a story time designed for 2 year olds. These themed sessions include picture books, poems, songs, finger plays and movement. Books are still short in length and are broken up with other activities to keep the attention of the toddlers. Each session includes a theme-related craft at the conclusion of the program. The structure of the program includes the same songs at the beginning and the end, so the children learn to recognize what will occur next.

The library offers two identical 30 minute story time for 3-4 year olds at different times. This is typically the largest group of preschoolers. The story times for this group follows the same theme as the 2 year olds, but can include longer books and more pre-literacy concepts. The finger plays and songs are written out for the children to follow along. Counting, rhyming, colors and the alphabet are practiced on a regular basis. Listening skills, following directions and increased attention spans are all enhanced through participation in preschool story times. These sessions also include a craft at the end.

The library also offers a Saturday morning family story time once a month. These programs are designed for families with young children to all come together in one story time. It includes books, songs and finger plays and concludes with a family craft.

The success of our storytimes can be attributed to following important elements. We offer several program options throughout the month for the majority of the year. The story times are led by two trained staff members. We have a big, bright community room that allows for larger groups so there is always space for everyone. We do not require preregistration and

never put a cap on the number of people that may attend. People can drop in and enjoy our programming whenever they have the opportunity.

Children's programming:

The Children's Department continues to provide services and programming for children birth through 6th grade. Programming held in our Community Room included the following:

Preschool Story time: 4 different sessions each week. Summer attendance is very large.

Family Story time: held once a month on a Saturday morning. This program has consistent attendance. Great fun.

Pajama Story time: held during the evening, 2-3 times a year. Always a popular event. Librarians wear their footed pajamas. Evening ends with a light snack.

Lego Creator Club for children 1st – 5th grades: Our Lego collection continues to grow. The club has consistent attendance.

Lego Junior for children 4-7 years of age: 2014 showed a continued increase in awareness and attendance.

Free Movie Matinees, usually on early release days, vacation weeks and summer: 11 movies shown in 2014 with an attendance of 407.

Summer Reading Program Events: Comedy Magic of Jeff McMullen, Zany Inventor Mark Nilsen, Pineview Wildlife Rehabilitation Center, Illusionist Glen Gerard and Doug the Jug. The Pirates' Hollow Pool Party concluded the 2014 Summer Reading Program.

The Library also reaches out to the community at large. Some of the programming included the following: Green Eggs and Ham Breakfast held at Thomas Jefferson Middle School, Hippity Skippity Easter Egg Hunt, Port Washington Street Festivals, School visits to every elementary aged school child within the PWSSD, Story times in local day cares, Thomas Jefferson Wellness Fair, 4K visits, Scouting Fieldtrips, Week of the Young Child, Mock Elections for book prizes, 1,000 Book Before Kindergarten, and the Sheboygan Book Festival.

Teen programming:

Teen Programming is for teens 7th grade and up. The Teen Café has expanded to 2 times a week on Tuesdays and Thursdays. Teens can have a snack while doing their homework, listening to music, playing games or just relax with their friends. The Teen Café also has special days such as a pumpkin carving contest or making melty bead crafts!

After Hours movies have included Guardians of the Galaxy and The Giver.

Teen/Adult crafts are new this year, including things such as making a pumpkin out of an old book, a holiday wreath out of book pages, food gift jars for Christmas, and pipe cleaner puppies!

A Teen/Adult Trivia night was also started this year. Teams can win prizes for the most answers correct. Half the questions are geared toward adults and half toward teens leveling the playing field.

The Teen Summer Reading program included melted crayon art, a photography club, an architecture sculpture contest, molecular gastronomy, making galaxy t-shirts, nylon butterflies, making byzantine bells, sun prints with photo negatives and a closing program of a mind reading/hypnotist show!

Adult programming:

Our 2014 Cooking Classes included Soups and Stews for the Cold Weather, Getting Fruity with fruit dishes, Eating the Paleo Way, Canning with Master Canner Kathleen Awe, Say Cheese! Making Homemade Cheese, Icing the Cake with different designs and techniques, Easy Truffles you can make at home, Food Gifts in mason jars, and Candy Crafts.

Our Seven Hills Seed Library opened in April of 2014, and with it we had many well attended gardening classes, beginning with Aquaponics & Indoor Gardening, Starting Seeds, Basic Gardening Techniques, Saving Seeds, and of course Meetings with the SHSL volunteers.

Craft classes turn a wonderful turn by including some of the teens in Robyn Laforest's Teen Cafe. Classes combined Adults and Teens. The Adult classes included Book Art Roses, Kirigami, Nylon Flowers, Lightbulb Hot-air Balloons, Snowflake Ornaments and Candy Crafts. The combined classes were Food Gifts, Holiday Wreaths, Harvest Book Art, Nylon Butterflies, Copper Byzantine Bells, Fashion Scarves, Decorating Your Own Mug and Origami Cranes.

Thanks to Tello's Grille and Café, our Movies are more popular than ever, averaging 40-60 people for any given night! Our Movies included: The Butler, Captain Philips, The Book Thief, American Hustle, The Secret Life of Walter Mitty. The Monument's Men, The Grand Budapest Hotel, Noah, Captain America 2, A Most Wanted Man, and The Hundred Foot Journey. And our Art House Movies were: La grande bellezza, The Royal Tenenbaums, and Summer in February.

For our fourth annual Author and Dinner series, we welcomed author and historian Jerry Apps in November. It was well attended and well liked. Months after the program, I was still getting compliments on the author! Another Author we hosted in 2014 is Milwaukee Librarian Amelia Klem Ostrud, who presented her heavily researched book, The Tattooed Lady. I look forward to hosting more Author events in 2015.

