

# PORT WASHINGTON POLICE DEPARTMENT

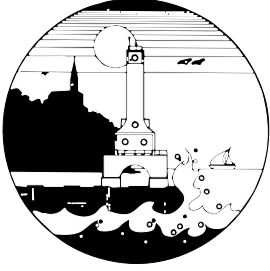


## ANNUAL REPORT

### 2013

## **TABLE OF CONTENTS**

<b>MISSION AND VALUE STATEMENTS.....</b>	<b>5</b>
<b>ADMINISTRATION AND PERSONNEL.....</b>	<b>6</b>
<b>SWORN PERSONNEL CHANGES.....</b>	<b>7</b>
<b>POLICE RESERVE MEMBERS.....</b>	<b>8</b>
<b>POLICE RESERVE ACTIVITY.....</b>	<b>9</b>
<b>SCHOOL CROSSING GUARDS.....</b>	<b>12</b>
<b>TRAINING.....</b>	<b>13</b>
<b>OFFICER ACTIVITY.....</b>	<b>17</b>
<b>CITATIONS ISSUED.....</b>	<b>20</b>
<b>STATE ARRESTS.....</b>	<b>21</b>
<b>ACCIDENTS.....</b>	<b>22</b>
<b>JUVENILE ARRESTS.....</b>	<b>23</b>
<b>SPEED CITATIONS.....</b>	<b>24</b>
<b>UCR PART 1 CRIMES.....</b>	<b>25</b>
<b>UCR PART 2 CRIMES.....</b>	<b>27</b>
<b>SPECIFIC WORK PLAN FOR 2014.....</b>	<b>30</b>



March, 2013

**CITY OF  
PORT WASHINGTON**

**POLICE DEPARTMENT**

Kevin Hingiss,  
Chief of Police

Michael Keller,  
Police Captain  
Administration

Michael Davel  
Police Captain  
Operations

**MEMO TO: Police & Fire Commission**

**FROM: Kevin Hingiss, Chief**

**SUBJECT: 2013 ANNUAL REPORT**

The Annual Report for the City of Port Washington Police Department covering the period of January 1, 2013, through December 31, 2013, is hereby submitted for your review.

Throughout 2013 the Port Washington Police Department continued to experience change in the areas of personnel, technology, and equipment. We began running the Wisconsin TraCS (Traffic and Criminal Software) System to issue traffic warnings and citations. Much of the information is automatically filled in eliminating manual entry by officers. The warnings and citations are then printed by the officer in the squad car.

The department received a generous donation from Just Carry enabling us to purchase another police mountain bike from ZuZu Pedals. The bikes are used during the summer months for various patrols.

The department also has had at its disposal a Yamaha scooter, which is used for various types of patrol especially in the lakefront area, compliments of Yamaha of Port Washington, Inc. A Can-Am ATV was loaned to the department for summer beach patrol by Cedar Creek Motor Sports.

In 2013 the Port Washington Lions Club generously donated funds for Green Bay Packer football cards for distribution to the children in the community. Unfortunately, the Milwaukee Brewers did not offer a baseball card program in 2013. Both of these programs continue to be very popular with the children. We also offered five "Ride to School in a Patrol Car" certificates for various fund-raising events.

365 North Wisconsin Street  
P.O. Box 365  
Port Washington, WI 53074  
Tel (262) 284-2611  
Fax (262) 377-9648

Mid-Moraine Municipal Court continues to be a valuable asset for the City of Port Washington. All ordinance violation cases are efficiently handled by municipal court and help to improve the quality of life in our community.

The department remains committed to working proactively and in close partnership with the community and its residents. We strive to provide high quality professional and innovative police services to all. The department is dedicated to promoting and maintaining a sense of safety, security, stability, and peace of mind within the City of Port Washington. We strive to be both sensitive and responsive to community challenges and concerns. Our efforts to improve and expand upon our community programs continue. In an effort to strengthen police-student relationships, the department assigned an officer part-time to serve as a School Resource Officer (SRO) with the Port Washington/Saukville School District. The SRO's mission is to build working relationships with students, faculty, administration, and parents; address on-site security; combat school violence; and serve as a positive role model for the students. The year 2013 also included the implementation of a temporary investigator's position. This assignment creates continuity of major investigations and operational readiness. Training included Evidence Technician School and Death Investigation School. We have also made plans for offering our Citizens Police Academy and Hunter Safety Education Programs in 2014.

We continue to update our Accreditation files to keep them in compliance with accreditation standards. The Port Washington Police Dept. was initially accredited by the Wisconsin Law Enforcement Accreditation Group in July 2010. Re-accreditation took place in September 2013.

I am grateful for the cooperation and support the Commission has given me and the trust and confidence you have placed in this department and its officers.

## **OUR MISSION**

The mission of the Port Washington Police Department is to enhance the quality of life in our city by working in partnership with the community, to protect and serve the community's quest for a peaceful and safe existence, with democratic values applied equally to all citizens.

## **VALUE STATEMENT**

**TO ACHIEVE THIS MISSION,  
WE COMMIT TO THESE SPECIFIC VALUES:**

Human life above anything else  
Community opinion and response  
Courtesy, compassion and respect  
Problem Solving  
Teamwork  
Integrity

<b>ADMINISTRATION AND PERSONNEL</b>
-------------------------------------

**BOARD OF POLICE AND FIRE COMMISSIONERS**

Rick Nelson (Chair)  
 Martin Becker (Vice Chair)  
 Terry Tietyen (Secretary)  
 Bruce Becker  
 Michael Mueller (Resigned)  
 William Malchow

**POLICE DEPARTMENT**

<b>ADMINISTRATION</b>	<b>APPOINTED</b>	<b>PROMOTED</b>	<b>RECLASSIFIED</b>
Chief Kevin Hingiss	03-13-84	08-01-94 (Sergeant) 01-01-12 (Chief)	4-9-07 (Lieutenant)
Capt. Michael Keller	06-14-77	09-13-93 (Captain)	
Capt. Michael Davel	09-10-93	12-05-96 (Sergeant) 01-01-12 (Captain)	4-9-07 (Lieutenant)
Lt. Thomas Barbuch	03-02-87	02-27-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Eric Leet	01-10-94	10-14-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Craig Czarnecki	03-22-91	12-1-12 (Lieutenant)	

<b>OFFICERS</b>	<b>APPOINTED</b>
Officer Eric Schmeling	01-04-88
Officer Thomas Kajtna	01-02-92
Officer Thomas Schleg	09-14-92
Officer Steven Footit	09-23-96
Officer Matthew Keller	01-02-97
Officer Daniel Wolff	03-12-98
Officer Chris Erickson	06-01-99
Officer Kirstin Moertl	11-30-99
Officer Kurt Knowski	03-17-00
Officer Jason Bergin	07-31-01
Officer Jerry Nye	09-06-02
Officer Ryan Hurda	03-09-09
Officer James Russell	07-31-12

**ADMINISTRATIVE  
ASSISTANT**

Barb Roska

**APPOINTED**

02-24-96

**RECORDS CLERKS (Full-Time)**

Becki Hill  
Shelly Heaslip  
Annie Bialzik

**APPOINTED**

03-01-99  
04-15-04  
09-17-07

**RECORDS MANAGER**

Tammy Shepherd

**APPOINTED**

09-23-92 (Court Clerk)

**RECLASSIFIED**

1-1-11

**SWORN PERSONNEL CHANGES**

Present for duty December 31, 2012	19
Recruited during year	0
Separated from the service	0
Present for duty December 31, 2013	19

## POLICE RESERVE MEMBERS

**CAPTAIN:** Doug Winqvist  
**LIEUTENANTS:** Will Parzyszek  
**CORPORAL:** Charles Betka  
**TRAINING OFFICER:** Richard Loberger

### MEMBERS:

Allen Biever	Zach Schultz
Corey Birchbauer	James Ruth
Tricia Perry	Brandon Reel
Michael Kolbach	Ashly Koller*
Loren Willis**	Grant Close*
Gregory Boulanger (rejoined)	Jordan Russell
Wes Parks	

### ADVISORS

Lt. Tom Barbuch

Officer Jerry Nye

\* Resigned  
\*\* Released



## **Membership**

The Port Washington Police Reserves finished out the year with 13 active members. We picked up a couple of new members replacing those who resigned during the year. We also had a former member return to the area and rejoin the unit. New recruits are welcome, and we are constantly looking for recruits who will be active members. We continue to monitor the participation of the members so that we have an active roster from which to fulfill requests for assistance.

## **Training**

Internal training covered the topics of:

- City familiarization
- Handcuffing
- Use of force
- CPR and AED
- Radio communications
- Traffic control and direction
- Crime Scene Processing
- Professional Communication
- Courtroom Procedures
- Leadership and Team Building exercises
- Officer Down

Scenario training was used to help put the training received to practical use. These scenarios involved the assistance of several officers from the department in addition to the advisors.

## **Events/Activities**

954 hours of service were logged by the Reserve members. In addition to the meetings which were held on a regular basis throughout the year, the following is a list of activities participated/assisted in by the Reserves:

- Saturday Church Traffic @ St. Peter's Catholic Church
- Severe Weather Storm Spotters
- Kiss of Indulgence – Foot Patrol/Traffic Control

- Miller Bike Ride for the Arts – Traffic Control
- Main Street Program Street Festival – Foot Patrol
- Memorial Day Parade – Traffic Control
- PWHS Graduation – Traffic Control
- July 4<sup>th</sup> Parade & Fireworks – Traffic Control
- Port Fish Day – Traffic/Foot Patrol
- Relay for Life – Security for donation collection
- PWHS Homecoming Parade – Traffic Control
- PWHS Football games – Foot Patrol
- Triathlon – Traffic Control
- Run from Concordia – Traffic Control
- Scenic Shore 150 Bike Ride – Traffic Control
- Pumpkins in the Park – Traffic Control
- Car Show - Traffic Control
- Municipal Court - Security
- Squads to Milwaukee for service
- Bicycle Rodeo – Assist Officer running the course
- Port Christmas Parade – Traffic Control
- Rock the Harbor Festival – Traffic Control & Foot Patrol
- Perimeter Security at Suicide Investigation
- Saukville 9/11 Silent March – Marching Unit
- Surveillance
- Police Department Open House
- Ride Alongs with Officers
- Reserve Bike Officers
- Lakefront Life Ring Inspection

In addition, the unit provided assistance for activities in other communities:

- Grafton Bicycle Race – Traffic/Crowd Control
- Grafton Christmas Parade – Traffic Control
- Saukville Race – Traffic Control
- Frebeka 5 run – Traffic Control

## **Recognition**

We continued with our recognition program to “recognize exceptional work done by volunteers of the Port Washington Police Reserve Unit.” While the police advisors make the selections for award recipients, any police officer, reserve officer, or community member can recommend a reserve for their service. The following are the four types of awards that can be presented to members of the unit:

- Years of Service Award: For continuous years of service starting at 5 years and at increments of 5 years.

- Exceptional Community Service Award: For exceptional service to the community and/or the department.
- Exceptional Service Award: For exceptional service through self-motivation and self-initiation in conduct whose results improve or benefit the community, police department, or reserve unit.
- Exceptional Conduct Award: For reserves whose actions go above and beyond what is expected of a reserve officer; and as a result of those actions, greatly affects a positive outcome.

The following were the 2013 recipients:

**YEARS OF SERVICE AWARD**

Charles Betka – 5 yrs.  
 Allen Biever – 15 yrs.  
 Will Parzyszek – 5 yrs.  
 Tricia Perry – 10 yrs.  
 Brandon Reel – 5 yrs.

**EXCEPTIONAL SERVICE**

Charles Betka  
 Rick Loberger  
 Will Parszysek  
 Doug Winquist

**COMMUNITY SERVICE**

Charles Betka  
 Cory Birchbauer  
 Michael Kolbach  
 Rick Loberger  
 Will Parzyszek  
 Jim Ruth  
 Doug Winquist

**EXCEPTIONAL CONDUCT**

Michael Kolbach  
 Jim Ruth

**REGULAR**

Diane Jung – Head Crossing Guard

Lynn Didier

Kristen Andrews

Sandy Radloff

Judy Flom

Robert Byrne

Kathy Lambrecht

Charles Betka

**ALTERNATES**

Joan McGarty

Donna Stepaniak

Ruth Schneider

Gerald Wilde

JulieAnne Weinberger

Tricia Perry

Sandy Budreck

James Radloff

**OFFICER****TRAINING*****Chief Kevin Hingiss***

Mass Shooting Symposium  
Pursuit for Administrators  
FBI Active Shooter Training  
Range training @ OZSO  
ICS 100/ 200 (*Incident Command System*)  
International Assn. of Chiefs of Police Conference, Philadelphia

***Capt. Michael Keller***

Badger TraCS (*Traffic and Criminal Software*) Users Training  
Badger TraCS (*Traffic and Criminal Software*) Installation Training  
Mass Shooting Symposium  
FBI Active Shooter Training  
WILEAG Assessor Training  
FBI LEEDA Conference  
FBI Retrainer  
ICS 100/200 (*Incident Command System*)

***Capt. Michael Davel***

Mid-Winter WI Police Leadership Foundation Conference  
Mass Shooting Symposium  
Pursuit for Administrators  
FBI Active Shooter Training  
Range training @ OZSO  
Crisis Management  
WI Crime Alert Training for Law Enforcement  
Propane dispenser training

***Lt. Thomas Barbuch***

Leadership in Police Organizations  
Police Officer In-service Training  
FBI Active Shooter Training  
Range training @ OZSO  
ICS 100/ 200 (*Incident Command System*)  
Propane dispenser training

***Lt. Eric Leet***

Advanced Concepts for Law Enforcement Crisis Management  
Police Officer In-service Training  
Range training @ OZSO  
Advanced Supervisory Liability Training  
Propane dispenser training

***Lt. Craig Czarnecki***

WI Assn. of Community Oriented Police Conference  
Police Officer In-service Training  
First-Line Supervisory Training  
Badger TraCS (*Traffic and Criminal Software*) Users Training  
Badger TraCS (*Traffic and Criminal Software*) Installation Training  
Range training @ OZSO  
FY 2013 Instructor Updates  
Armorer's Course  
Propane dispenser training

***Officer Eric Schmeling***

Police Officer In-service Training  
Range training @ OZSO  
Propane dispenser training

***Officer Thomas Kajtna***

Police Officer In-service Training  
Range training @ OZSO  
Autism: Communication and Response for Law Enforcement  
Propane dispenser training

***Officer Thomas Schleg***

Police Officer In-service Training  
Range training @ OZSO  
Evidence Technician School  
Techniques for Financial Investigations  
Crime Prevention and Physical Security  
Reid Interview & Interrogation - Advanced  
Dept. of Criminal Investigation - Death Investigation School  
Propane dispenser training

***Officer Steven Footit***

Police Officer In-service Training  
Range training @ OZSO  
Propane dispenser training

***Officer Matthew Keller***

Police Officer In-service Training  
Range training @ OZSO  
Propane dispenser training

***Officer Daniel Wolff***

Police Officer In-service Training  
Police Motorcycle Training  
Range training @ OZSO  
Autism: Communication and Response for Law Enforcement  
Propane dispenser training

***Officer Christopher Erickson***

Managing Police Organizations-online  
Police Officer In-service Training  
Fire Training @ Oak Creek Fire Dept.  
National Fire Protection Association 1033 and Your Career  
Range training @ OZSO  
Reid Interview & Interrogation – Basic  
Reid Interview & Interrogation - Advanced  
Propane dispenser training

***Officer Kirstin Moertl***

WI Association of Women Police - Officer Survival: The Inner Warrior  
Minimal Facts for Law Enforcement  
Police Officer In-service Training  
Partnership Against Domestic Violence  
Range training @ OZSO  
International Police Mountain bike training  
WI Crisis Negotiators Assn. Conference  
Propane dispenser training

***Officer Kurt Knowski***

Advanced Roadside Impaired Driving Enforcement (ARIDE) Training  
Officer Involved Shooting Debrief  
Police Officer In-service Training  
Range training @ OZSO  
Reid Interview & Interrogation - Basic  
Reid Interview & Interrogation - Advanced  
Tactical Rifle Instructor Class  
Propane dispenser training