Though we ended our Writer's Group in Summer, we still hosted the NaNoWriMo (National Novel Writing Month) write-in. That special day brought 14 people in to the library to work on their novels, drink coffee and talk about writing.

Throughout the months we had our regular programs such as our highly popular Yoga (ranging from 20-30 participants every week!) and our Library Recipe Club which gained a few members. The Overdrive classes began to include instruction on our online magazine collection called Zinio.

The Special Events we hosted over the year included: Healthy Living and Detox programs by Karen Urbanek. Affordable HealthCare Act and the Federal Marketplace. Medicare classes with John Leis and Ozaukee County Aging and Disability Director Laura Schimberg. Investing with Adam Rybeck. World Book Night, A Night of Book Lovers Giving Away Free Books, which unfortunately will no longer be taking place. A Cooperage History with Madison Historian Gary Hess. Healing Herbs with local Herbologist Phyllis Heitkamp. Local Author Andrea Boeshaar talked about 12 Steps to Getting Published. And our Ever Popular Antiques Appraisal with Mark Moran.

The One Book, One Community title for 2014 was Code Name: Verity by Elizabeth Wein. Because we had a late start in the season, we didn't have the opportunity to create a lot of fun programs that usually go along with One Book, but we did have the pleasure of presenting Lt. Col. Todd Berge, who came to present his adventures as a Military Pilot and to discuss the roles of women pilots in the Military, from World War II to the present.

The 2nd Annual WJ Niederkorn Library Book Fair was Saturday, August 2nd 9 am-2 pm. Admission was free. Featured local authors included: Robert Brumm "Windigo Soul" "Desolate: the Trilogy" "Stage Five: Short Stories"; Andrea Boeshaar "Snowbound for Christmas" "Threads of Hope" "Uncertain Heart"; Mary Wagner "Running in Stilettos" "Fabulous in Flats" "Heck on Heels"; Kelly Wojahn Maddern "Badger State of Mind"; Phyllis Heitkamp "Wisconsin Medicinal Herbs" "The Simplicity of Herbal Healing"; Sara Dahmen "Doctor Kinney's Housekeeper" "Hazard the Story Master"; Kelly Jo Stull "The Wisconsin Bucket List"; Jason M Waltz with Rogue Blades Entertainment Publishers Genevieve Davis "Secret Life, Secret Death"; Christine Keleny "Rosebloom" "A Burnished Rose" "Rose from the Ashes"; Sean Hoade "Deadtown Abbey" "Ain't That America" "Darwin's Deams"; F. Martin Morante "Marinas: Short Tales by the Harbor". Guest Speakers included: Phyllis Heitkamp "How to make a black walnut tincture" Demonstration;

Mary Wagner read from her new book “When the Shoe Fits”; Sarah Dahmen “How to Self Publish”; Martin Morante “Marinas: Short Tales by the Harbor”; Andrea Boeshaar “Writing: Romancing the 19th Century”; Sean Hoade “Write Unputdownable Scenes: 3 Steps to Professional Grade Fiction.” & “Indirection: How to Keep Your Reader Glued to the Page”

OTHER SERVICES

Book Club Corner: The Library maintains a collection of books that are available for use by local book clubs. Usually 12 copies of each book are available for checkout.

Internet access: Internet service is available on 8 PCs and is made available via a T1 line. In addition a wireless Internet service (Wi-Fi) is available for wireless capable devices.

Tax forms: Access to tax forms is provided throughout the year. From late January through April selected state and federal forms are available for free. Other forms can be printed off the Internet by staff or printed off the Internet by the patron.

FAX service: Fax services include both sending and receiving faxes.

Ebook readers: The library has the following number of ebook readers available for checkout. Kindle Keyboard (2), Kindle Touch (3), Nook Color (3), Nook Simple Touch (2), Nook Simple Touch Glowlight (3), Nook B&W (2), Sony Reader Daily Edition (2). They all check out for two weeks. An agreement must be signed before checkout. We will most likely load a title of your choice onto the reader before you check it out.

The library catalog, EasiCat (www.easicat.net), provides online access to our collection and to your library account information. Card holder’s can place requests for materials, check on availability of items in our collection, check on the status of holds, renew items checked out and check due dates. With our new library automation software consenting patrons can keep a reading list of all items checked out from the library and that they can even edit out titles they no longer want listed.

Book drop: The book drop is located outside on the alley entrance and is available all hours for quick drop off.

Services offered: The library offers adult books, young adult books, children's books, large print books, videos, audiobooks, music CDs, CD-ROMs, DVDs, children's cassette/book sets, reference materials and indexes, business and investment materials, magazines and newspapers, pamphlets, college class schedules and catalogs, tax forms, community information, access to local newspapers on microfilm, computers, a photocopier, ebook readers, and a microfilm reader/printer.

Community Room: the Community Meeting Room is available for use or rental, as availability allows. The room can be set up in a variety of layouts to suit the needs of the meeting. We now offer a video projector cart if requested. The Community Room is equipped with Wi-Fi access.

Display Case: a two level display case is available for month long displays in a protected glass enclosure near our upstairs entrance.

Art Displays fill the Community Room and the Children's Department each year bringing families in to view the very creative work of their children.

The Friends of the library maintain the Thomas the Tank Engine train table in the Children's Department in addition to an ongoing Book Store, a yearly Book Sale and an ongoing coffee and tea service.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'David Nimmer', written in a cursive style.

David Nimmer
Library Director.