***Officer Jason Bergin***

Advanced Roadside Impaired Driving Enforcement (ARIDE) Training  
WI Assn. of Community Oriented Police Conference  
Basic Narcotics Investigator training  
Police Officer In-service Training  
Pursuit for Administrators  
Range training @ OZSO  
Propane dispenser training

***Officer Jerry Nye***

Field Training Officer  
Field Training officer Instruction/Certification  
Police Officer In-service Training  
Range training @ OZSO  
Reid Interview & Interrogation - Basic  
Reid Interview & Interrogation - Advanced  
Propane dispenser training

***Officer Ryan Hurda***

Recognizing Hidden Weapons (Milwaukee)  
Police Officer In-service Training  
Range training @ OZSO  
Propane dispenser training

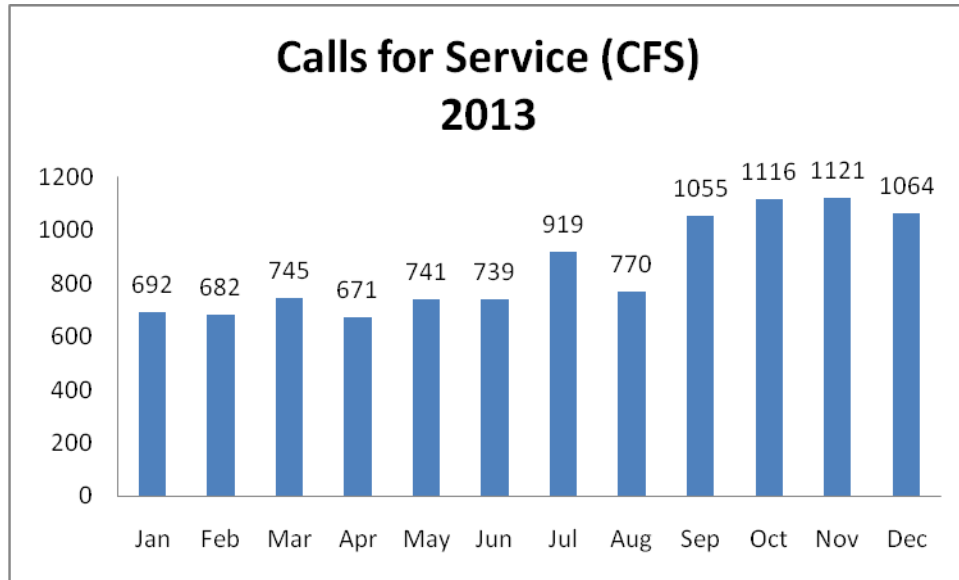
***Officer James Russell***

Police Officer In-service Training  
Basic Breath Examiner Specialist Course  
Range training @ OZSO  
Propane dispenser training

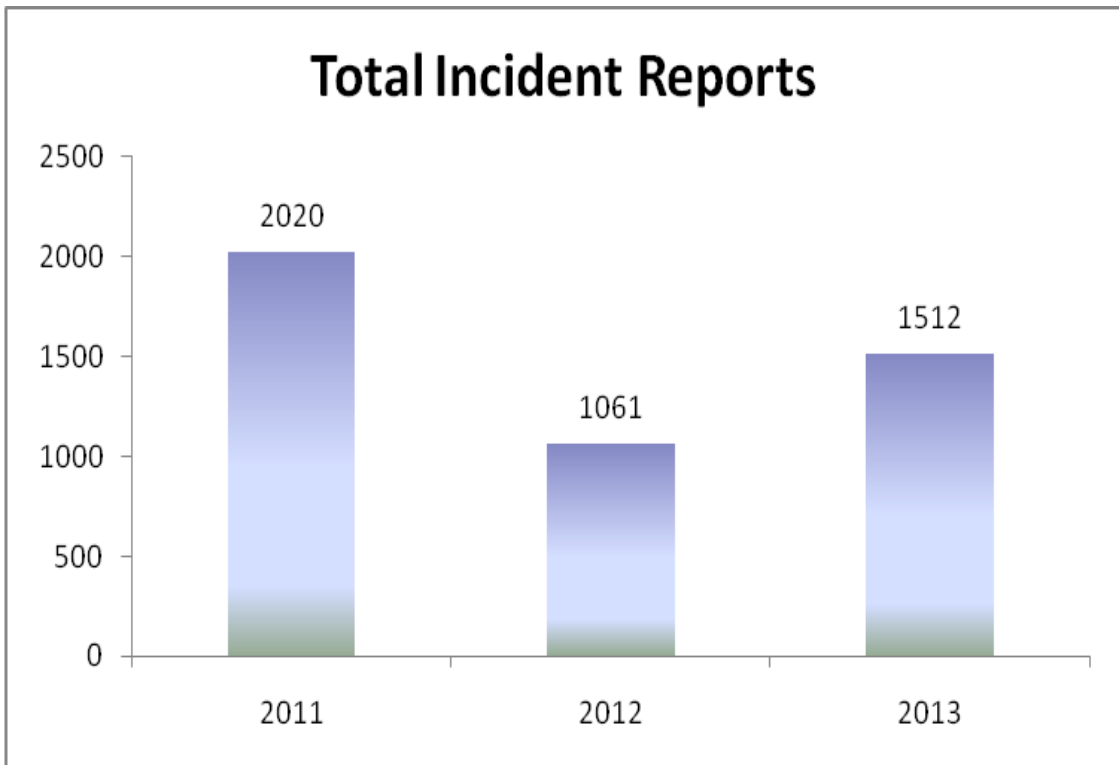
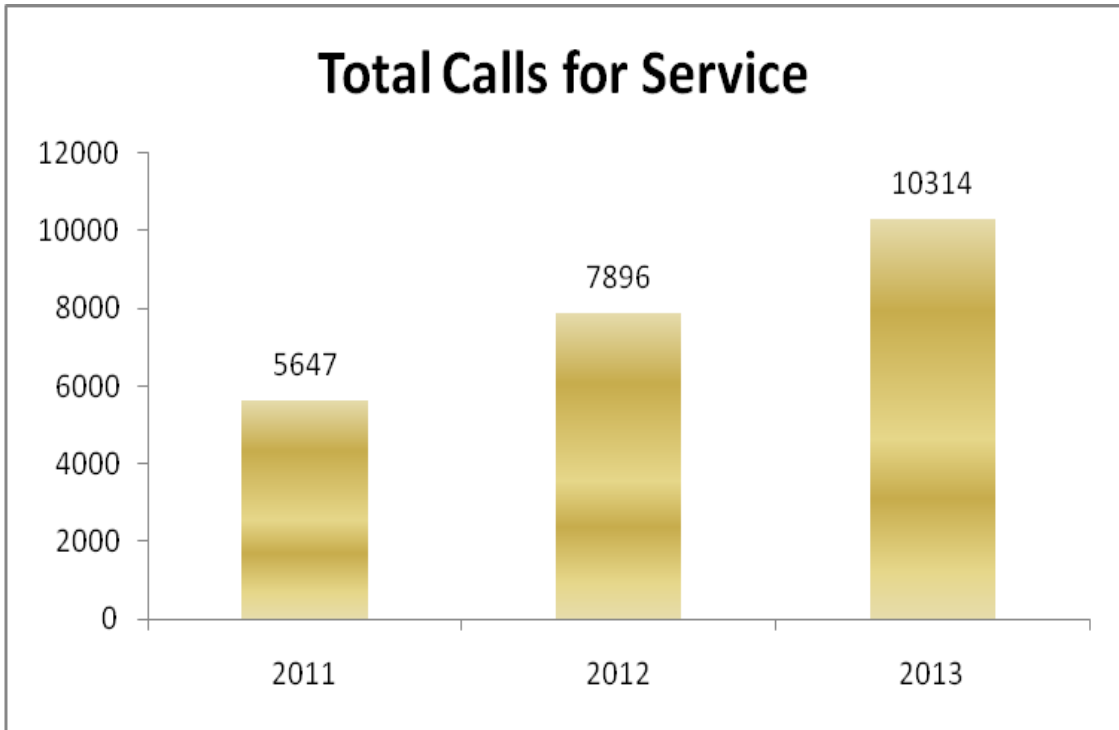
*\* The State of Wisconsin's training year is July 1<sup>st</sup> through June 30<sup>th</sup>.  
The training listed is for calendar year 2013. Because of this difference, some officers' training records may indicate either no In-service training for the year, or two sessions attended during the calendar year.*

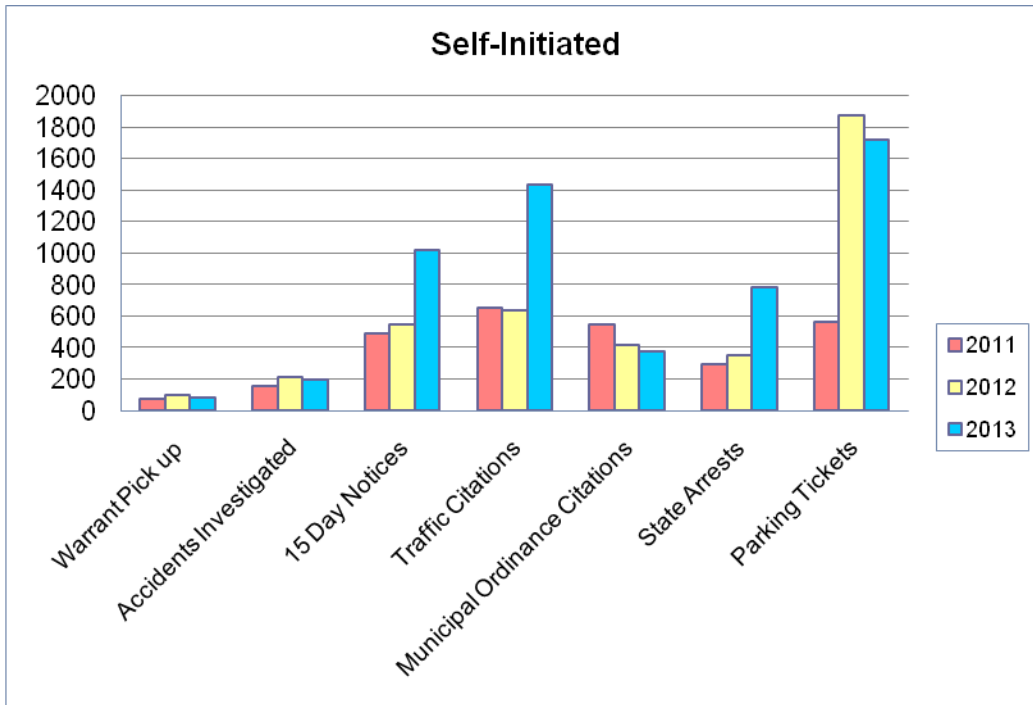


## OFFICER ACTIVITY



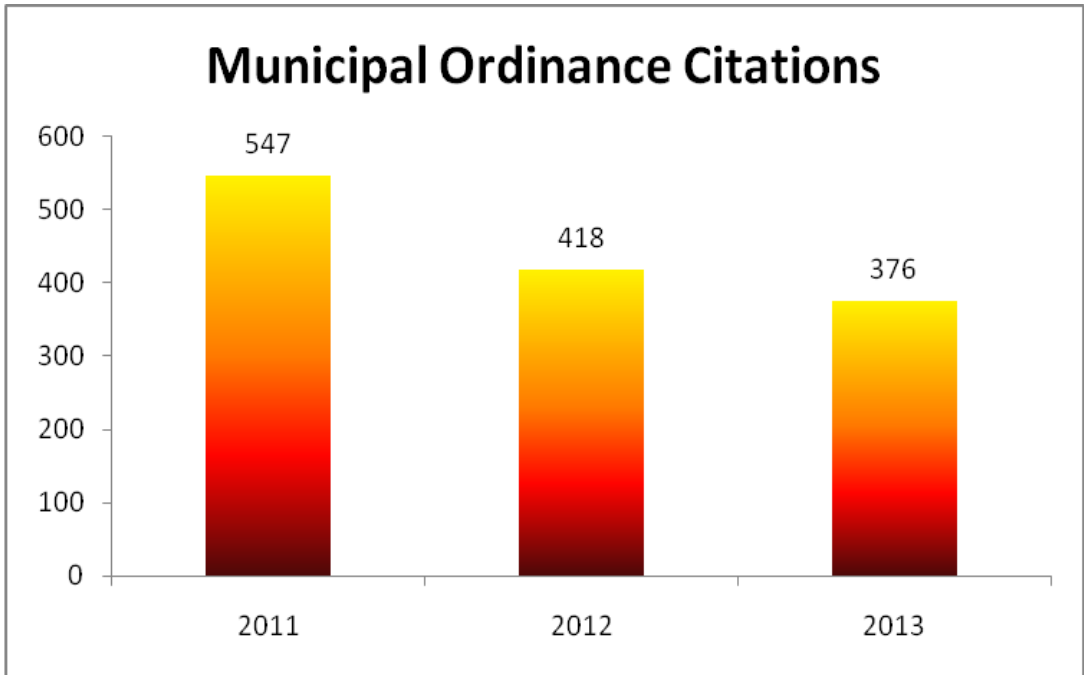
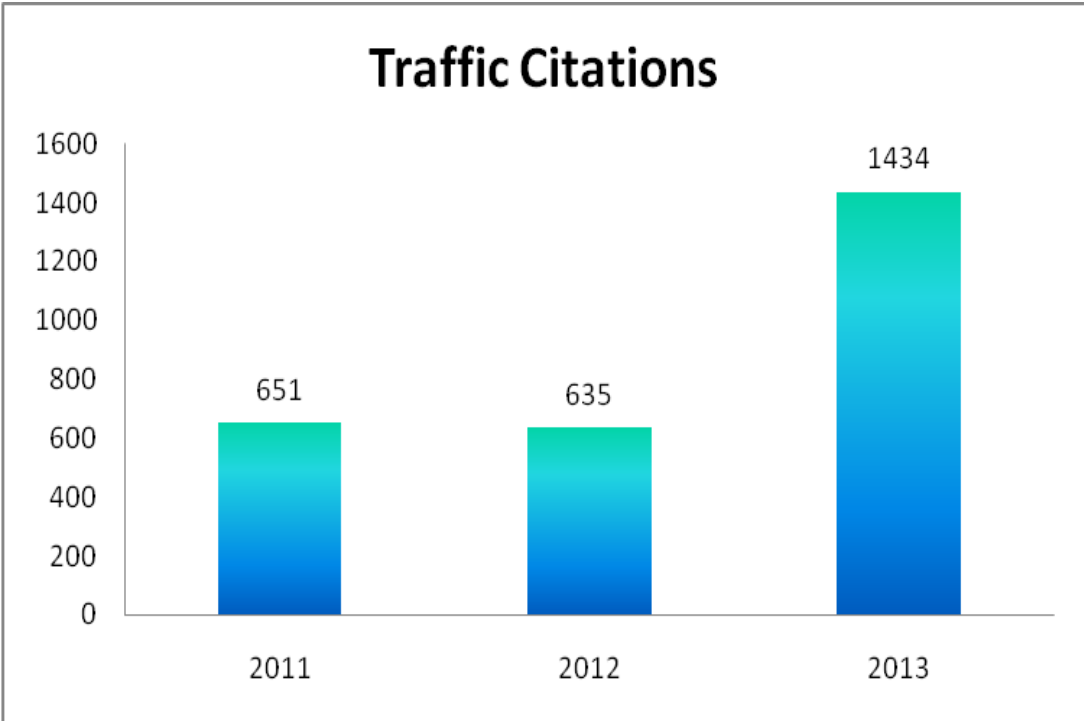
<i>Call For Service (CFS) Description</i>	<i># of Calls</i>	<i>Call For Service (CFS) Description</i>	<i># of Calls</i>	<i>Call For Service (CFS) Description</i>	<i># of Calls</i>
911 Hang Up/Open Line	125	Drunkenness/Public Inebriation	9	Open Door, Window etc	56
911 Cellular Hang Up/Open Line	356	Domestic Violence - Verbal	33	Ordinance Violation	60
Abandoned Property	51	Domestic Violence - Physical	20	OAWI	3
Assist a Citizen	439	Emergency Detention(Chapter 51	10	Parking Violation	194
Administrative	76	Field Interview/Interrogation	45	Secure/Check Parks	134
Alarm – Burg/Bank	100	Fire	69	PBT Test - Station	2
Alarm – Fire	73	Found/Recovered Property	61	Motor Vehicle Accident - Prop	196
All Other Offenses	76	Fraud	42	Motor Vehicle Accident - Pers	13
Animal Complaints	188	Family Trouble	41	Process Service	8
Assist Other Agency	177	Fireworks	10	Rescue Call	603
Barking Dog	8	Gas Drive Off	38	Runaway	12
Battery	16	Harassment	96	Sexual Assault	7
Dog/Cat Bite	6	Issuance of Worthless Check	25	School	322
Burglary	17	In Progress Call-Specify	23	Suicide & Attempts	34
Business Check	1868	Juvenile Curfew/Loitering	23	Suspicious -Vehicle, Person, C	271
CDTP (Vandalism)	100	Light and Water Call Out	1	Theft	178
Car Killed Deer Accident	15	Liquor Violation	5	Tobacco Violations	4
Disorderly Conduct	185	Littering	4	Traffic Complaint/Erratic Drive	82
Debris on Roadway	25	Vehicle or Residence Lockout	212	Trespass	34
Directed Enforcement	689	Lost Property	19	Underage Alcohol Violation	13
Disabled Vehicle	102	License Premise (Tavern) Check	3	Vehicle Traffic Stop	1767
DNR:Tag Deer/Boat/Snowmobile	10	Miscellaneous Service	110	Warrant Pickup/Service/Attempt	91
Death Investigation	1	Lost/Missing Person	30	Welfare Check	89
Checking Doors	306	Mutual Aid	1	Weapons	15
DPW / Highway Dept	5	Motor Vehicle Theft	8	Waste Water Treatment Plant	5
Driving Complaint	65	Noise Complaint	69		
Drug Investigation	34	Non Reportable Accident	2		



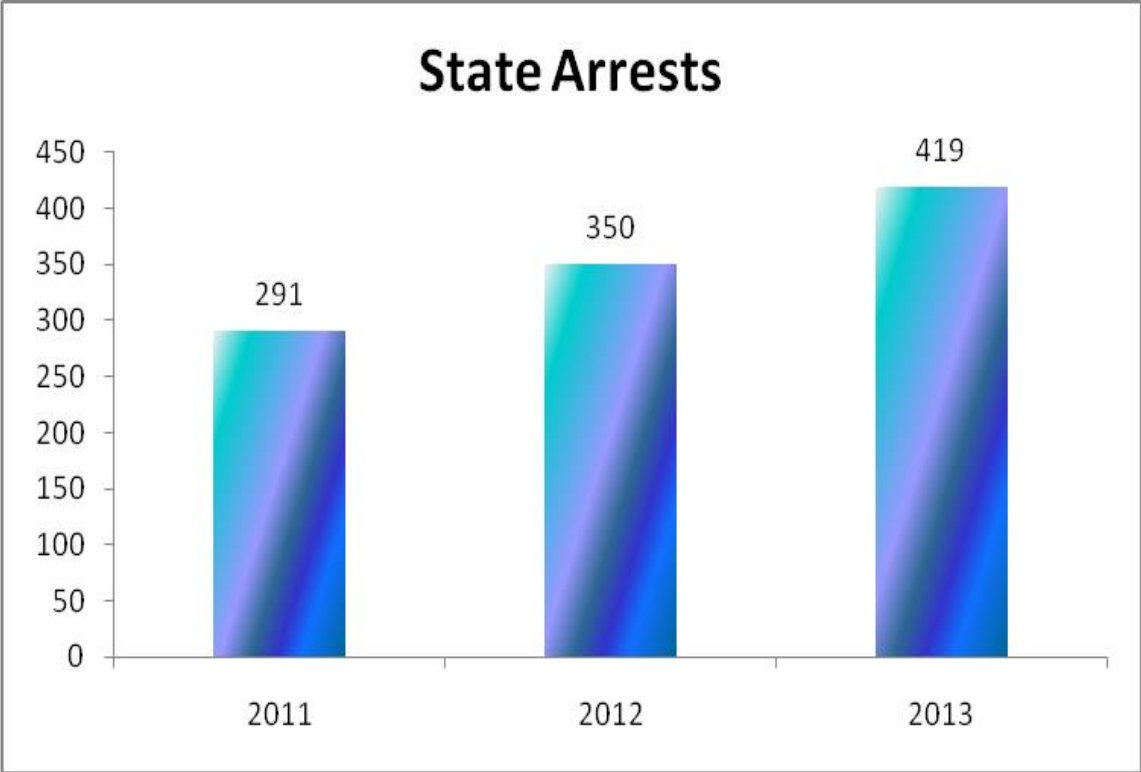


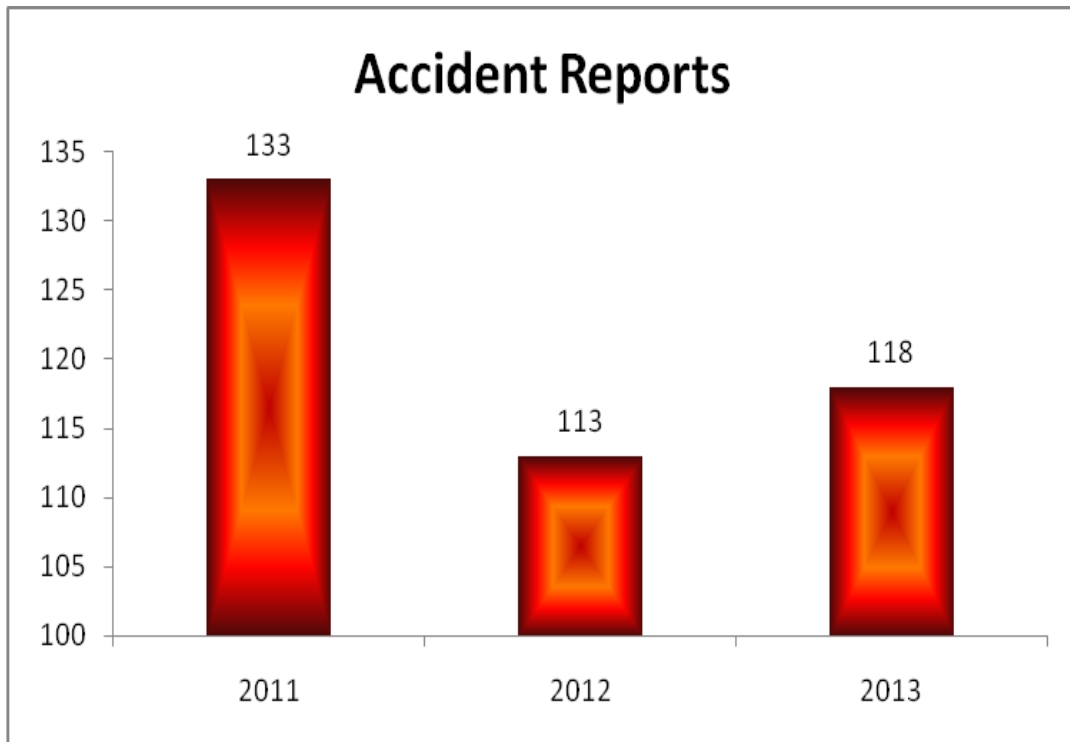
	2011	2012	2013
Warrant Pick up	70	94	78
Accidents Investigated	154	212	193
15 Day Notices	491	545	1020
Traffic Citations	651	635	1434
Municipal Ordinance Citations	547	418	376
State Arrests	291	350	783
Parking Tickets	564	1875	1719

CITATIONS ISSUED

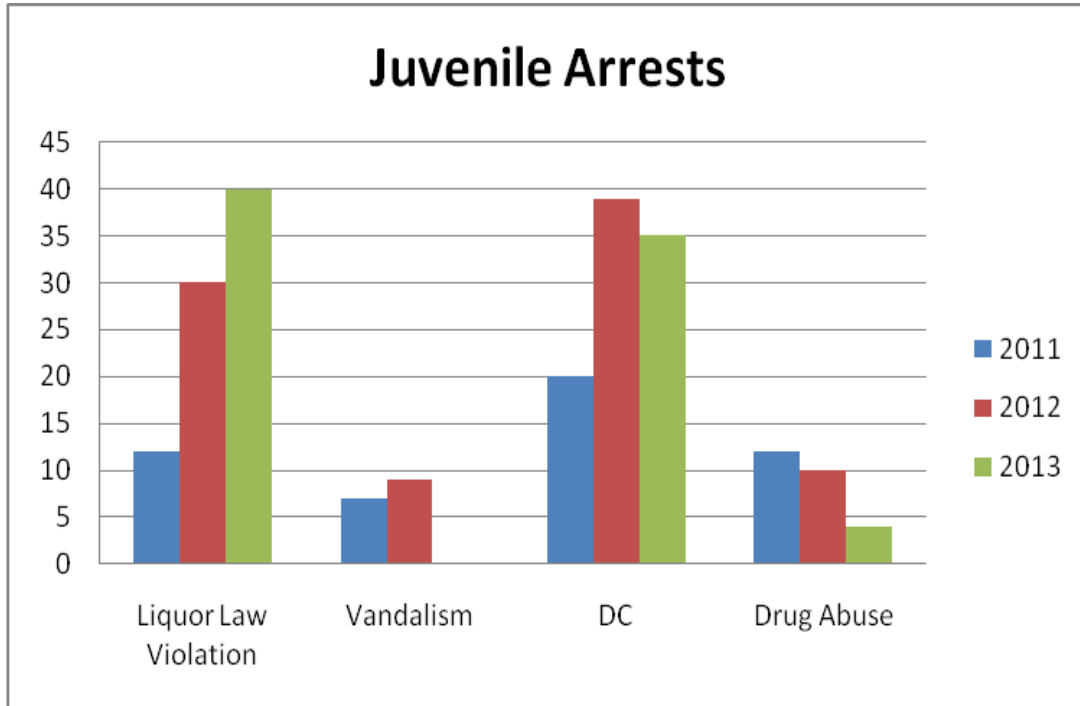


**STATE ARRESTS**



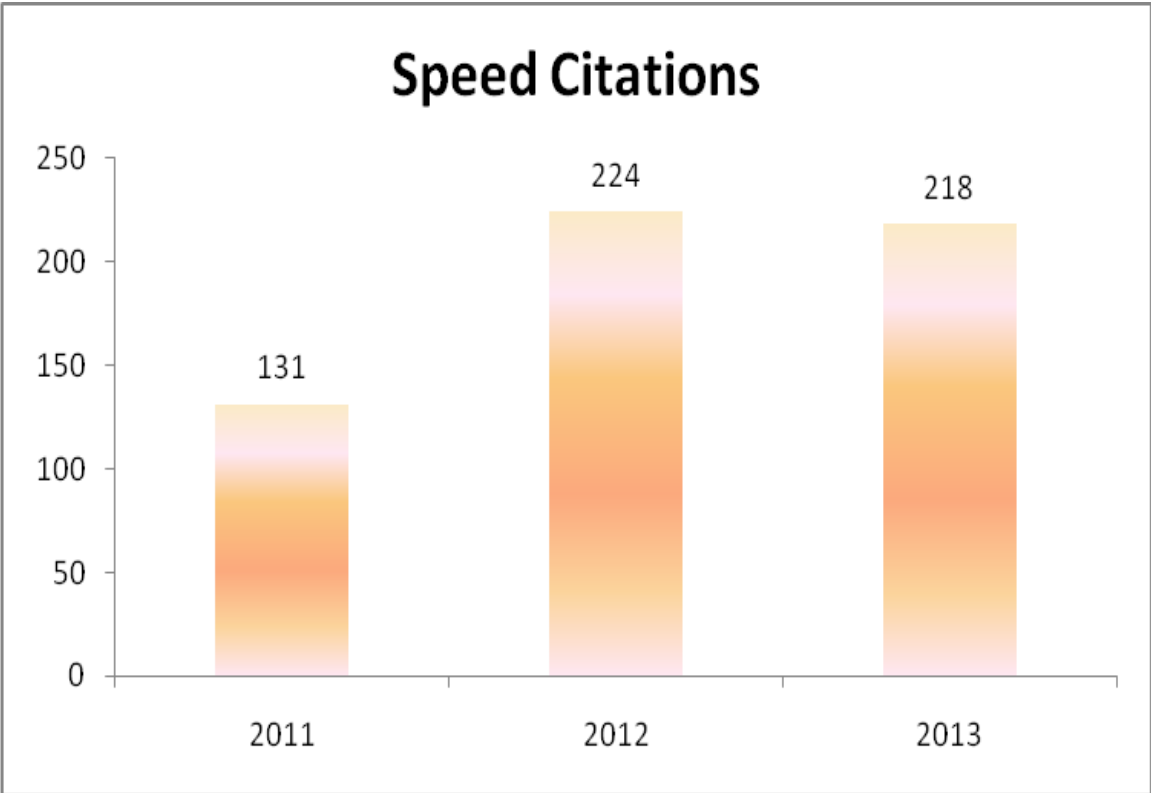


## JUVENILE ARRESTS



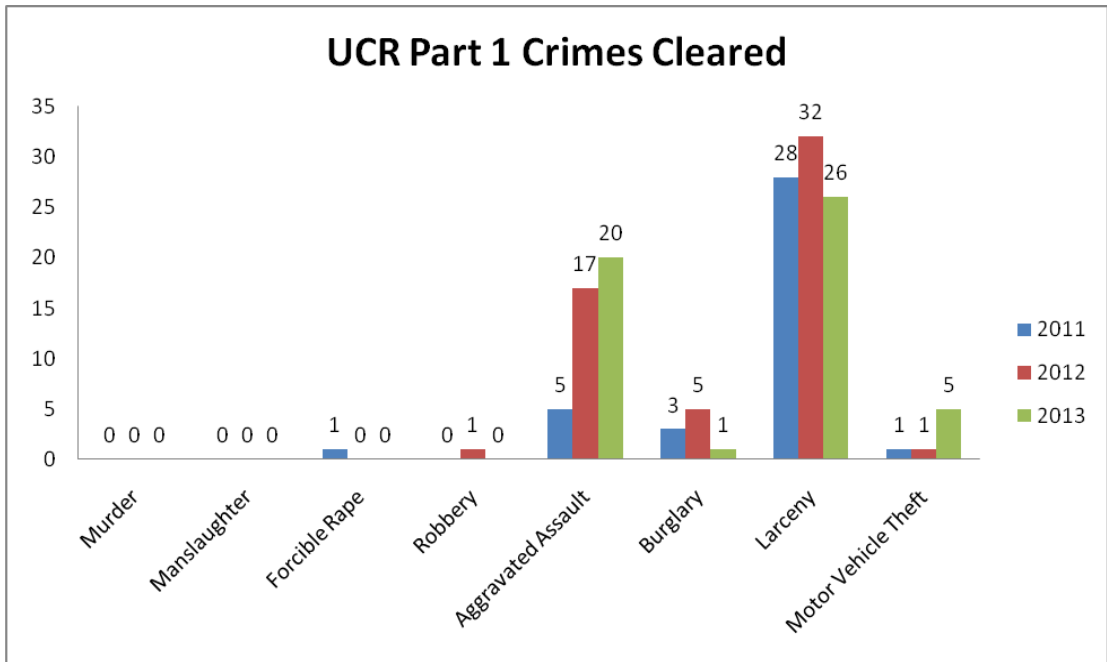
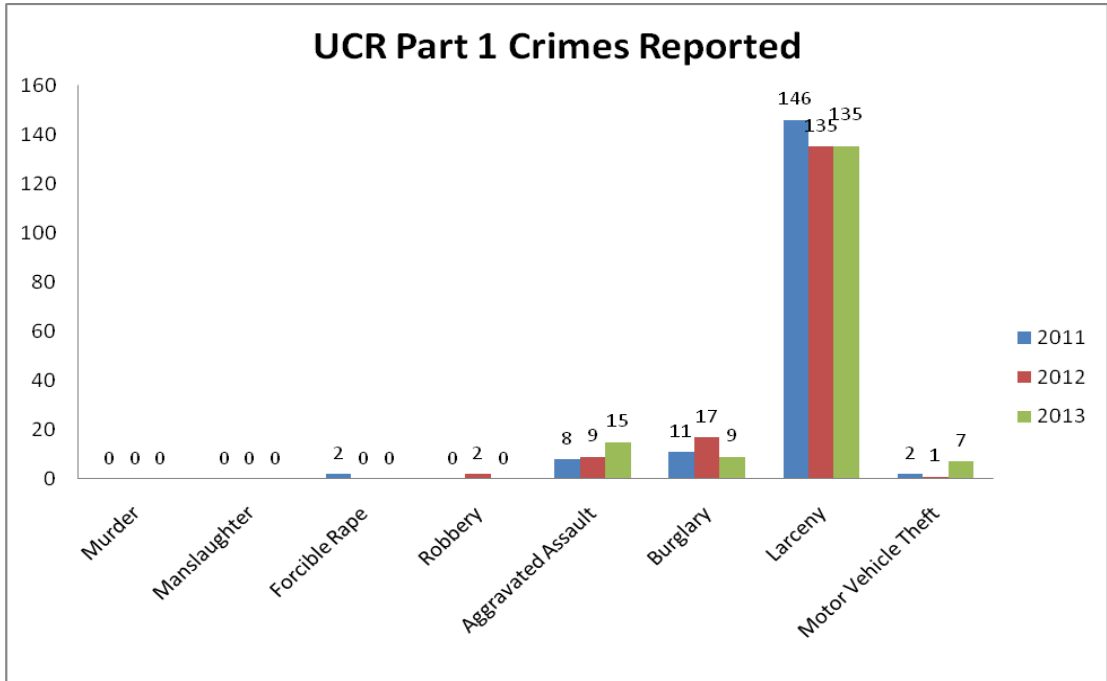
	<b>2011</b>	<b>2012</b>	<b>2013</b>
Liquor Law Violation	12	30	40
Vandalism	7	9	0
DC	20	39	35
Drug Abuse	12	10	4

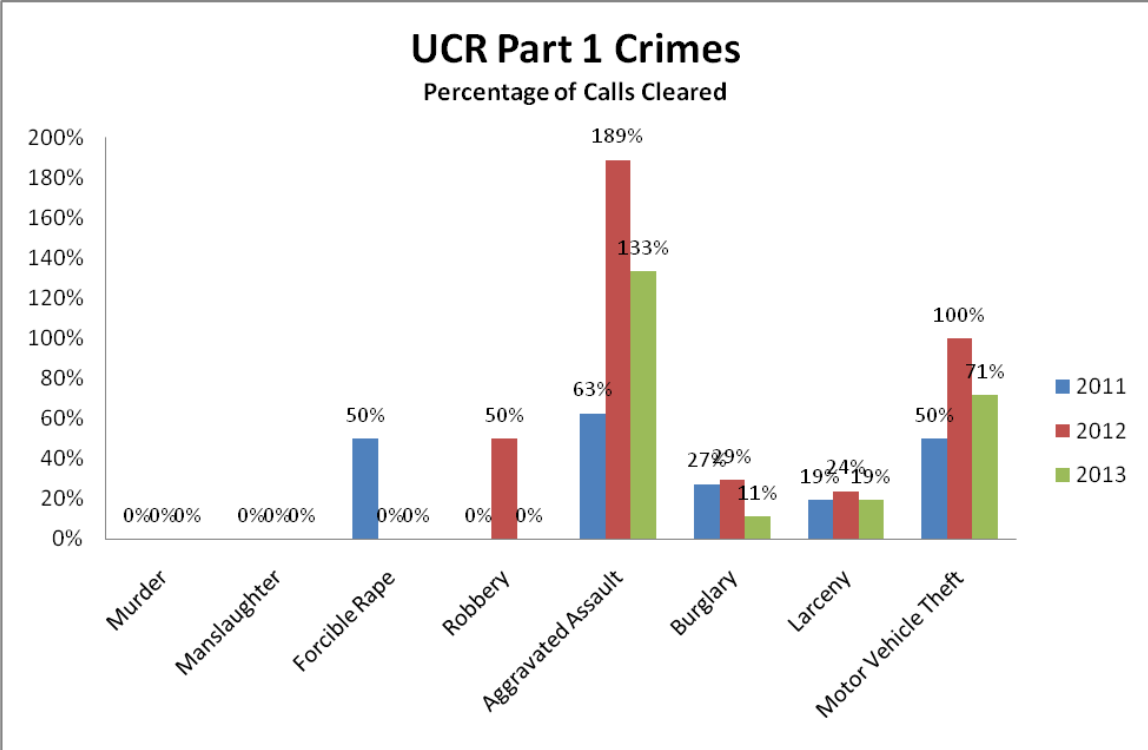
**SPEED CITATIONS**



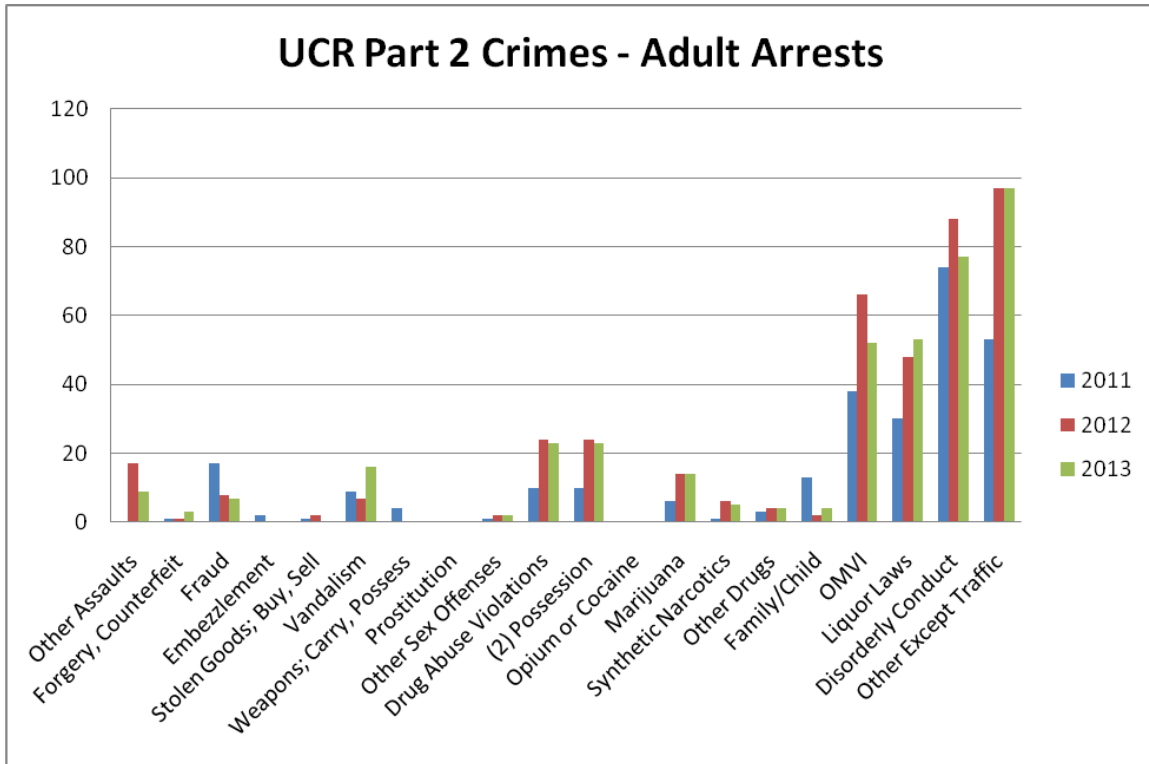


# UCR PART 1 CRIMES



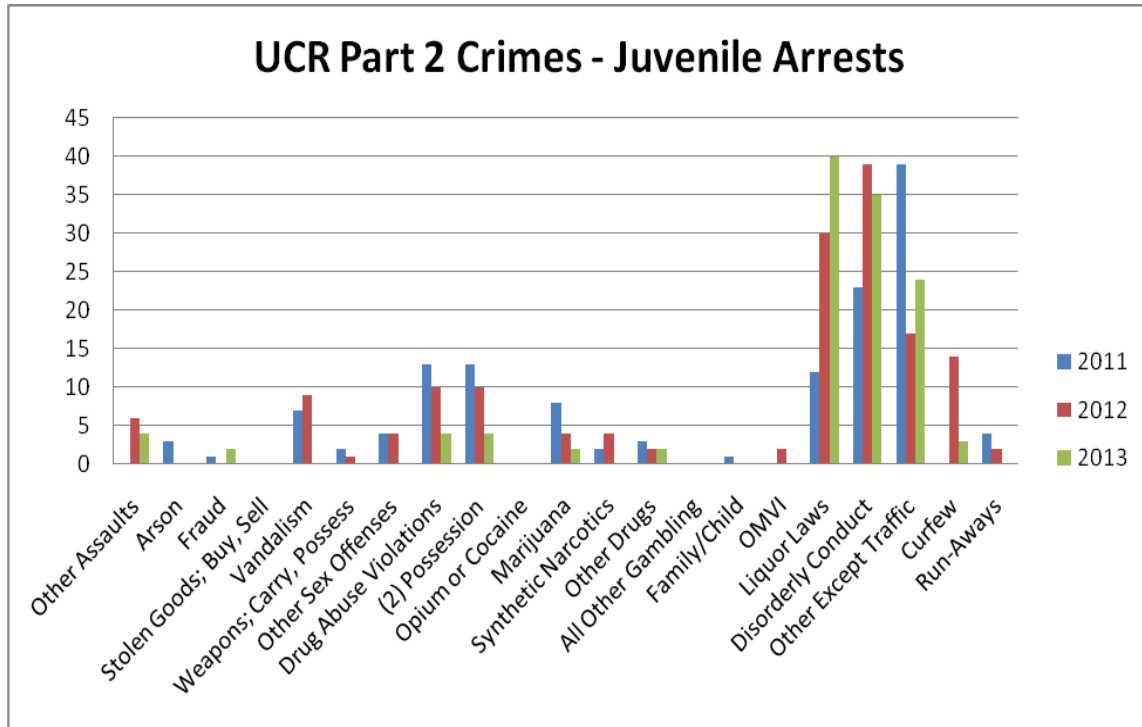


## UCR PART 2 CRIMES

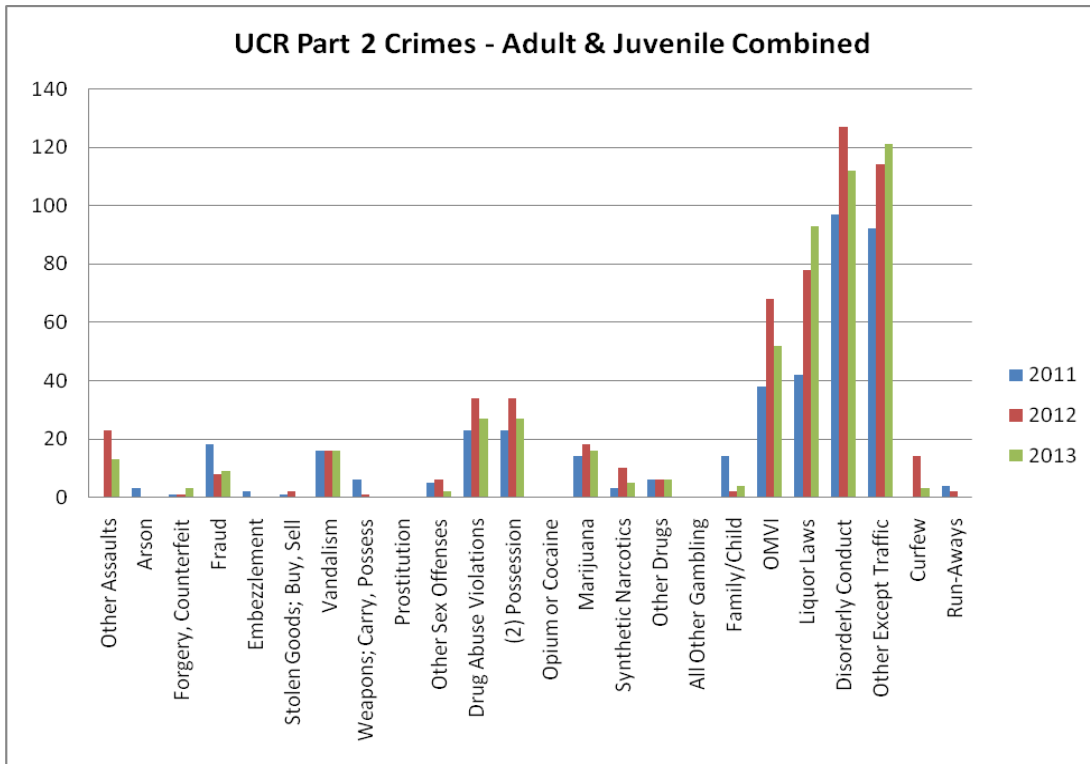


<b>Part 2 Crimes – Adult Arrests</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Other Assaults	0	17	9
Forgery, Counterfeit	1	1	3
Fraud	17	8	7
Embezzlement	2	0	0
Stolen Goods; Buy, Sell	1	2	0
Vandalism	9	7	16
Weapons; Carry, Possess	4	0	0
Prostitution	0	0	0
Other Sex Offenses	1	2	2
Drug Abuse Violations	10	24	23
(2) Possession	10	24	23
Opium or Cocaine	0	0	0
Marijuana	6	14	14
Synthetic Narcotics	1	6	5
Other Drugs	3	4	4
Family/Child	13	2	4
OMVI	38	66	52
Liquor Laws	30	48	53
Disorderly Conduct	74	88	77
Other Except Traffic	<u>53</u>	<u>97</u>	<u>97</u>
<b>Totals</b>	<b>273</b>	<b>410</b>	<b>389</b>

## UCR Part 2 Crimes - Juvenile Arrests



UCR Part 2 – Juvenile Arrests	2011	2012	2013
Other Assaults	0	6	4
Arson	3	0	0
Fraud	1	0	2
Stolen Goods; Buy, Sell	0	0	0
Vandalism	7	9	0
Weapons; Carry, Possess	2	1	0
Other Sex Offenses	4	4	0
Drug Abuse Violations	13	10	4
(2) Possession	13	10	4
Opium or Cocaine	0	0	0
Marijuana	8	4	2
Synthetic Narcotics	2	4	0
Other Drugs	3	2	2
All Other Gambling	0	0	0
Family/Child	1	0	0
OMVI	0	2	0
Liquor Laws	12	30	40
Disorderly Conduct	23	39	35
Other Except Traffic	39	17	24
Curfew	0	14	3
Run-Aways	4	2	0
<b>Totals</b>	<b>135</b>	<b>154</b>	<b>120</b>



UCR Part 2 – Adult & Juvenile	2011	2012	2013
Other Assaults	0	23	13
Arson	3	0	0
Forgery, Counterfeit	1	1	3
Fraud	18	8	9
Embezzlement	2	0	0
Stolen Goods; Buy, Sell	1	2	0
Vandalism	16	16	16
Weapons; Carry, Possess	6	1	0
Prostitution	0	0	0
Other Sex Offenses	5	6	2
Drug Abuse Violations	23	34	27
(2) Possession	23	34	27
Opium or Cocaine	0	0	0
Marijuana	14	18	16
Synthetic Narcotics	3	10	5
Other Drugs	6	6	6
All Other Gambling	0	0	0
Family/Child	14	2	4
OMVI	38	68	52
Liquor Laws	42	78	93
Disorderly Conduct	97	127	112
Other Except Traffic	92	114	121
Curfew	0	14	3
Run-Aways	4	2	0
<b>Total</b>	<b>408</b>	<b>564</b>	<b>509</b>

## SPECIFIC WORK PLAN FOR 2014

In 2014 we expect to complete the following:

- Develop a crime prevention program
- Develop a three-year strategic plan
- Continue to build organizational capacity and operational readiness through training and development
- Obtain the necessary support and funding for an additional officer position
- Upgrade our technology. (Establish a technology replacement program.)